# **Micro Key**

### 1. Concept of Micro Key

- a. Post micro key from client dashboard (all works well, need to fix location area, attachment area.).
- b. Client Micro key, will be visible under micro key section & browse task section , under browse task section key also visible . ( Need to fix : all)
- c. Once client post micro key then admin show same skill oriented, freelancer for advise to client, client can invite them, message them directly, hire can directly. If freelancer reject invitation, hire, then client cant send the same for this specific freelancer for this specific job. (partly done, need to fix: part)
- d. Freelancer get notified by their skill that a new micro task posted under specific skill. (Those skill of freelancer already mentioned in freelancer bio, skill section, title) ( Need to fix: push notification to the freelancer that a new task posted under xxx category skill. This notification only gets who add this specific skill in their skill or bio.)
- e. Freelancer, can apply this micro key task by using notification tab, or those micro key posted & visible under micro task under freelancer dashboard. by using view details, then can apply a button, where freelancer can propose for the specific job also can post there budget

  (While putting budget admin show a pop up, regards on commission & what
  - (While putting budget admin show a pop up, regards on commission & what amount freelancerget) (need to fix: apply post area, page, proposal section)
- f. After successfully apply by freelancer micro task, client can get a notification for the same & able to see the proposal & can compare the best freelancer by using fine search based on coin, skill, earning of freelancer. ( Need to fix : all)
- g. Client can hire micro key for freelancer for specific micro task by helping hiring function. client notify for the same, After task done freelancer can deliver the task, Client approve the task give review, same for freelancer, Task completed (partly done, need to fix: part)

#### 2

- a. Freelancer can create micro key as per there skill.( partly done , need to fix : part) which will show under browse freelancer , micro freelancer. Under browse freelancer key profile also show) one freelancer can create 5 micro, once they create admin can get notification for the same & admin can check the micro details for the same.
- b. For freelancer & client there will be a algorithm which is based on coin, earing , spend, project done.
- c. Client can compare the same skill oriented, same coin gathered, same earn freelancer for his project with the help of fine search. (need to do: all)
- d. Client can hire micro key for freelancer for specific micro task by helping hiring function. client notify for the same, After task done freelancer can deliver the task, Client approve the task give review, same for freelancer, Task completed (partly done, need to fix: part)
- e. For hire process need to add 3 payment gateway.
- f. Client can browse freelancer (with skill) for his micro key task under browse micro freelancer tab under freelancer dashboard & send invitation or can direct hire, direct message to the specific, freelancer can reject invitation, hire, then client cant

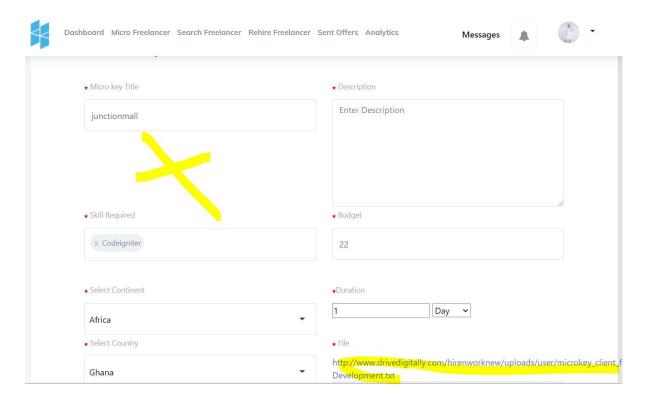
send the same for this specific freelancer for this specific job. (partly done , need to fix : part)

# **Client Section:**

1. <a href="http://www.drivedigitally.com/hirenworknew/edit-microkey-client/12">http://www.drivedigitally.com/hirenworknew/edit-microkey-client/12</a>

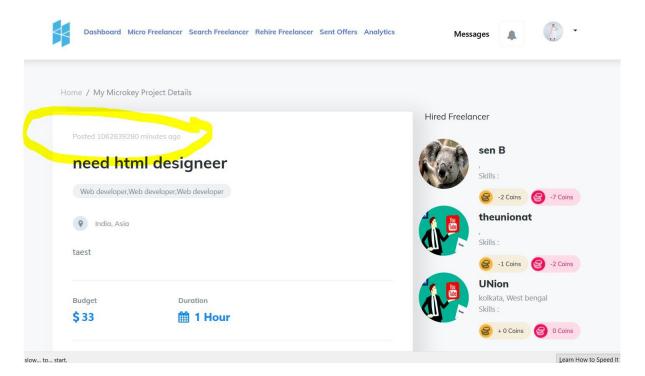
Why this empty place?

