



CA Dinesh Gupta
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Objective

Aspiring to deliver services in Finance sector at different positions, commitments to grow in the industry with effective financial and managerial know-how.

Experience Summary

I started my career as Chartered Accountant in 2013. I have 9 years of Post Qualification job experience in various aspects of Accounting Management, Direct Taxation, Indirect Taxation, Financial Reporting, Internal and External Auditing Procedures.

More detail as follows:

Current Employment:

Company Name: Shah Surendra & Associates (CA FIRM)

Duration: Jan 2014 to Present

Company Profile: **SHAH SURENDRA AND ASSOCIATES**

Shah Surendra & Associates is a professionally managed firm, established in 1991. It is a leading Chartered Accountancy Firm rendering comprehensive professional services. Our Team consists of distinguished Chartered Accountants, Corporate Financial Advisors and Tax Consultants. The firm represents a combination of specialized skills, which are geared to offer sound Financial Advice and Personalized Proactive Services. Those associated with the firm have regular interaction with Industry and other professionals which enable the firm to keep pace with contemporary development and to meet the needs of its clients.

TAXATION

- Statutory Audits of Companies, NBFC's, Trusts, NGO's, Firms, and Schools
- Handling Scrutiny Cases and Faceless Assessment Procedures
- Preparation and compilation of Replies of Direct Tax Matters for seniors.
- Preparation and Filing of Tax audit report and their annexure.

AUDITING

- Conducting Statutory Audit of Companies, Trusts, NGO, Schools, Firm's and LLP.
- Conducting Statutory Audit of Big Client having Turnover of more than 100 crores.
- Conducting Internal Audit of Various Companies.
- Conducting Audit for Compliance of Section 80IBA deduction.
- Conducting Statutory Audit of Banks.
- Conducting Revenue Audit of Banks.
- Conducting Internal Audit of Banks.
- Conducting Audit of NBFC's

OTHER WORKS

- Preparation of GST Returns i.e. GSTR-1 & GSTR-3B
- Conducting GST Audit and Preparing GSTR-9
- Preparation of CMA Data.
- Preparation of RBI Certificate for NBFC's and NBFC's Annual Return



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- Preparation & Filing of ROC Documents.

Major Clients Handled

- Sanwaria Sweets Private Limited (Brand Name : Kanha)
- Goyal Gums Private Limited
- Back Office IT Solutions Pvt Ltd (NAV)
- Quill Bot India Pvt Ltd
- Elegant Build Developers LLP
- 360 Degree Education Society (Teoler Unbounded School)

Computer Knowledge

- Good Command over Microsoft Office package- MS Excel, MS Word.
- Good Knowledge of Tally.
- Good Knowledge of Compu-Office Software.

Qualifications

Degree and Date	Institute	Aggregate %
Chartered Accountant 2013	ICAI	50.75 %
M.Com 2009-2011	Rajasthan University	52.44%
B.Com 2006-2009	Rajasthan University	64.44%
Senior Secondary (X+2) 2006	CBSE	61.20%
Secondary (X) 2004	CBSE	52.40%

Personality Profile

- Ability to learn new concepts.
- Self-motivated, self-learner, self-managed and technology independent.
- Sound interpersonal and communication skills.
- Committed team player and leadership qualities.

Personal Details

Date of Birth	13-09-1988
Father Name	Ramavtar Gupta
Sex	Male



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Nationality	Indian
Marital Status	Married
Residential Address	60, Inderpuri Colony, Brahampuri Khurra, Ramdas Marg, Jaipur, Rajasthan-302001.

Declaration

I hereby declare that the information furnished above is true.

Dinesh Gupta