

STAFF REQUEST TO UNLIST A MEMBER Please complete all sections and fax to Head Office on [760] 327 0876

| Account Name Account Number Agency Area Reason for Unlisting  Please unlist temporarily from (Note: a member with a debit balance in their account can not normally be unlisted) A reminder has been set in the notes programme for the relist date:   |   |                                     |
|--|---|-------------------------------------|
| Account Number  Agency Area  Reason for Unlisting  Please unlist temporarily from  | A Nlama   |                                     |
| Agency Area  Reason for Unlisting  Please unlist temporarily from  (Note: a member with a debit balance in their account can not normally be unlisted)  A reminder has been set in the notes programme for the relist date: Yes No  Remove from Promotional Email Lists: General Promotions Real Estate Promotions Real Estate Promotions Unless this is a temporary unlisting, any Facility on this account will be reversed while a member is unlisted unless you request otherwise:  Reason Facility is retained  An entry has been made in the Notes Program: Yes No  Staff member: (name)  Head Office Use Only  Letter sent: Facility Removed: (Amount)  Agent Advised Membership Accounts Officer Advised Unlisted by: Date  Follow up on relisting by: |   |                                     |
| Reason for Unlisting  Please unlist temporarily from   | Account Number  |                                     |
| Please unlist temporarily from (Note: a member with a debit balance in their account can not normally be unlisted)  A reminder has been set in the notes programme for the relist date:  | Agency Area   |                                     |
| (Note: a member with a debit balance in their account can not normally be unlisted)  A reminder has been set in the notes programme for the relist date:   | Reason for Unlisting  |                                     |
| (Note: a member with a debit balance in their account can not normally be unlisted)  A reminder has been set in the notes programme for the relist date:   |   |                                     |
| (Note: a member with a debit balance in their account can not normally be unlisted)  A reminder has been set in the notes programme for the relist date:   |   |                                     |
| (Note: a member with a debit balance in their account can not normally be unlisted)  A reminder has been set in the notes programme for the relist date:   |   |                                     |
| (Note: a member with a debit balance in their account can not normally be unlisted)  A reminder has been set in the notes programme for the relist date:   |   |                                     |
| (Note: a member with a debit balance in their account can not normally be unlisted)  A reminder has been set in the notes programme for the relist date:   |   |                                     |
| (Note: a member with a debit balance in their account can not normally be unlisted)  A reminder has been set in the notes programme for the relist date:   |   |                                     |
| A reminder has been set in the notes programme for the relist date:  | Please unlist temporarily   |                                     |
| Real Estate Promotions  Unless this is a temporary unlisting, any Facility on this account will be reversed while a member is unlisted unless you request otherwise:  Reason Facility is retained  | A reminder has been set in the notes programme for the relist date: |                                     |
| Unless this is a temporary unlisting, any Facility on this account will be reversed while a member is unlisted unless you request otherwise:  Reason Facility is retained  An entry has been made in the Notes Program:  Staff member:  (name)  Head Office Use Only  Letter sent:  (Date)  Membership Accounts Officer Advised  Unlisted by:  Date  Follow up on relisting by:  | Remove from Promotion   | nal Email Lists: General Promotions |
| unlisted unless you request otherwise:  Reason Facility is retained  |   | Real Estate Promotions              |
| Reason Facility is retained  An entry has been made in the Notes Program: Yes No Staff member: (name)  Head Office Use Only  Letter sent: Facility Removed: (Amount)  Agent Advised Membership Accounts Officer Advised Unlisted by: Date  Follow up on relisting by:  |   |                                     |
| An entry has been made in the Notes Program:  Staff member: (name)  Head Office Use Only  Letter sent: (Date)  Membership Accounts Officer Advised  Unlisted by: Date  Follow up on relisting by:  | •   |                                     |
| An entry has been made in the Notes Program:  Staff member: (name)  Head Office Use Only  Letter sent: (Date)  Membership Accounts Officer Advised  Unlisted by: Date  Follow up on relisting by:  |   |                                     |
| An entry has been made in the Notes Program:  Staff member: (name)  Head Office Use Only  Letter sent: (Date)  Membership Accounts Officer Advised  Unlisted by: Date  Follow up on relisting by:  |   |                                     |
| Head Office Use Only  Letter sent: Facility Removed: (Amount)  Agent Advised Membership Accounts Officer Advised Unlisted by: Date  Follow up on relisting by:   |   |                                     |
| Letter sent: Facility Removed:   |   |                                     |
| Letter sent: Facility Removed:   |   |                                     |
| Agent Advised  | Head Office Use Only  |                                     |
| Unlisted by: Date  Follow up on relisting by:  |   |                                     |
| Follow up on relisting by:   | Agent Advised   | Membership Accounts Officer Advised |
|  | Unlisted by:  | Date                                |
|  | Follow up on relisting by   |                                     |