



## Direct Debit Request

Empire Trade USA Inc  
EIN 98-0544113

Please complete, sign and forward to national head office by fax to 760 327 0876 or mail to Suite 102 500 South Palm Canyon, Palm Springs CA 92262

I, \_\_\_\_\_ (Member Name), authorize **Empire Trade USA Inc** to deduct the fees payable on my trade account on a monthly basis from the account nominated below. This authority shall be continuously effective for the period of agreement between the above named member and Empire Trade USA Inc.

Member Account Name: \_\_\_\_\_

Membership Number: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

### DIRECT DEBIT FROM BANK ACCOUNT OR OTHER FINANCIAL INSTITUTION

Financial Institution: \_\_\_\_\_ Branch: \_\_\_\_\_

Account Name: \_\_\_\_\_

BSB Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

I/we acknowledge that this direct debiting arrangement is governed by the terms of the Fees Payment Plan Member Service Agreement on the back of this form.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Two signatures are necessary if joint signatories are required on the nominated bank account)

**OR**

### DIRECT DEBIT FROM CREDIT CARD: VISA ☐ MASTERCARD ☐

Name on Card: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Card Expiry Date: \_\_\_\_ / \_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Fees Payment Plan – Member Service Agreement**

### **Our commitment to you**

#### **Drawing arrangements:**

The drawings from your account will commence on the 21<sup>st</sup> day of the month following the date of the Fees Payment Plan Direct Debit agreement. The amount of fees due from the previous month will be deducted.

Where the due date falls on a non-business day, we will draw the amount on the next business day.

We will not change the frequency of the drawing arrangements without 14 days notice and your prior approval.

We reserve the right to cancel the Fees Payment Plan Direct Debit arrangement if two or more drawings are returned unpaid by your nominated financial institution and to arrange with you an alternative payment method. You will be liable for all fees incurred as a result of any drawing being returned.

Fees generated by the approval of an Intention to Trade form are deducted as and when they become due.

We will keep all information pertaining to your nominated account at your financial institution private and confidential.

#### **Your rights:**

You may terminate the Fees Payment Plan Direct Debit arrangements at any time by giving written notice to us. Such notice should be received by us at least 30 business days prior to the due date.

You may stop payment of a drawing under the Fees Payment Plan by giving written notice to us. Such notice should be received by us at least 14 days prior to the due date.

Where you consider that a drawing has been initiated incorrectly (outside Fees Payment Plan arrangements) you should take the matter up directly with us.

### **Your commitment to us**

#### **Your responsibilities:**

It is your responsibility to ensure that sufficient funds are available in the nominated account to meet a drawing on its due date.

It is your responsibility to ensure that the authorization given to draw on the nominated account is identical to the account signing instruction held by the financial institution where the account is based.

It is your responsibility to advise us if the account nominated by you for the Fees Payment Plan Direct Debit is transferred or closed.

It is your responsibility to arrange with us a suitable alternative payment method if the Fees Payment Plan Direct Debit arrangements are cancelled either by yourselves or the nominated financial institution.

#### **Information Privacy Notice**

Empire Trade USA is collecting the information on this form to allow us to provide services and features that meet the needs of the members. Only personal information necessary for this purpose is requested. If you establish a direct debit agreement with us to pay the fees we charge automatically, we collect some additional necessary information, including billing address, credit card number and credit card expiration date and/or bank account details. Information provided by members may be used for the administrative purposes of the company and for the provision of membership services. Empire Trade may disclose some or all of this information to appropriate agencies if required, including to the Internal Revenue Service.

Empire Trade's Privacy Policy is available on the corporate website: [www.empireXchange.com](http://www.empireXchange.com).