

SRP Partner Project Registration v 1.0

Criteria and process for registration of member-led SRP project activities

1. Need for a common framework

- 1.1. SRP members are increasingly initiating their own SRP projects and activities, independent of the direct governance structure of the SRP. Such activities are critical to building a critical mass of adopting farmers, and to strengthening the evidence base for sustainable best practice recommendations across diverse production contexts.
- 1.2. Broad and open public dissemination of the outcomes of such activities is therefore essential to underpin SRP's leadership role in advocacy and protect the good standing of the SRP brand.
- 1.3. To accomplish these goals and ensure fair and legitimate use of the association between partner activities with the SRP, SRP members may register their activities with the SRP Secretariat, which will maintain an online database of SRP-endorsed member-led projects and activities.
- 1.4. This document aims to support SRP members in disseminating their impacts by providing a set of criteria by which proposed or ongoing member-driven activities can be evaluated for SRP endorsement and registration, whilst recognizing the legitimate interests and existing policies of members and sponsors of research. Only SRP-registered projects by SRP member organizations would be considered as legitimate users of the SRP name in association with their activities.
- 1.5. The proposed criteria and procedures for registration of proposals and ongoing projects submitted by members are intended first, to assist project planners in shaping their projects to maximize contribution to agreed SRP objectives; secondly, to provide the Secretariat and members with transparent and objective guidelines for registering projects in the SRP database; and thirdly, to facilitate data aggregation, synergies and learning by aligning projects methodologically and in planning.
- 1.6. These criteria will contribute to strategic coherence and accomplishment of SRP's goals. Moreover, they are necessary components of good governance, and will help uphold the value of SRP endorsement.

2. Criteria for registration

- 2.1. To be eligible for registration as an SRP project, proposals or ongoing project activities undertaken by SRP members, the following criteria must be satisfied:
 - 2.1.1. The project must be led by a full SRP member. While collaborating parties are encouraged to join, this is not mandatory.
 - 2.1.2. The project supports and contributes to SRP goals and objectives.
 - 2.1.3. The project is based on the use of SRP tools, e.g. the SRP Standard or Performance Indicators. If the proposal concerns specific testing, evaluation or implementation of

these tools, the proponent undertakes to (1) follow agreed SRP protocols; and (2) report on progress and results of the activity to the Secretariat on a regular basis.

2.1.4. Data and findings reported to SRP are considered as a public good and the proponent consents to its open dissemination, with appropriate attribution.

2.1.5. Public communications based on the activity reflect the values and positions of the SRP, comply with its guiding principles, and support its goals and objectives.

3. Registration procedure

- 3.1. Applicants should complete and submit the SRP Partner Project Registration Form (Annex A), including relevant supporting documentation to the Secretariat.
- 3.2. The Secretariat will evaluate each request within 15 days of receipt.
- 3.3. The Secretariat will make the endorsement decision and will communicate the decision and justification to the proponent.
- 3.4. In case of rejection, the Secretariat will seek the advice of the Advisory Committee before making a final decision. Applicants may appeal, revise and re-submit the proposal. At that time, the Secretariat's decision shall be final.
- 3.5. To facilitate rapid response to applicants, the Advisory Committee will expedite endorsement procedures by use of email and convening of special meetings of the Advisory Committee as necessary.
- 3.6. The Secretariat will maintain an updated list of SRP Partner Projects undertaken by its members in the public area of its website. The same list will appear with hyperlinked detail in the Members' Area.

Date: December 2018

Annex A

SRP Partner Project Registration Form

Organizational Profile

Organization: _____ Joining year: _____

Headquarters: _____

Focal person: _____ Email address: _____

Position: _____ Telephone: _____

Project Overview

Project Title: _____ Duration (F/T): _____

Location: _____ Budget (USD): _____

Target (no. of farmers/households): _____ Fund source: _____

Please provide further details on project objectives, planned activities and interventions, and desired impacts.

How will the project contribute to SRP goals and objectives?

SRP Tools and Technical Support

Tools used: _____

Data collection method: _____

Support requested from the Secretariat: _____

Attachments: _____

We hereby request recognition of the above project as an SRP member-led project, to be publicly listed on the SRP website. The applicant agrees that publications based on information and reports relating to the activity received by the Secretariat may be freely disseminated as a public good at the discretion of the Secretariat.

Authorized signature

Date: _____