



SRP 10th Annual Plenary and Virtual Rice Week

Rice, Resilience and Transformation

29 March - 2 April 2021

ATTENDEE LOG IN GUIDE

1. Use the <https://srpriceweek.org/community/#/login> url to register for SRP Rice Week. Click on Register Now on the left side of your screen to register for the event.

2. On clicking Register Now, you will be redirected to fill the SRP 10th Annual Plenary Form 2021 for registration. Once you fill it up, you will receive a confirmation email on your registered email address.



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3. You can use <https://srpriceweek.org/community/#/login> url to log in to the event using your registered email address. Once you have logged in, you will receive a login code on your email address.

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ENTER LOGIN CODE

☐ I agree to the Terms and Conditions and Privacy Policy

Resend Login Code

Cancel SUBMIT

Register Now

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4. After you enter the login code, you will be redirected to create your profile.

Create your profile

FIRST NAME *

First Name

LAST NAME *

Last Name

ORGANISATION

Organisation

GENDER

☐ FEMALE ☐ MALE ☐ OTHER

ABOUT

About

Dimensions: 200px X 200px

UPLOAD

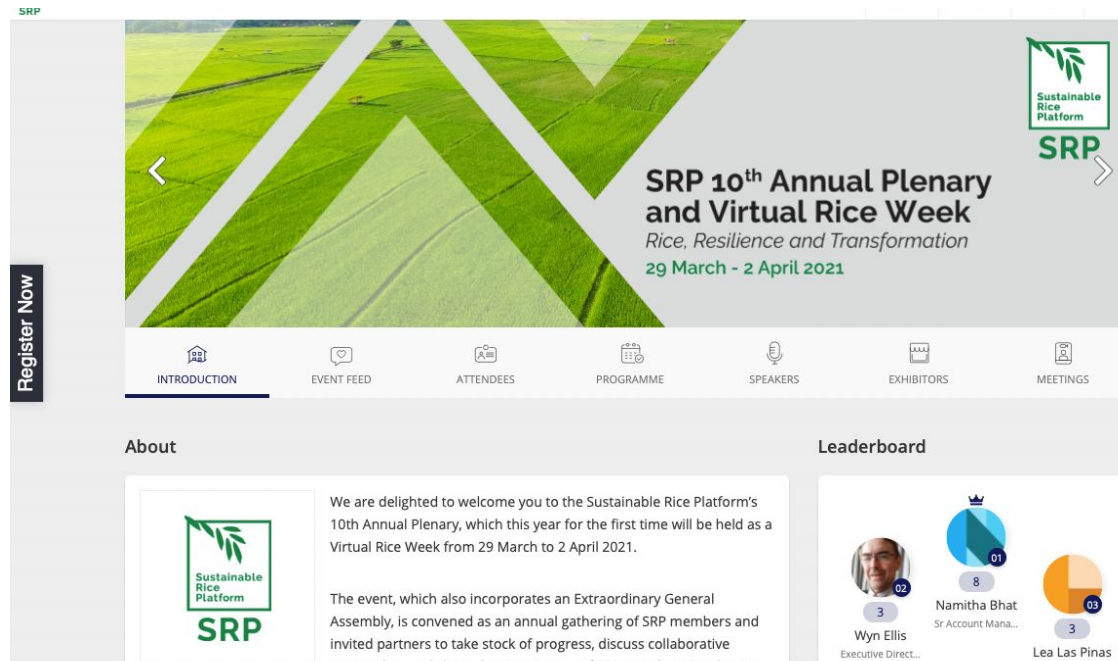
DELETE

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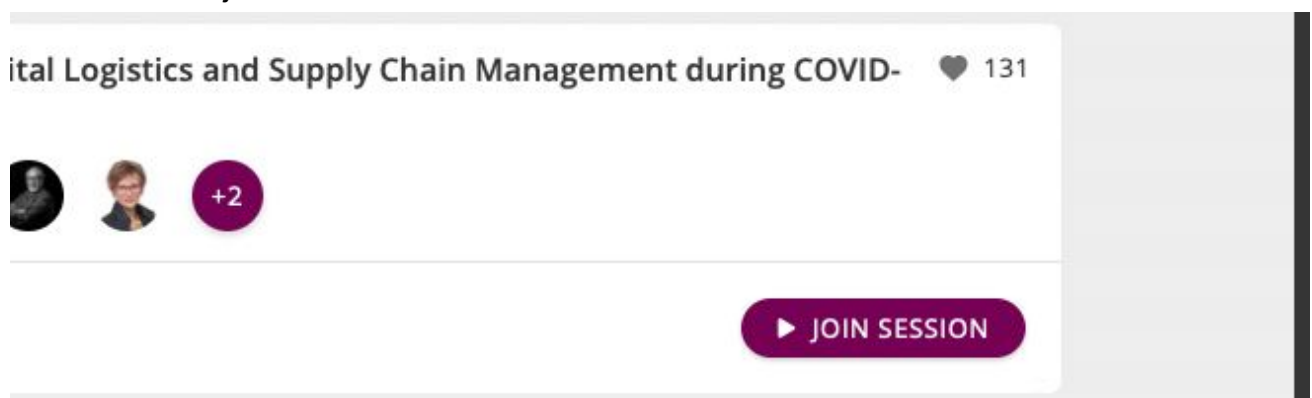
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- Once you have successfully created your profile, you will be redirected to the Introduction page of the event.



- To view the event schedule, click on the Programme tab and click on the Join Session button to join the online session.

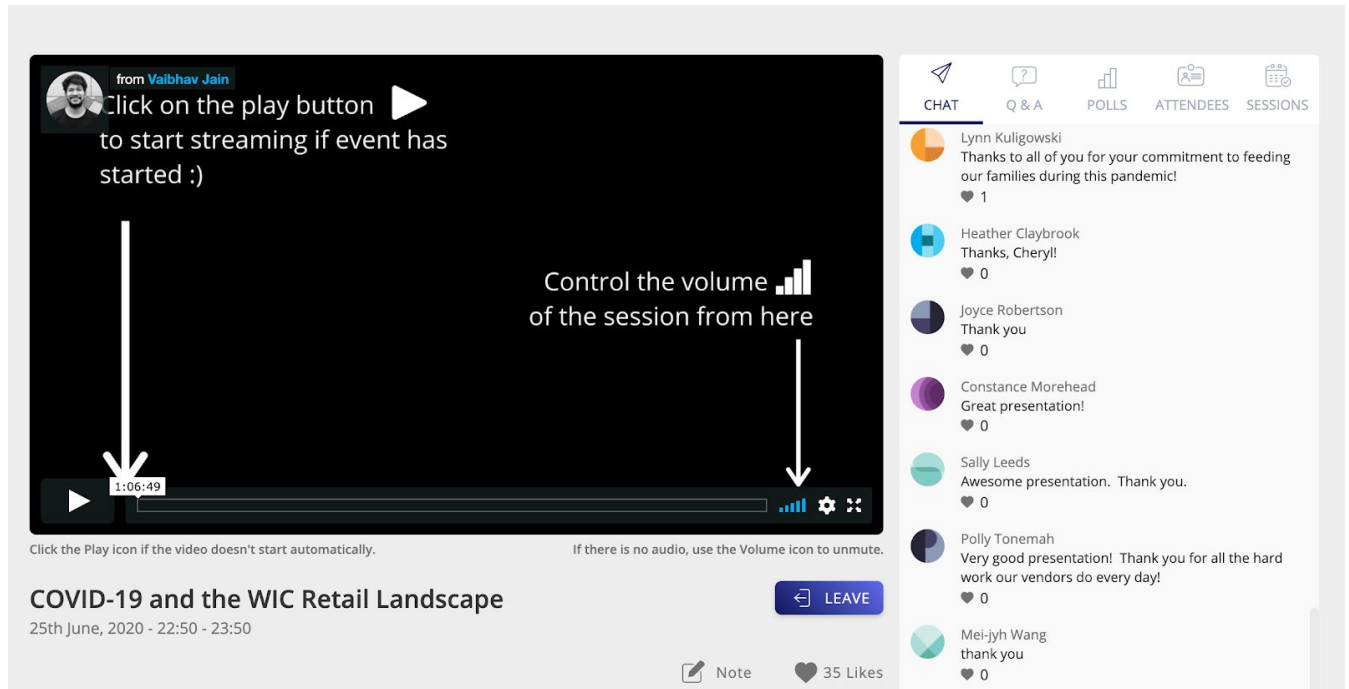


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- Once the session starts make sure to click on the 'Tap to unmute' button to ensure that you are able to hear the audio.



