Ms. Su Shwe Sin Win

Constantly seeking opportunities to learn, grow and level-up.

<Education />

Techonological University (Thanlyin), Myanmar 🎓

- **Associateship of Government Technical Institute (Electronic)**

  2012 ~ 2014

- **BAchelor of Technology (Electronic)**

  2015 ~ 2016

- **Bachelor of Engineering (Electronic)**

  2016 ~ 2017

<Reach Out />

📞 09-789315733

✉️ sushwesinw@gmail.com

📍 Yangon, Myanmar

Portfolio: https://bright-palmier-054b74.netlify.app/

<Work History />

Software Intern @ Yoma Fleet Limited

November ~ Feburary 2024

Kickstarted my career switch by gaining experience in Scrum management, assisting the team with monthly purchase orders for required IT department software, and participating in internship career projects.

- Developed a job application platform as part of an R&D intern project, designing responsive UI components using React.js and TypeScript to enhance user experience.

Reported to Senior Developers for guidance and feedback.

- Ensured software quality by writing test cases and conducting manual testing, identifying and resolving critical bugs. Coordinated with the Senior QA team and developers via ticketing system (ClickUp).

- Collaborated on Business Requirement Documentation (BRD) for the intern project job application and R&D efforts, ensuring technical solutions aligned with business objectives. Reported to the Project Manager.

- Adopted Agile methodologies (SCRUM) and utilized Git, GitHub, and ClickUp for version control, task management, and team collaboration.

- Streamlined IT operations by assisting with purchase orders (Odoo) and managing monthly payments for software tools and services. Reported to the IT Head.

- Participated in planning meetings for upcoming projects and documented meeting notes on business requirements. Reported to the Project Manager.

- Managed tasks, time tracking, and sprints using ClickUp, reported to the Project Manager.

Junior Web Developer @ Village Link Co. Ltd

April ~ July 2024

- Debugged and optimized a social media design website, resolving front-end issues using Next.js and enhancing CMS functionality with React.js to improve performance and user experience.

- Developed and implemented new features for end-users using Next.js, contributing to a more dynamic and interactive website.

- Collaborated with the project manager to create user guidelines and documentation, ensuring smooth onboarding and system understanding.

- Strengthened software reliability by writing and executing test cases for ongoing projects, identifying critical bugs before deployment.

<Previous Roles />

AGB communication Co. Ltd 2018	**Operations Coordinator** Worked as an apprentice, responsible for collecting customer data and relaying information to the operations team for wireless broadband (point-to-point) installation.

Kinetic Mynamar Enterprise

2018 ~ 2019

Project Coordinator

Served as a Project Coordinator, managing various products and services while gaining extensive knowledge about networking devices. Responsibilities included collecting data as a third party, arranging installations, calculating installation positions, visiting sites, and collaborating with **Ooredoo** as a partner for various reporting tasks.

Foster Electric Thilawa Co. ltd

2019 ~ 2020

Production Control & Sales Executive (New Model Project)

Responsible for overseeing new model production, planning, and managing the entire process from headquarters to shipping. Gained valuable experience collaborating with foreign partners.

Yoma Fleet Limited

2020 ~ 2024

Project Coordinator

Responsible for managing the tax process and insurance for newly purchased vehicles, ensuring timely handover to customers, and accurately inputting and updating data into the ERP system (Odoo). Responsible for following up with customers to ensure the timely renewal of yearly insurance and licenses for leased vehicles. Responsible for coordinating with the IoT team for the installation of GPS systems in newly purchased vehicles. Responsible for tracking and reporting weekly GPS data, monitoring the vehicle's usage status, including checking if the GPS system was functioning properly (green light) and whether the vehicle was in use. Followed up with customers based on the weekly GPS report to address any issues or ensure compliance with vehicle usage guidelines.

<Courses />

- **Diploma in Web Development** - Y-Max
- **React.js** – Turing
- **Adobe Illustrator** – Donato
- **Full-Stack Development** – StrongForce Tech
- **Professional Web Development** – Fairway Tech
- **MERN Stack Bootcamp** – WTC

<Other Certifications />

- Diploma in Business English - MIB
- IELTS 4-Skills - MIB
- Project Management - MMI
- Microsoft Office - KMD
- NE - KMD
- CCNA - VCE Training
- Adobe illustrator - Donato
- Project Management - MMI

<Tech Stack />

Frontend

- HTML, CSS, JavaScript
- Bootstrap, Tailwind CSS
- React.js, Next.js
- TypeScript

Backend

- Node.js, Express.js
- PHP, Laravel

DataBase

- MySQL
- PostgreSQL
- MongoDB

Tools & Others

- Microsoft Office Suite
- Notion
- Adobe Illustrator
- SCRUM
- Git, GitHub

<Professional Summary />

I have a solid foundation in programming and hands-on experience with modern frameworks and libraries such as React.js, Next.js, Laravel, and Express.js. I'm familiar with both relational and non-relational databases, including MySQL, PostgreSQL, and MongoDB, and I can build and consume APIs using Express.js to send and receive data from the backend.

In my previous roles, I gained proficiency in Microsoft Office Suite and use Notion as a personal organization tool. I also explored Adobe Illustrator through hobby-based classes and am comfortable using creative tools.

I developed foundational knowledge in networking during my first career role, which helped me understand system communication and basic troubleshooting.

I have worked in SCRUM-managed environments, supported sprint planning, and used version control tools such as Git and GitHub. I've also coordinated using tools like Odoo ERP for vehicle data input and updates, ClickUp for bug tracking and ticketing, and Jira for sprint tracking and project documentation.

Alongside my technical skills, I bring strong communication and customer service experience — including customer interaction, data collection and input, and follow-ups on monthly and yearly schedules. I'm proactive, detail-oriented, and always excited to learn, adapt, and grow with new technologies.

Expected salary: USD 600/month (negotiable).