

" MANAGEMENT ACCOUNT AS AT 27/08/2021 "

**SITI HALIZA & ASSOCIATES
TRADING AND PROFIT & LOSS ACCOUNT
FOR YEAR ENDING 31/12/2020**

	RM
SALES	1,193,643.29
COST OF GOODS SOLD	
SALARIES	518,290.40
EPF CONTRIBUTION	65,829.00
SOC SO CONTRIBUTION	6,994.60
EIS CONTRIBUTION	799.60
BONUS & ANG PAU	32,050.00
PROFESSIONAL FEE	60,000.00
STAFFS WELFARE & REFRESHMENT	43,112.58
MEDICAL FEE	17,462.10
TRAVELLING EXPENSES	11,741.58
CONSULTANCY FEE	10,000.00
SEMINAR CHARGES	5,315.50
INCENTIVE	5,000.00
DISB COST - SSM / ATTESTATION	4,620.00
INSURANCE	4,289.25
ACCOMODATION	2,800.97
	<hr/>
	788,305.58
GROSS PROFIT/(LOSS)	405,337.71
OTHER INCOMES	72,977.20
EXPENSES	
ACCOUNTING FEES	18,000.00
BANK CHARGES	758.94
BONUS	9,650.00
CONDOLENCE/GIFT	16,000.00
COURIER CHARGES	1,259.20
DEPRECIATION	17,013.37
EIS CONTRIBUTION	51.80
ELECTRICITY & WATER	13,272.67
EPF CONTRIBUTION	11,791.00
PAYROLL CHARGES	9,600.00
PRINTING & STATIONERY	17,907.65
QUIT RENT AND ASSESSMENT	1,206.00
RENTAL FOR PHOTOSTATE MACHINE	11,740.00
RENTAL OFFICE & STORE ROOM	33,600.00
RUNNER SERVICES	3,709.00
SALARIES	218,463.63
SERVICES TAX	2,033.34
SOC SO CONTRIBUTION	951.60

SUBSCRIPTION FEES	11,627.26
TELEPHONE & INTERNET	3,359.34
UPKEEP OF OFFICE	9,321.42
UPKEEP OF OFFICE EQUIPMENT	12,576.32
	<hr/>
	423,892.54

NET PROFIT/(LOSS)	54,422.37
--------------------------	------------------