

Business Expense Check List

Does your business have the following expenses? Please tick the businesses you would like to receive member information on.

Professional Services	✓
Accountant	
Bookkeeper	
Business Consultants	
Debt Collection	
Financial Advisors/Brokers	
Insurance Brokers	
Shelf Company Services	
Solicitor	
Vehicle Maintenance	
Promotional Services	
Advertising	
Embroidery	
Graphic Designer	
Leaflet distribution	
Marketing	
Printing	
Promotional Products	
Screenprinting	
Signwriting	
Uniforms	
Web designer/ hosting	
Office Supplies	
Cleaning Products	
Coffee	
Computers & Software	
Couriers	
Fire Protection and Equipment	
First Aid Products	
Office Cleaning	
Office equipment rental	
Office equipment repairs	
Office equipment sales	
Office Furniture	
OHS	
Packaging	
Pest Control	
Security	
Stationery	
Toilet Paper	
Toner Ink Cartridges	
Tyres	
Water supply	i

Account Name:	
Account Number:	
Audio Visual Equipment /Hire	
Caterers	
Conference Rooms	
Mobile Phone Providers	
Telemarketer	
Telephone Installation/Service	
Telecommunication Providers	
Vehicle Maintenance	
Services	
Business Training	
Computer Training	
Employment Services	
Event Management	
Secretarial Services	
What other expenses would you like member information on?	
Other Expenses Requested	