What about the attachments



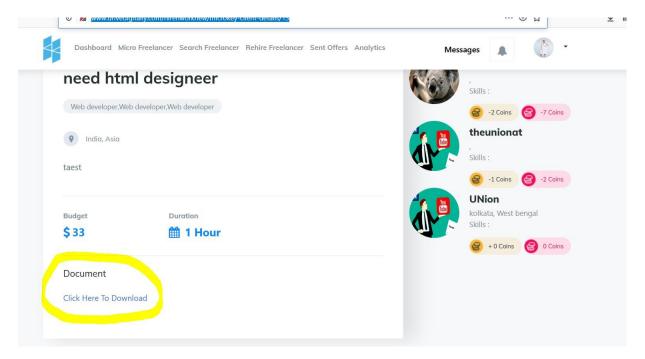
#### 2. This time is not showing

http://www.drivedigitally.com/hirenworknew/microkey-client-details/13



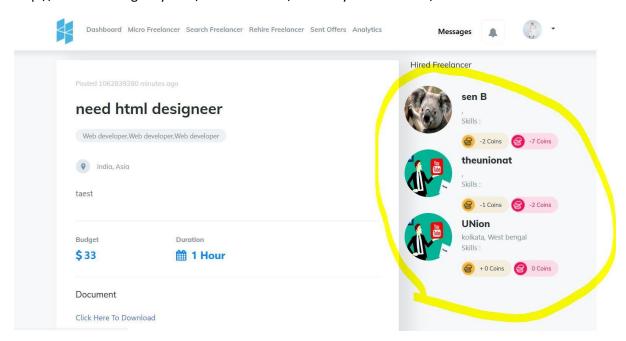
3. Show here doc type like xls, doc, pdf

http://www.drivedigitally.com/hirenworknew/microkey-client-details/13



4. Is this section dynamic? How 0 coin come here? this section is for top freelancer for new client, past hired freelancer for old client.

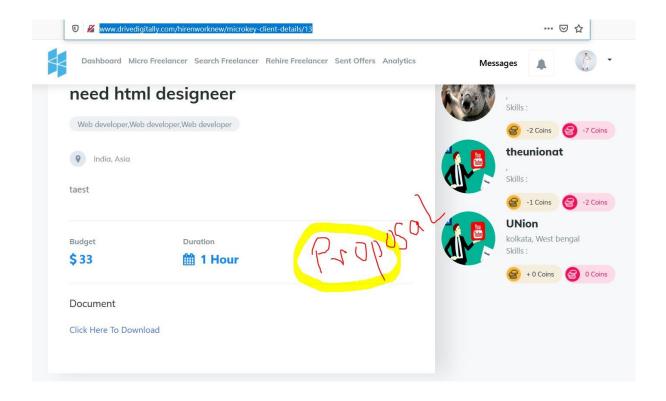
http://www.drivedigitally.com/hirenworknew/microkey-client-details/13



5. http://www.drivedigitally.com/hirenworknew/microkey-client-details/13

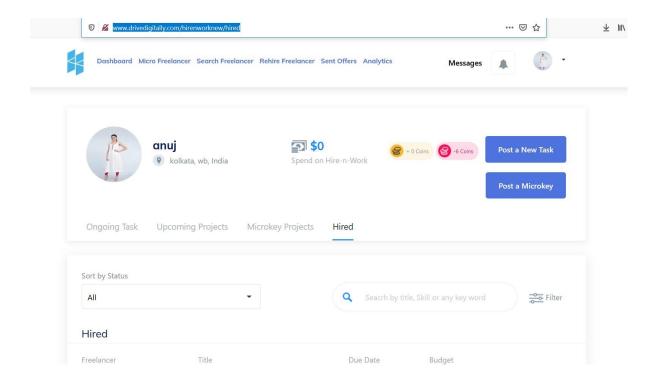
Make here a button name "Proposal" where showing number of proposal receive by freelancer for this task, once click the button then land on different page where show details of proposal with freelancer details like: name, picture, coin, skill, area.

From this details proposal area client can direct message with freelancer & can do direct hire.



6. <a href="http://www.drivedigitally.com/hirenworknew/hired">http://www.drivedigitally.com/hirenworknew/hired</a>

After hire this freelancer, listed under hired, under client dashboard.



Under micro freelancer.

In this section make a button for direct hire, & direct message button.

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## Freelancer:

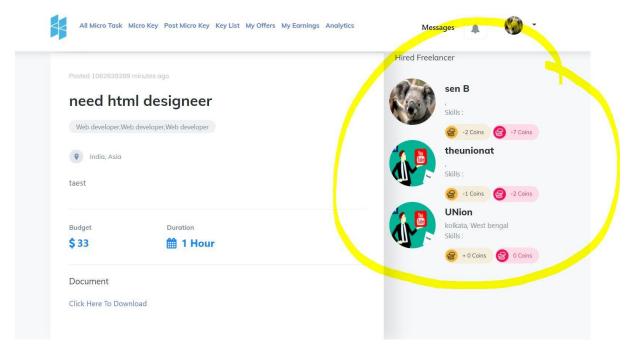
7. <a href="http://www.drivedigitally.com/hirenworknew/microkey-client-details/13">http://www.drivedigitally.com/hirenworknew/microkey-client-details/13</a>

Why its here? this is freelancer dashboard, freelancer is going to apply for this micro task, so why this hired freelancer section showing here?

