Assured Hiring system

App documentation

Top level Interface

HR-Job-details

Job-seeker Details

DB/Job Hub

Login credentials

Login credentials

- Registration can be started either by linked in or email id, but both credentials are compulsory.

- Email and mobile number verification are required.

- Compulsory fields.
  - Name
  - Email id
  - Linked in id.
  - Mobile number
  - Photo

Job-seekers credentials.

- Compulsory fields.
    - Number of years in experience
    - Graduated from IIT/IIM/NIT/govt engineering college/others.
    - Minimum package.
    - Current company.
    - Joining-
        - Immediately
        - After on-going notice period.
        - Others
    - Skills
    - Preferred company, if any max upto 5.
    - Two liner statement to introduce.
    - Resume

Recruitment credentials.

- Compulsory fields.
  - Number of years in experience with margin available
  - Graduated from IIT/IIM/NIT/govt engineering college/others.
  - Salary range with margin.
  - Company preferred on basis of previous learning upto 5.
  - Skills.
  - Job id.
  - Two lines job description
  - Full JD as attachment.
  - Job active/Inactive

Job –seekers Interface

- New jobs on basis of matches.
- List of jobs in interest.
  - HR shown interest, then job-seeker will know HR details(Name, phone number, linked in id, mobile number).
  - HR declined/HR ignored/ Job inactive.
  - If you got offer, please confirm we will remove HR's Post so that HR cant go for other candidate for the same post.
  - We will notify as soon as HR shown interest in your profile or they selected your profile.

HR Interface

- Option to post a vacancy with recruitment credentials.
- Posted jobs.
  - Shortlisted candidates.
  - Confirm if candidate is interested.
  - Job is active or not.
  - Summary will be sent out on mail everyday of all active posts in last one month.
  - If you provided offers, please confirm we will cancel all the interest of candidate till he/she joins you.

Special to this system

- If Candidate accepted offer for immediate hiring and HR confirmed in the portal along with candidate but candidate is not joining, then he will be blocked by our system for forever.

- If HR shown interest in candidate profile then they will close the process for recruitment in max 15 days.
  - Either reject the candidate by screening resume.
  - Either interview within 10 days and confirm the status.
  - If HR is not following this then their post will be filtered out by our system.