# IPSC Tissue Bank - Wu Lab

This custom EM to manage storage and distribution of tissue sample vial for Wu iPSC lab. The EM assumes the presences of a "sample" instrument and "vial" instrument. The "vial" instrument is displayed within the "sample" instrument in two separate tables, depending on the vial status.

When a new sample is created, the initial number of slots in the A, B or D freezer is entered in the sample form. The freezer slots are assigned according to the following algorithm:

- If the number of slots for a freezer is less than 5, then the first freezer box with enough freezer slots is selected, and freezer slots are filled from lowest to highest, but not necessarily in consecutive order.
- If the number of slots for a freezer is greater or equal to 5, then the first empty freezer box is selected. If the box prior to the first empty freezer box has enough <u>consecutive</u> spaces, then the prior box is selected. Slots are filled consecutively, from lowest to highest.

After the sample has been created, new vials are assigned a random vial id and freezer space is assigned to the vial according to the next available slot in the designated freezer.

If the vial has status "frozen", then multiple bulk operations are possible -- distribute, print, move and delete

- Distribute moves the vial status from "frozen" to "planned" or "shipped"
- Print print the cryovial label for the vial
- Move Assign a new freezer space for the vial
- Delete Remove the vial from the database

If the vial has status "planned" or "distributed", then only two options are possible

- Cancel move "planned" vials back to "frozen" status. If the vial already has "shipped" status, then do nothing.
- Delete Remove the vial from the database

## **Custom Reports**

The EM includes two custom reports

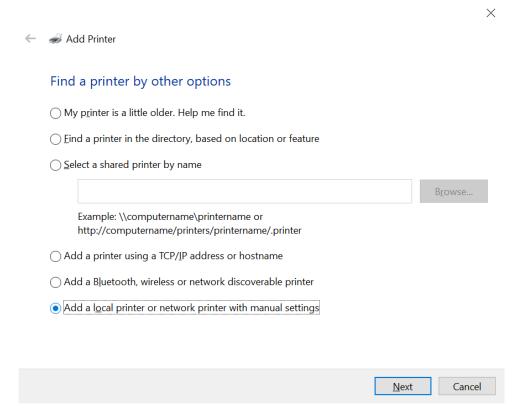
- The Planned Report reports vials in "planned" status. Vials can be bulk assigned to "shipped" status from this report.
- The Empty Slot Report reports available freezer slots
- The Moved Report reports moved and previous location of vials

### **Printer Setup**

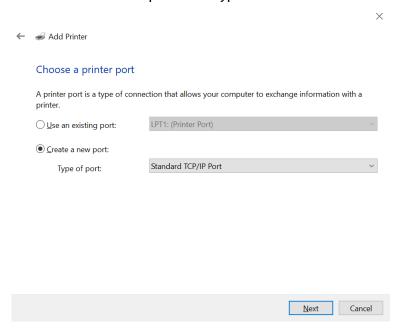
The EM relies on installation of the <u>Zebra Browser Driver</u> on the machine on which the EM is being used. In addition, the machine must have the networked printer installed. Unfortunately, Zebra does not provide a Mac OS driver and the 3rd party driver does not work well. **Printing is only available on Windows** machines until a reliable Mac OS Zebra driver is available.

### Installing the Zebra Printer on a Windows machine:

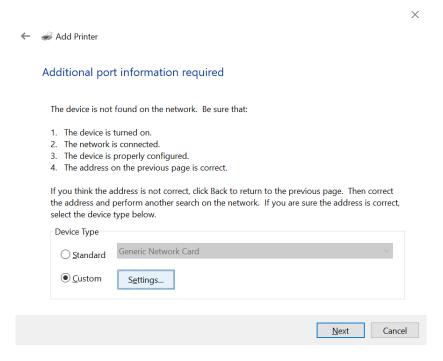
- 1. Under Settings/Printers & Devices, Add printers & scanners, select "The printer that I want isn't listed".
- 2. Select "Add a local printer or network printer with manual settings"



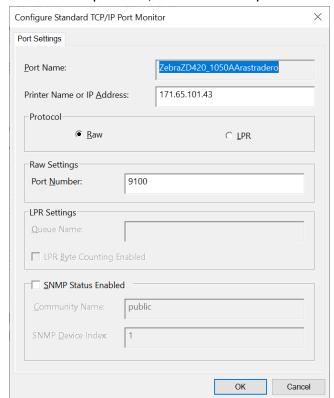
3. Create a new port with type "Standard TCP/IP Port"



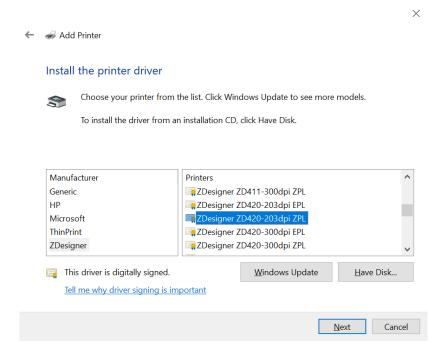
- 4. Enter the printer IP address and give the printer a name.
- 5. Select "Custom" for the device type



6. Select "Raw" protocol, enter 9100 for port number

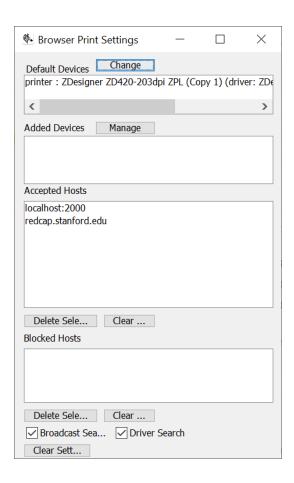


7. Select ZDesigner, ZDesigner ZD420 203dpi ZPL (or whatever the printer model is. Make sure to select "ZPL" and the correct dpi)



#### To configure the Zebra Browser Driver:

- 1. Install the <u>Zebra Browser Driver</u> on the machine on which you installed the Zebra printer.
- 2. Go to settings and set the wireless Zebra printer as the default printer.
  - a. The first time you connect to the printer from redcap, you will get a popup asking for permission to connect. You should then see "redcap.stanford.edu" listed under "Accepted Hosts"



3. Before printing labels from Redcap, ensure that the Zebra Browser printer is enabled. You should be able to see a small Zebra icon in your Windows System tray if Zebra Browser Print is enabled.