Instate this section make here Apply now

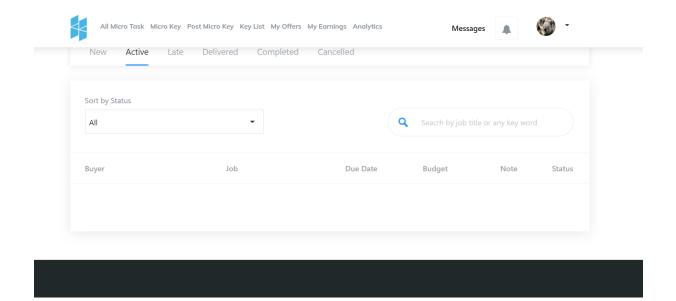
#### 2 check box,

- 1. Proposal having 500 words.& once attachment box.
- 2. Budget (once freelancer put there budget then show a pop up for budget calculation)
- 3. Submit then thank u message.



8. <a href="http://www.drivedigitally.com/hirenworknew/job-list/active">http://www.drivedigitally.com/hirenworknew/job-list/active</a>

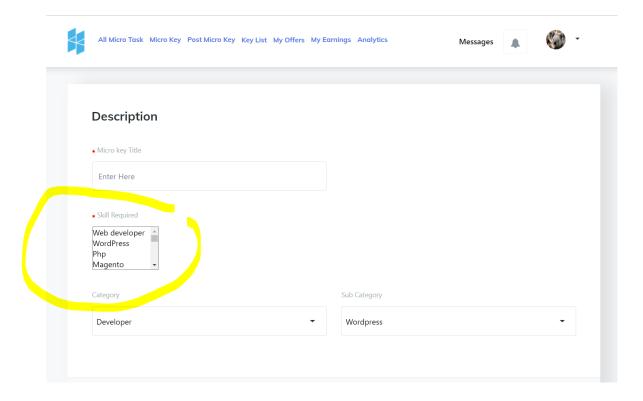
After hired the project showing under active under freelancer dashboard. Only mark this project as micro task .



After hire function, project completed by both end, then mark coin & review, if not agree the raise problem tickit r same like previous & already done, only need to merge.

9. <a href="http://www.drivedigitally.com/hirenworknew/post-microkey-step-1">http://www.drivedigitally.com/hirenworknew/post-microkey-step-1</a>

Fix this area,



10. <a href="http://www.drivedigitally.com/hirenworknew/post-microkey-Step-3">http://www.drivedigitally.com/hirenworknew/post-microkey-Step-3</a>

Remove mandatory from portfolio.

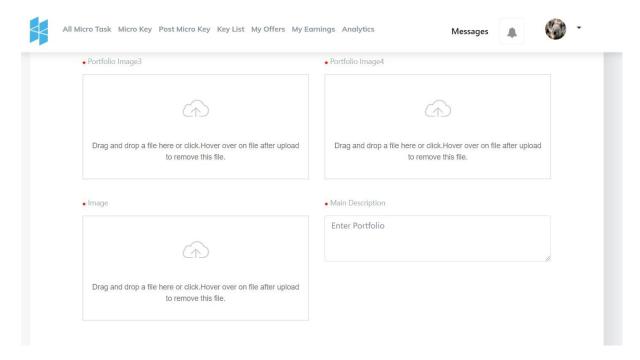
Maintain the serial: & all description of portfolio have 50 words limit.

Link 1, description 1, Image 1.

Link 2, description 2, Image 2.

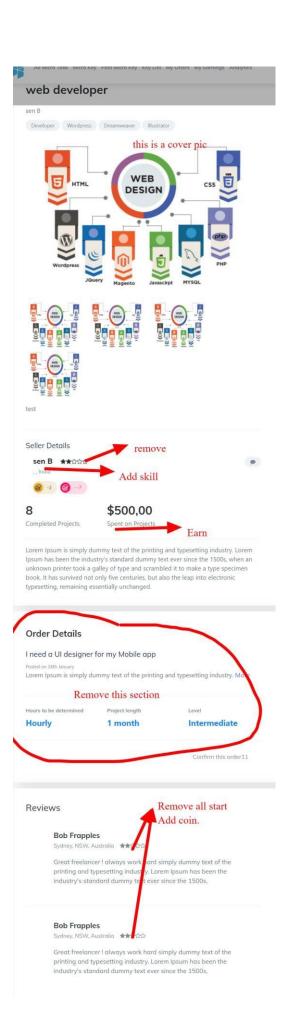
Link 3, description 3, Image 3.

Link 4, description 4, Image 4.



11. http://www.drivedigitally.com/hirenworknew/microkey-details/13

Once freelancer can post 5 micro key



#### 12. Set menu for freelancer.



13. <a href="http://www.drivedigitally.com/hirenworknew/microkey-list-clientpanel">http://www.drivedigitally.com/hirenworknew/microkey-list-clientpanel</a>

Latest posted micro key task will place at the 1<sup>st</sup> position.