

Date: .....

From:.....

Address: .....

.....

.....

**To:** Empire NZ Pty Ltd  
P O Box 2026  
Christchurch NZ

**Fax:** 07 5437 7230

Attention Membership Accounts Officer

**Re Account Name:** .....

**Empire Trade Account number** .....

I am the authorised signatory on the above account with Empire Trade Exchange and advise that  
my business has been sold / closed as of .....

Date

Signed: .....

Name of Signatory: .....

**My new contact details are:**

Street Address: .....

Phone .....

.....

Mobile .....

.....

Fax .....

Postal Address:.....

Email .....

.....

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