The screenshot shows a Zoom meeting interface. The main video area displays a black screen with white text: "Click on the play button to start streaming if event has started :)" and "Control the volume of the session from here". A play button icon is visible in the bottom left of the video area. Below the video, the session title "COVID-19 and the WIC Retail Landscape" is shown, along with the date and time "25th June, 2020 - 22:50 - 23:50". A "LEAVE" button is located in the bottom right of the video area. To the right of the video, there is a chat window with a list of messages from participants, including Lynn Kuligowski, Heather Claybrook, Joyce Robertson, Constance Morehead, Sally Leeds, Polly Tonemah, and Mei-jyh Wang. The chat window also has tabs for "CHAT", "Q & A", "POLLS", "ATTENDEES", and "SESSIONS".

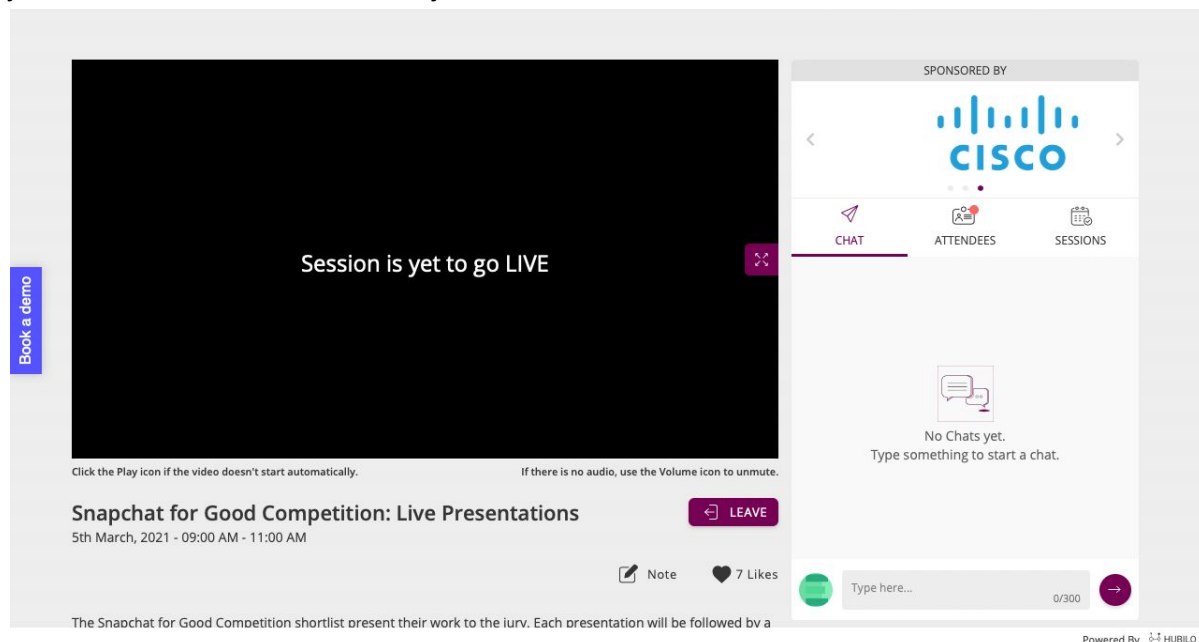
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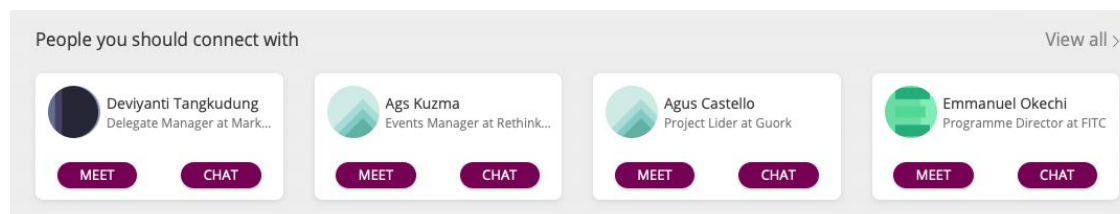
- Here you will be able to watch the live session online and interact with any of the speakers; you can click on chat or post your question in Q&A box. When the host admits you to the call

you will be asked to unmute and join the session with the camera on.



The screenshot shows a virtual event interface. On the left, a video player displays the text "Session is yet to go LIVE". Below the video, there are instructions: "Click the Play icon if the video doesn't start automatically." and "If there is no audio, use the Volume icon to unmute." The session title is "Snapchat for Good Competition: Live Presentations" with the date and time "5th March, 2021 - 09:00 AM - 11:00 AM". There is a "LEAVE" button and a "Note" icon. Below the video, it says "The Snapchat for Good Competition shortlist present their work to the iurv. Each presentation will be followed by a". On the right, a sidebar shows the "SPONSORED BY" section with the Cisco logo. Below this, there are tabs for "CHAT", "ATTENDEES", and "SESSIONS". The "CHAT" tab is active, showing "No Chats yet. Type something to start a chat." and a text input field "Type here..." with a character count "0/300". At the bottom right, it says "Powered By HUBILO".

- Once the session is over, you can go back to the event portal and interact with other attendees via chat or schedule a video meeting with them. You also have an option to post pictures, video or articles on the event feed.



The screenshot shows a section titled "People you should connect with" with a "View all >" link. It displays four profiles, each with a circular profile picture, name, title, and two buttons: "MEET" and "CHAT".

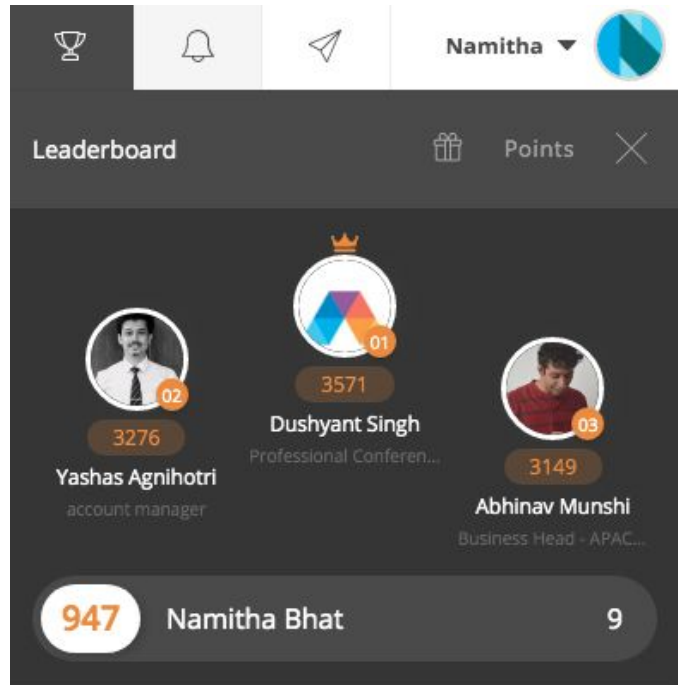
| Name | Title | MEET | CHAT |
|----------------------|------------------------------|------|------|
| Deviyanti Tangkudung | Delegate Manager at Mark... | MEET | CHAT |
| Ags Kuzma | Events Manager at Rethink... | MEET | CHAT |
| Agus Castello | Project Lider at Guork | MEET | CHAT |
| Emmanuel Okechi | Programme Director at FITC | MEET | CHAT |

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10. Watch the leaderboard and notifications column on the top right of your screen to network with the attendees



NOTE:

- You need to stay on the session page to view the session. If you leave the session page, you will need to 'Join Session' again to watch the session.
- We recommend that you have **stable internet connectivity** for a seamless experience
- We highly recommend that you operate with Google Chrome for a seamless viewing experience.