



Final Probationary Performance Review (6 months)

NAME

Position & Department

Date

1. (insert position description duties here)

Review Notes

Assessment Rating:

Planned Activities for next assessment period

♦

Performance Indicators

♦

2.

Review Notes
Assessment Rating:
Planned Activities for next assessment period ♦
Performance Indicators ♦
3.
Review Notes
Assessment Rating:
Planned Activities for next assessment period ♦
Performance Indicators ♦
4.

Review Notes
Assessment Rating:
Planned Activities for next assessment period ♦
Performance Indicators ♦
5.
Review Notes
Assessment Rating:
Planned Activities for next assessment period ♦
Performance Indicators ♦
6.
Review Notes
Assessment Rating:

Planned Activities for next assessment period ♦
Performance Indicators ♦
7.
Review Notes
Assessment Rating:
Planned Activities for next assessment period ♦
Performance Indicators ♦
8.
Review Notes
Assessment Rating:
Planned Activities for next assessment period ♦
Performance Indicators ♦

9.
Review Notes
Assessment Rating:
Planned Activities for next assessment period ♦
Performance Indicators ♦
10.
Assessment Rating:
Planned Activities for next assessment period ♦
Performance Indicators ♦
11.

Review Notes
Assessment Rating:
Planned Activities for next assessment period ♦
Performance Indicators ♦
12.
Review Notes
Assessment Rating:
Planned Activities for next assessment period ♦
Performance Indicators ♦
Professional Development Activities taken during this Review period ♦
Professional Development Activities to be taken ♦

Recommendation	
Staff member's Signature	Date:
Supervisor's Signature	Date:
Manager's Signature	Date:
Further Comments (if any by staff member)	
Staff member's Signature	Date:
Supervisor's Signature	Date: