

Yogesh Sharma

hiyogesh13@gmail.com

+91-(708) 281-8238

CAREER OBJECTIVE

Excellent interpersonal and communication skills Self- motivated, methodical and process driven. A team player, continuous learner and proactive. Good in both Telly ERP 9 or Telly Prime, With ms office skills.

SKILLS

- MS Excel
- Telly prime
- MS Word
- MS Powerpoint

PROFESSIONAL TRAINING

Excel institute koski

Aug 2022 - Nov 2022

MS Excel Telly Prime

I did my training in excel institute kosli, There I learned MS Excel, PowerPoint and MS Word And I also took basic computer diploma from there .

EDUCATIONS

College/school	University/Board	Degree/Standard	Passing Date	Percentage/Pointer
RCM sr sec school	CBSE	10th	2014	9.4
Radha Krishna sr sec school	HBSE	12th	2017	80.4
Govt college matenhail	Mdu	B.sc	2021	67%

PROFESSIONAL CERTIFICATES

Basic diploma in computer education

Financial accounting diploma by hkcl in telly ERP/prime

PERSONAL INFORMATION

Date Of Birth	07-07-1998
Country	India
Father's Name	Omprakash

Marital Status	Single
Gender	Male
Languages Known	Hindi, English
Address	Village -amboli, Kosli, Haryana, India

I hereby declare that all above information is in correct with fact or truth up to my knowledge and I bear the responsibilities for the correctness of the above mentioned particulars.

Date : 29/12/2022

Yogesh Sharma