SRP Project Registration v 2.0

Criteria and procedure for registration of member-led SRP Projects

1. Need for a common framework

1.1. SRP members are increasingly initiating their own SRP projects, independent of the direct governance structure of the SRP. Such initiatives are critical to building a critical mass of adopting farmers, and to strengthening the evidence base for sustainable best practice recommendations across diverse production contexts.

1.2. Broad and open public dissemination of the outcomes of SRP Projects is essential to underpin SRP's leadership role in advocacy and protect the good standing of the SRP brand.

1.3. To ensure fair and legitimate use of the association between member-led projects with the SRP, SRP members may register their activities with the SRP Secretariat, which will maintain an online database of member-led projects.

1.4. This document aims to support SRP members in disseminating their impacts by providing a set of criteria by which proposed or ongoing member-driven activities can be evaluated for SRP endorsement and registration. Only SRP-registered projects by SRP member organizations would be considered as legitimate users of the SRP name in association with their activities.

1.5. The proposed criteria and procedures for registration of proposals and ongoing projects submitted by members are intended first, to assist project planners in shaping their projects to:

1.5.1. Maximize contribution to agreed SRP objectives;
1.5.2. Provide the Secretariat and members with transparent and objective guidelines for registering projects in the SRP database; and
1.5.3. Facilitate data aggregation, synergies and learning by having a repository of project details and impacts achieved.

2. Criteria for registration

2.1. To be eligible for registration as an SRP Project, proposals or ongoing project activities undertaken by SRP members should meet the following criteria:

2.1.1. Each project can only be registered once, ideally by the Project Proponent as lead organization to avoid duplication.

2.1.2. The project must be led by a full SRP member. While collaborating parties are encouraged to join, membership of project partners is not mandatory.

2.1.3. The project supports and contributes to SRP goals and objectives.

2.1.4. The project is based on the use of SRP tools and programmes (i.e. SRP Standard, Performance Indicators and Assurance System). If the proposal concerns specific testing, evaluation or implementation of these tools, the proponent undertakes to (1) follow agreed SRP protocols; and (2) report on progress and results of the activity to the Secretariat on a regular basis.

2.1.5. Data and findings reported to SRP are considered as a public good and the proponent consents to its open dissemination, with appropriate attribution.

3.   Registration procedure

3.1.   Applicants should submit a completed SRP Project Registration Form, including relevant supporting documentation to the Secretariat.

3.2.   The Secretariat will evaluate each request within 7 days of receipt.

3.3.   The Secretariat will make the endorsement decision and will communicate the decision and justification to the proponent.

3.4.   In case of rejection, the Secretariat will seek the advice of the Board before making a final decision. Applicants may appeal, revise and re-submit the proposal. At that time, the Secretariat's decision shall be final.

4.   Reporting

4.1.   The Secretariat will maintain an updated list of SRP Projects undertaken by its members.

4.2.   Annual reports, should be submitted to the Secretariat by year-end to monitor progress. Annual submission of Project Reports should be made until the project is completed.

4.3.   For closing projects, proponents are requested to submit a Final Report that encapsulates the projects overall activities, reach, impacts and learnings.

4.4.   Proponents are encouraged to provide regular updates through web stories or human interest stories, which may be submitted to the Secretariat for wider distribution via SRP channels.

Contact

For questions, please contact Lea at laspinas@un.org.

Date: June 2020

SRP Project Registration Form 2020

Organizational Profile

Organization: _____ Joining year: _____

Headquarters: _____

Focal person: _____ Email address: _____

Position: _____ Telephone: _____

Project Overview

Project title: _____

Start date: _____ End date: _____

Fund source: _____ Budget (USD): _____

Target (no.of farmers/households): _____

Target area (hectares): _____

Partners: _____

Location: Africa   North America

             Australia   South America

             Asia   Europe

Countries: _____

Objectives

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Activities and interventions

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Desired impact and results

How will the project contribute to SRP goals and objectives?

Our project contributes to:

SRP Tools and Technical Support

Tools used

Data collection method

Support requested from the Secretariat

Attachments

To the SRP Secretariat;

We hereby request recognition of the above project as an SRP member-led project, to be publicly listed on the SRP website.

By having our project registered with the SRP, we agree to submit annual progress report.

We likewise agree that project details may be freely disseminated as a public good at the discretion of the Secretariat.

_____

Authorized signature

Date: _____