

www.eplanettrade.com

HEAD OFFICE - MALAYSIA Wholly owned by Malaysia-Beijing Enterprise Sdn Bhd 219532-W 33-1, Wisma Malaysia-Beijing Jalan Maharajalela 50150 Kuala Lumpur

# **Direct Transfer Request**

<u>Please return by mail to: E Planet Trade Malaysia:</u>
33-1, Wisma Malaysia-Beijing Jalan Maharajalela 50150 Kuala Lumpur

	OFFICE CONTACTS  email hqmsia@eplanettrade.com
Customer Name), authorise <b>E Planet Trade</b> to transfer the amount below on the elected frequency between the nominated accounts. This authority shall be	tel [+60 3] 2144 2133 fax [+60 3] 2144 9233
ontinuously effective for the period of agreement between the parties below ur ritten notification to terminate the arrangement is received by E Planet Trade.  Transfer From	ntil  INTERNATIONAL HEAD OFFICE 2 Production Avenue Locked Bag 151 Buddina Qld 4575, Australia email hq@ebanctrade.com tel [+617] 5437 7220 fax [+617] 5437 7230
Membership Number:	
Phone: ( ) Fax: ( )	
Address:	
Transfer To	
Member Account Name:	
Membership Number:	
Phone: ( ) Fax: ( )	
Address:	
Details	1
Amount:	
Start Date: End Date	
Frequency: monthly fortnightly weekly	
we acknowledge that this direct debiting arrangement is governed by the terms of the	e Payment Plan
ustomer Service Agreement on the back of this form.	
ignature(s): Date:	
uthorised signatory on account)	

# **Payment Plan – Customer Service Agreement**

## Our commitment to you

#### **Drawing arrangements:**

The drawings from your account will commence on the 21<sup>st</sup> day of the month following the date of the Payment Plan Direct Transfer agreement. The amount of fees due from the previous month will be deducted.

Where the due date falls on a non-business day, we will draw the amount on the next business day.

We will not change the frequency of the drawing arrangements without 14 days notice and your prior approval.

We reserve the right to cancel the Payment Plan Direct Transfer arrangement if two or more drawings are returned unpaid by your nominated financial institution and to arrange with you an alternative payment method. You will be liable for all fees incurred as a result of any drawing being returned.

Fees generated by the approval of an Intention to Trade form are deducted as and when they become due.

We will keep all information pertaining to your nominated account at your financial institution private and confidential.

#### Your rights:

You may terminate the Payment Plan Direct Transfer arrangements at any time by giving written notice to us. Such notice should be received by us at least 30 business days prior to the due date.

You may stop payment of a drawing under the Payment Plan by giving written notice to us. Such notice should be received by us at least 14 days prior to the due date.

Where you consider that a drawing has been initiated incorrectly (outside Payment Plan arrangements) you should take the matter up directly with us.

### Your commitment to us

# Your responsibilities:

It is your responsibility to ensure that sufficient funds are available in the nominated account to meet a drawing on its due date.

It is your responsibility to ensure that the authorisation given to draw on the nominated account is identical to the account signing instruction held by the financial institution where the account is based.

It is your responsibility to advise us if the account nominated by you for the Payment Plan Direct Transfer is transferred or closed.

It is your responsibility to arrange with us a suitable alternative payment method if the Payment Plan Direct Transfer arrangements are cancelled either by yourselves or the nominated financial institution.

#### **Information Privacy Notice**

E Planet Trade Pty Ltd is collecting the information on this form to allow us to provide services and features that meet the needs of the members. Only personal information necessary for this purpose is requested. If you establish a direct debit agreement with us to pay the fees we charge automatically, we collect some additional necessary information, including billing address, credit card number and credit card expiration date and/or bank account details. Information provided by members may be used for the administrative purposes of the company and for the provision of membership services. E Planet Trade may disclose some or all of this information to appropriate agencies if required, including to the Australian Taxation Office.

E Planet Trade's Privacy Policy is available at http://www.eplanettrade.com/copyright.htm#priv.