



TENUTLIA SASAN DEBASTHAN COLLEGE

BIJAYA DHANURJAYA PUR, GANJAM, ODISHA



SELF STUDY REPORT 2014-15 (Cycle 1)

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PREFACE

The accreditation report is a most valuable document, since the college is preparing itself for the accreditation by National Assessment and Accreditation Council (NAAC). The document has been prepared with utmost sincerity and honesty to the best of our knowledge and belief. This report is prepared according to the instructions laid down by NAAC which include two parts: Part-I comprises (a) Profile of the college (b) Criterion wise inputs and (c) Profile of the departments. Part-II consists of (A) Executive Summary (B) Criterion wise evaluation report (C) Evaluative report of the departments and (D) A declaration by the head of the institution.

Tentulia Sasan Debasthan College, B.D. Pur, Ganjam ,one of the oldest college of South Odisha started to sail on into the academic ocean on 10th July 1981 with a vision of achieving academic excellence in education and create competent professionals for socio economic development in order to meet national and international needs. It got its first shape with the contribution of the local elites Late Dandapani Tripathy, Advocate Sri L. N. Dash, Sri Kashinath Tripathy , Sri Prafulla Panigrahi,Sri Kishor Chandra Tripathy, Sri Govinda Barik and inspiration of the freedom fighter, luminary Padma Bhushan Radhanath Rath, the renowned editor of the Odia daily ' The Samaj', who acted as the first president of the Governing Body. The main objective of the college is to contribute to the transformation of prevailing social conditions so that values enshrined in social justice, equality of opportunity, democratic freedom .to all, tolerance and respect to all religions may be brought closer to realization, opening up to the people of our locality with special emphasis for greater possibilities of the existence of real human beings . The institution is very much aware that the dimensions and quality of education keep on changing with time and quality cannot be assessed by a single yard stick. Rather it can be monitored through the change in national and global trends in teaching and research. It is important for any centre of higher education to know that true service lies in imparting education, inculcating moral values and motivating young minds towards research for the future not only of our country but of the entire world. The NAAC has developed certain measures for continuous improvement of the quality of higher education. In the present report we tried our level best to meet the demands as laid down by NAAC. The college is committed to the core values of NAAC

Writing Self Study Report

It was impossible to complete this self study report without the whole- hearted support and co-operation of entire TSD College family. At first I wish to extend thanks the head of the

institution, Dr. Shyama Prasad Mishra, Principal of our College who entrusted me to prepare this self study report (SSR). I am indebted to him for constant support and encouragement during the preparation of SSR. I also wish to express my thanks to the members of IQAC who extended all support to our team. The preparation of SSR is not a single man's effort, rather a team effort. I am grateful to hard working faculty members of our team, who were with me during the preparation of the report. Thanks are also extended to the employees, who worked hard to procure the inputs from various offices and departments of the college.

Here, it is noteworthy to mention that the employees, who in spite of his busy schedule bailed me out in preparing the executive summary of the report, I am grateful to him. Last but not the least I wish to thank the members of office staff of the Principal for their inputs for part-I of the present report. I also wish to record my heartfelt thanks to all those who directly or indirectly supported/helped me/us in preparing the self study report (SSR).

I am very much keen to meet the Peer Team of NAAC during their forthcoming visit to our institution. Such occasion and interaction provides all of us; the faculty members, supporting staff, students and other stakeholders to enrich ourselves with their comments and suggestions.

We are eagerly looking forward to welcome the Peer Team and hope they will applaud us for our efforts.

A BRIEF HISTORY OF THE COLLEGE

In the mid-seventies of the last century, the state woke up to establish quite a good number of colleges to afford expanded educational opportunities to the rising youth population of the state on par with the national average. The local people realized the deficit of an institution for higher study for which the vulnerable section of the local community is deprived of higher education. Specifically, the girl children and SC/ST/OBC students unable to afford the cost of higher education and join the swelling army of the dropouts. But they can pursue a higher and qualitative goal at a lower economic cost at their door steps, if the deficit is made up with a College.

The dream got a shape at the hands of the local elites like Late Dandapani Tripathy, Advocate Sri L.N.Dash, Sri Kasinath Tripathy, Sri Prafulla Panigrahy, Sri Kishore Chandra Tripathy, Sri Gobinda Bariks and others. With the inspiration of the freedom fighter, journalist and luminary Padma Bhushan Radhanath Rath, Ex-President of Loka Sevaka Mandal and the renowned Editor of the Odia Daily “The Samaja”, who acted as the first President of Governing Body, with the active cooperation of the generous people of the locality. This college initially started in the school building donated by the villagers of Tentulia since 1981, where now stands a market complex fetching a perennial flow of income for the college.

The college started with an intake capacity of 128 seats in Intermediate of Arts, 128 seats in Science and 64 seats in Commerce affiliated to Berhampur University, subsequently converted to +2 and undergraduate Courses like B.A. and B.SC, have been introduced since 1991-92 and 2009-10 respectively.

At the very outset, the College started with 10 Lecturers and eight Non-teaching staff members in all the three streams. The academic affairs of the college was vested in the hands of Principals in-Charge up to 4th October 1990 and thereafter the Department of Higher Education, Odisha appointed Principals-cum-Secretary on deputation from time to time, with stop gap arrangements at different time.

With the recognition of Government of Odisha and affiliation of Berhampur University the College has opened Honours courses in Political Science and History in the year 1998 with 16 seat in each subject and Odia Hons. with 8 seats in the year 2007. Further in Government of Odisha, Department of Higher Education pleased to increase 16 additional seats in Hist (Hons) and 8 seats in Odia (Hons).in 2013.

The strength of the college is being continued to boom ,as a result, the strength UG stream of the college reached the peak of 488 in 2014 – 2015.

The college entered into the watershed phase when it introduced IT. Education in the +2 wing and Science in the Degree wing . The leap forward got firmly place, as the college got registered under the U. G. C. Act 1956 vide clauses 2(f) and 12(b) with effect from 24-11-2008, a turning point for progress of the institution.

The college got shifted to its own new site in December 2000 with financial assistance extended by the M.L.A and the M.P from their respective LAD Funds and physical labor of the staff. All inputs put into prompt and potential performance expanded the academic panorama. With the increased number of staff members entering into Grant-in-Aid ford, the internal resources of the college became viable to extend possible facilities for the quality education in the college. As per U. G. C guidelines and approved U.G.C programmes like Remedial Coaching Centre, Entry into Service Cell, Internal Quality Assurance Cell and Network Resource Centre have been functioning since the session (201-141) for the academic excellence and future of the students and others.

With the assistance of the U.G.C., Government of Odisha and other organizations the process is on to modernize its system of education and administration putting all activities “on line”.

As per UGC norms the college is striving strenuous for NAAC accreditation with all positive thoughts and actions. The Principal, staff members, students and other related authorities and local elites have been involved in the process.

In the current session 2014-2015, the college has opened Career Counseling Cell and Placement Cell for the better interest of students and aspirants for job.

CREST

Crest of the College is the integrated symbol of the aims and objectives of the institution, as century conceived by the founders of the institutions during the eighties of the last century

At the bottom, on a curved base the place of establishment Bijaya Dhanurjaya Pur, followed by the name of the district Ganjam is epigrapher. In between two equidistant circles, below and in between the two illuminating starts, the year of establishment is inscribed 1981. It is traced back to 10th July 1981, the date on which the College started to sail on into the academic ocean with its crew. The starts illuminating indicate the light glowing out with the spread of higher education in and around the College circumference. It also guides to the frontiers of the College from within the campus and out to all who is acquisitive of knowledge and excellence in human creativity.

On the back-drop of a landscape at top stands a range of mountains to the north-west of the college site. At the top Tentulia Sasan Debasthan College is inscribed. The nomenclature is a confluence of three inherently and perpetuating patronizing forces. The people of the adjacent village Tentulia sacrificed generously their old school building that became the birth place and cradle of the infant (College) in the entire geographical landscape between Bhanjanagar at the far west, Odogaon at the north-east and Buguda out slated to the south-east. The geographical entity is skirted out by River Boda and Badanadi and between stands two range of mountains painted in light blue.

Across the area, a large number of old religious mountains stand over centuries with religious forbearance of the local populace. Thus religious sanctity of the area encouraged the patrons to insert the term Debasthan. It is preceded by Sasan, a village that cradled the College nursed it to its present stature. The patrons of education and learning pioneered to integrate the culminating forces for establishment and nourishment of the College against all vicissitudes of time and deficits in infrastructure.

At the centre a book is place wide open ahead of a sparking light. It is the prime motto to wipe out the stains of ignorance, thus the spread of light and knowledge would follow. All about is enshrined in the Bye-law of the College under the Registration of Societies Act - 1860.

Vision

To impart education in Arts and Science streams in the rural , and SC and ST youth of the locality and to maintain quality parameters in all segments by introducing latest teaching-learning technology and to facilitate with self financing trends for a better graduate attributes and to inculcate social responsibilities and human values .

Mission

- To have a better output in Arts and Science stream by introducing honours in all subjects
- Faculty will ensure to improve in class room teaching (chalk and talk) with latest teaching learning tools like LCD Projectors, OHP, Computer and through internet
- To conduct more and more internal, State level and national level Seminars.
- To give ample opportunities to students to participate in extra-curricular and extension activities
- To introduce self-financing subjects.
- To moderate the Science laboratories.
- To impart communicative English and to enhance ICT.

Further, our aim is to create good citizens and the overall development of students. Following this goal, the institution with its academic sessions, extension activities and extracurricular activities, help the students in acquisition of knowledge, values community orientation, good citizenship and life skills as well as train them for a successful careers and future prospects. Constant efforts are made for community and social development and for helping economically and socially backward students.

College is committed to empowering students to think independently; to understand the complexities and challenges of today's life and transform them into opportunities. Upholding the noble traditions laid down by the founders, the institution marches ahead towards excellence.

Objectives

The mission is reflected in the emblem of the institution and it sets up distinct goals and objectives before the insiders. The institution strives to impart such education which would distinguish itself from others in respect of quality education, effective curriculum, sound infrastructural facility and value based training. The aim is to orient the youth with traditions of the locality and to imbibe in them a strong sense of belonging. At the same time the skill and knowledge required to face the changing reality is the foremost objective, the institution tries to achieve. Notwithstanding the odds, it has so far been able to maintain the spirit and march ahead to inspire the youth to face the challenges of the times in the national and global scenario.

While trying to equip the youth with knowledge and skill to meet the national and global demands, it is also taking care of value orientation, community living, environmental and social needs.

The goal and objectives of the institution are:

- a) To provide quality education
- b) To empower the rural youth by imparting education and improving technical skill.
- c) To equip the students with knowledge and skill to face the global challenges.
- d) To build sound infrastructure and modern facilities.
- e) To keep the students and faculty updated in the areas of their subjects.
- f) To maintain heritage and traditions of the locality at the same time to be open to the changing realities of the society.
- g) To imbibe in the students high sense of values to become assets to the society.
- h) To instill in the young minds a sense of discipline, community living and social service.
- i) To promote all round development of the students.
- j) To produce valuable and reliable citizens.
- k) To provide the youth for career counseling.



OFFICE OF THE PRINCIPAL TENTULIA SASAN DEBASTHAN COLLEGE

At/Po: Bijaya Dhanurjaya Pur Sasan, Dist: Ganjam
Odisha (PIN-761120) Ph. 06818-267327
Fax: 06818-267110, e-mail: tsdcolllege@gmail.com

PRINCIPAL'S MESSAGE

It gives me immense pleasure to submit the Self Study Report (SSR) of Tentulia Sasan Debasthan College, Bijya Dhnurjaya Pur, Ganjam , Odisha for the first cycle of accreditation by the National Assessment & Accreditation Council (NAAC), Bangalore. This report has been prepared by the Steering Committee following the guidelines of NAAC. This report reflects our academic and administrative functions and activities. It is an effort which encourages us to examine our strengths and weaknesses, avail the opportunities and to face the challenges.

In the period of globalization change is inevitable and Higher Education cannot remain aloof from this. NAAC Accreditation is the right step in this direction. Teachers are encouraged to go for innovative practices to make learning more attractive. The office and the Library have been modernized. As the College has been established in a rural area, most of our students are from Odia medium institutions. Hence, Spoken English course has been introduced to improve their English speaking skill which is the need of the hour.

The College is committed to empowering students to think independently; to understand the complexities and challenges of today's life and transform them into opportunities. Upholding the noble traditions laid down by the founders, the institution marches ahead towards excellence

I sincerely, wish a bright and prosperous future for the students taking education in this institution. I am confident that my students will glitter wherever they go hereafter either for higher education or employment

(Dr. Shyama Prasad Mishra)

TSD College
Principal

Tentulia Sasan Debasthan College,
Bijaya Dhnurjaya Pur,
Ganjam Odisha

Message from the NAAC Coordinator

As the oldest institution of Jagannath Prasad Block of Ganjam District ,T. S. D. College, B. D. Pur has occupied a distinct place among the educational institutions of this locality. With all its rural and natural background, the college has done a splendid job in developing the academic atmosphere of region.

Being the premier institution of this region, T. S. D. College, B.D. Pur, a temple of learning, innovation and research with a futuristic vision, has played a decisive role in shaping the intellectual revolution of the region by exploring all the avenues of knowledge and perception, science and decision-making.

TAPAN KUMAR MISRA
Dept. of Pol. Science
Coordinator, NAAC
T. S. D. College
B. D. Pur, Ganjam
Odisha

SWOC Analysis

Strengths:

- Providing education to under-privileged i.e. SC, ST and OBC.
- High end leadership of the head of the institution
- Resourceful faculty members.
- Dedicated non-teaching staff members.
- Disciplined students.
- High enrolment of students through a transparent admission process
- Good academic result.
- One of our students awarded with Gold Medal for best graduate.
- Three faculty members have already submitted their Thesis for Ph.D.
- Two faculty members are about to submit their thesis shortly.
- Five faculty have applied for Ph.D.
- Youth Red Cross Unit has received Best State Award in 2013.
- The College has a career counseling and placement unit.
- Internet connection at different segments of the college
- Provision of UGC-supported remedial coaching classes for SC, ST, OBC (non-creamy layer) and minority students
- Direct financial support in terms of Post-Metric Scholarships for SC/ST students, OBC students under central government schemes and for female students, merit-cum-means students, under state government schemes.
- Good relationship between the students and the faculty members
- Active NSS units (both boys and girls) and the Red Ribbon Club,

Weakness:

- Being in the heart of the Block, a play ground is not available.
- As an affiliated and aided college, it has no autonomy in academic reforms. Being an aided college, the institute faces a number of financial, administrative and academic bindings.
- Inadequate number of regular faculty members in many departments, lack of qualified technical staff members especially in the college library and inadequate space in proportion to students' strength.
- The college does not have any girls' hostel as well as residential staff quarters.

Opportunity:

- Diversification of education by starting new self-financing courses and Add-on courses.
- To start a Research Centre to encourage research activities.
- The college has substantial potentiality for enhancing/expanding its educational operations by bringing about innovative changes in teaching-learning-evaluation, library resources and laboratory resources with the support of its qualified teachers. Of course, if the government provides a new academic block, it will enrich this potentiality.
- The college has opportunities for establishing additional linkages with other institutions/organizations of the state to enhance the quality of its outreach programmes.
- Applied to set up a new study centre of IGNOU .

Challenges

- Being an affiliated college, infrastructure is a major challenge especially for departments under the Arts stream – departmental spaces for teachers, additional regular faculty members in large departments and for departments under the Science stream more laboratory spaces are needed for development.
- To accredited the institution as a whole by NAAC.
- To achieve academic excellence.

EXECUTIVE SUMMARY

Tentulia Sasan Debasthan College is one of the leading institutions of higher learning, located in a rural area of B. D. Pur Gram Panchayat of Bhanjanagar Sub-Division in Ganjam district. Having entrenched its foundation upon the esteemed ideals it came into existence with arts, science and commerce streams simultaneously at the intermediate level in 1981. It has been surging ahead successfully towards realizing its much-cherished goal of imparting career centric as well as value based education ever since its inception. The College introduced the UG programmes like B.A with 64 seats in 1991 and B.Sc. with 32 seats in 2009 being affiliated to Berhampur University, in order to cater to the academic and co-academic needs of the locality. It is unwaveringly devoted to its aim of empowering students by evolving their personality holistically so that they will be able to acquire competence to compete with their counterparts elsewhere. However, in the wake of changing global scenario, the College with the student strength of 488 the College has envisioned to hold remedial and brilliant classes so as to maintain its gigantic scorecard. It has ensured availability of smart class rooms to take its scorecard to new heights after receiving reorganization of UGC under 2(f) and 2(b) in 2008.

The criterion wise features may be summarized as follows.

- **CRITERION - 1. CURRICULAR ASPECTS**

This college is affiliated to Berhampur University. Hence the degree course offered by the college is prescribed by the affiliated university.

The curricular programme of the College currently comprises of three-year Bachelor degree courses. University examination is conducted every year. Certificates are awarded to successful students by the Berhampur University after completion of three years Degree course. . The curricula are regularly modified by the ‘Berhampur University’. Subjects offered in the Arts stream are History, Political Science, Economics, Odia and English, and MIL (Odia) as the compulsory subjects. All subjects have elective options. History, Political Science, and Odia subjects have honours options. Subjects offered in the Science stream are Physics, Chemistry, Botany, Zoology, Mathematics and Environment Studies is a compulsory subject for science students.

The faculty members of all the departments and the principal take utmost care of each and every students to complete their graduation and prepare themselves for better career option. Monthly Examinations are regularly conducted to evaluate the performance of the students besides Half yearly, Annual and University Examinations.

In addition to the regular curriculum, the institution imparts Communicative/Spoken English, Personality Development and Computer Awareness Programme to the students. Separate Syllabi and courses of studies are prepared with extra time table. Separate evaluation conducted once the course is completed. This year the institution has opened a Career Counseling and Placement Assistance Cell.

- **CRITERION II: TEACHING - LEARNING AND EVALUATION**

Regarding teaching learning the institution has put forth its best support to both teachers and students and the evaluation conducted in the institution and by the university are planned in a structured way for better achievement and for good learning outcome. The College always tries to make teaching and learning more fruitful.

The Higher Education Department, Govt. of Odisha has introduced the online admission system (SAMS) in order to maintain 100% transparency. Once the admission process is completed all the departmental heads conduct a student interaction meeting to judge the knowledge and skills before the commencement of the programme. After assessing their knowledge, needs and skills, faculty members of the departments act like a team to take necessary steps to acquaint them with syllabi.

At the beginning of every academic secession the College prepares its Academic Calendar based on the guidelines of Berhampur University and Govt. of Odisha. The College Calendar is prepared and distributed to the students at the time of admission. The college prepares academic calendar, lesson plans, and the evaluation blueprint (examination result) annually. Every individual teacher assesses the evaluation outcomes of each and every student and advises him/her to perform better in the next examination. Besides this, each department conducts examinations and the performance of the students are evaluated and necessary instructions are given to the students for more development. Resourceful faculty members always advise the students to continue their study after the graduation and to take decisive measures for innovative practices

All the departments provide special attention by conducting extra classes, doubt clearing classes and Remedial classes for the advance learners. Departments organize students' seminars, Extramural Talks, and eminent scholars are invited from other institutions to deliver their talks and share their views. Excluding chalk and talk methodology the institution has adopted latest teaching learning tools in the class room teaching like LCD Projectors, OHP, Computer, Wi-Fi and Internet to encourage the faculty members to enhance the quality teaching learning process as an innovative practices for student learning.

Library is the mirror of the institution. Books are used by the teachers both for classroom teaching and advanced level of learning. Some of the faculty members are busy in their Minor research Projects. 03 faculty members have submitted their Ph D Thesis. Further four faculty members have applied for Ph.D. work. Teachers are encouraged to attend and conduct workshops and seminars. The institution conducts different types of social activities, village adaptation, extracurricular activities and extension activities by the NSS, YRC and Red Ribbon Club simultaneously with the day to day class room teaching and other academic involvement.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

This institution encourages the faculty members to do their research work. The institution has constituted a Research Committee to monitor and address the issues of research. The Research Committee recommends the Principal for submission of proposals to UGC for award of Research Projects funded by UGC or any other Research organizations. The Committee also encourages the faculty members to start research work on new areas.

The faculty members of this College are engaged to undertake individual research projects and PhD programmes. Out of 22 faculty members our Principal and a Demonstrator have completed their PhD degrees. In addition to that, three of our faculty members have submitted their PhD thesis. Four of our faculty members have applied for PhD. Two of our faculties have possessed MPhil Degree. Two of our faculty members have completed their MRP and two UGC/ICHR MRP are in progress. The Institution provides autonomy to the principal Investigator to carry out and complete research work without any intervention from outside.

Our Principal has produced 2 PhD scholars, 3 PhD thesis have been submitted by different scholars under his guidance and about 40 articles/Books have been published in different National and International Magazines and Journals.

Two ICHR National Seminars have been organized by the History Department. Further the College provides Duty Leave to the faculty members who desire to submit papers in different Seminars and Conferences. In the current secession 8 Departmental Seminars and 4 Extramural talks have been organised by different departments.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

The college undertakes all necessary steps for the optimal use of the existing infrastructural facilities. Adoption and expansion of programmes require extension of infrastructure. Infrastructural development like, Construction, Extension and renovation of buildings are planned and allocations thereof is made in the budget. The construction committee with the assistance of a qualified engineer undertakes the work. The college development fund

and UGC assistance is utilized for the purpose. The Institution manages the existing infrastructure in line with its academic growth i.e. expansion and adoption of programmes by planning the time table and by ensuring its optimal utilization. The college has 04 ICT enable class rooms for departments of Arts and Science.

The institutional statement of vision and mission vows to render quality and value based higher education at an affordable lower cost and there by leaves no room to develop and execute self-sustained infrastructural policy and management. For which the college depends on the funds granted by UGC/RUSA and MP and MLA Lad.

On the campus, space allocations have been made for the common facilities like Canteen, Cycle Stand, Vehicle parking place, boys, and girls, common rooms etc. Safe drinking water facility is provided in the college campus. In the absence of suitable infrastructural availability the college accommodates special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, etc to operate on a window based information service from a cell room and class rooms are used for the purpose by considering their availability. The College has taken adequate steps for the development of physical infrastructure to meet the demand of the differently abled. Ramps have been provided at ground floor level in all buildings and in the library

The Library Advisory Committee which is responsible for Library Budget, purchase of books, administration, books preservation etc. has taken initiatives to make Library user friendly Separate reading rooms provisions for staff members and college students facilitates comfortable reading for all. Internet facility to access study materials is also available in the NRC Room. Facilities like photo copy, print-out, etc are extended for the benefit of students at subsidized rates in the Library room.

Computer and internet facility (Broad band-data one) are available in the Principal's office, Administrative office, Accounts section, Examination section, library, Faculty Reading Room, Computer Lab. etc. The WI-Fi system transmits net facility in the core campus area to enable the smart class rooms to go smart and functional.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

The institution publishes its updated prospectus, College Calendar and Academic Diary, annually for the students and staff, where the information about the college is vividly illustrated. Academic counselling is carried out in the beginning of the academic session to help the students to choose the appropriate subjects well suit to their academic plinth, pursuit and performance.

Classes like remedial and doubts clearing ones are instrumental in bringing academic democracy among the students

The college promotes the students to take part in the co-curricular and extra-curricular activities as depicted in the college list. The office bearers of the respective bodies are elected through a smooth, fair and democratic process. These bodies shoulder the responsibility of organizing meetings, various competitions and put forth the demands of the students' community before the college administration through their Advisor(s). It hosts the cultural programmes, annual day etc to enrich and cultivate leadership qualities, teamwork and we-feeling among the students and to prepare a healthy, capable, fit and smart work-force for their effective productivity and contribution towards the Nation Building Process.

The Sports Council of the college organizes Sports and in-door and Out-door games and conducts the Annual Athletic Meet as per the schedule reflected in the academic calendar of the college. The games and sports organized by university and other agencies are communicated to the students and accordingly a team of delegates is formed and being headed by the PET & I/C Athletic Society

.The institution has a structured mechanism for career guidance and placement of the students. The career counselling cell of our college also trains up students in tracing their career options, effective motivation and up-to-date preparation. Resource persons from a multiple field of choice are invited to fortify the students for their future perspectives.

Alumni Association is a registered association of the institution. The alumni have extended their helping hands to the college administration in different activities. The alumni also joined hands in the activities like, avenue plantation, social forestry and by participating in the Volunteers camp at the time of local festivals of B. D. Pur. Their organizational Aims & Objectives are conducive to the interest and benefit of the College.

The institution provides soft-skill courses, enrichment courses, extramural lectures and also arranges certificate course and career counseling which is a factor of motivation for the students for higher level of education and employment.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

The governance of the College is managed by the Department of Higher Education (DHE), Government of Odisha. All major decisions of the College like infrastructure development, student support and welfare schemes are managed by the DHE. The Principal is the administrative Head of the College. He acts as the ex-officio Secretary of the Governing Body of the College and exercised DDO power.

All external major decisions of the College, like teaching and non-teaching staff recruitment, infrastructure development, etc are managed by the Governing Body, whereas, the welfare schemes for the students are managed by the DHE. The Principal is the administrative Head of the College. As the Chief Executive, he acts as the institutional representative to the department of higher education, the key officer between college and the governing body and the chief spokes person of the institution.

Different Cells, Boards and Committees have been formed to monitor, co-ordinate and to carry out the structural and functional requisites of the institution. These operational committees are Academic Committee, Examination Committee, Library Committee, Research Committee, College Development Committee, Internal Quality Assurance Committee, UGC Committee, Purchase Committee, Construction Committee, ICT Cell, Disciplinary Committee, Editorial & Publication Committee, Career counseling Cell, Scholarship Committee, Anti-Ragging Cell, Cell for Reprisal of Grievances Against Sexual Harassment, NAAC Committee, etc which constitute the field level management lines. The Principal is the Ex-Officio President/Chairman of all committees / bodies / societies/ constituted on the regard of quality policy and plans. His valuable guidance, administrative and financial assistance influence the total mechanism working on quality and development. Regular monitoring and evaluation of different activities are undertaken by the College administration to ensure consistency and further improvement.

In addition to these, the principal is assisted by an executive circle, composed of the Secretary Staff Council, Administrative Bursar, Academic Bursar, Accounts Bursar, etc to look after the all round development of the college.

The institution has delegated authority and provided operational autonomy to various departments and units of the institution. Different departments have been asked by the administration to formulate their academic work schedule and to develop constructive programmes, in fulfillment to the academic orientation of the institution.

All financial accounts of the college are audited. The Minor Research project fund sanctioned by various agencies and all UGC funds sanctioned for the development of the College are audited by a private C.A. The audit regarding all the government grants and non-government fund and expenditure of the College is conducted by the Office of the Accountant General of Government of Odisha

The IQAC ensures quality and value based higher education and upheld institutional policies in this regard. It is also responsible to give new heights to the teaching – learning process, to promote student centric education, to increase the use of ICT and other technological

support. The IQAC is also facilitating the process of influx of UGC Schemes and Assistance and thereby helps the institution to get into the national mainstream.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

The institution has worked out its Best Practices keeping in view its long term structural outcome, which can bring a revolutionary change in the realm of education, study and research. These Best practices have also contributed short term functional benefits to the institution

Our students are disciplined and well behaved. Discipline is strictly maintained. Students participate in all curricular and extracurricular activities. The institution strives for the holistic development of students and caters to their needs for progression in academic as well as in curricular and extracurricular activities such as sports, debate, quiz contests, cultural activities and others. Several academic and administrative innovative steps are taken for smooth functioning of the College. Along with innovations, environment consciousness also prevails amongst the students and staff.

B. Profile of the Affiliated /Constituent College

1. Name and address of the college:

Name:	Tentulia Sasan Debasthan College		
Address:	At/Po: Bijaya Dhanurjaya Pur, Via - Baragam		
City/ District :	Ganjam	Pin: 761120	
Website:	www.tsdcolllege.org.in/www.tsdcollge.in (Under construction)		

2. For communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. Shyama Prasad Mishra	O: 06818-267327 R:	94372-63013	06818-267110	tsdcollge@gmail.com
Vice Principal		O: R:			
Steering Committee Co-ordinator	Sri Tapan Kumar Mishra	O: 06818-267110	9437594207		

3. Status of the of Institution :

- Affiliated College
 Constituent College
 Any other (specify)

✓

4. Type of Institution:

- a. By Gender
 i. For Men
 ii. For Women
 iii. Co-education
 b. By shift
 i. Regular
 ii. Day
 iii. Evening

✓

✓

5. Is it a recognized minority institution?

- Yes
 No

✓

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. Source of funding:

Government

Grant-in-aid

Self-financing

Any other

✓

7. a. Date of establishment of the college: **01.06.1990** (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

Berhampur University (01-06-1991)

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	24.10.2008	
ii. 12 (B)	24.10.2008	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.) :- No

Under Section/clause	Recognition/Approval details Institution/Department/ Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes

No

If yes, has the College applied for availing the autonomous status?

Yes

No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition: (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes No

If yes, Name of the agency

Date of recognition: (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. mts.	12140.619
Built up area in sq. mts.	1181.06

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities: **No**
- Sports facilities

* play ground – The college has a temporary play ground

* swimming pool: **No**

* gymnasium: **No**

• Hostel

* Boys' hostel: **Yes (Rental Boys' Hostel made available)**

i. Number of hostels **01**

ii. Number of inmates ---

iii. Facilities (mention available facilities)

* Girls' hostel: **No**

i. Number of hostels

ii. Number of inmates

iii. Facilities (mention available facilities)

* Working women's hostel: **No**

i. Number of inmates

ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available -- cadre wise): **No**

- Cafeteria: **Yes (Temporary)**

- Health centre – First Aid care Centre (In-house Medicare First-Aid Centre)
First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....

Health centre staff – **No**

Qualified doctor Full time Part-time



Qualified Nurse Full time Part-time

- Facilities like banking, post office, book shops :-
 1) **U.B.I., B D Pur Branch – 1 KM from Campus**
 2) **Post Office 500mtrs distance.**
 3) **Book Shop available in the market 500mtrs distance.**

- Transport facilities to cater to the needs of students and staff
- Animal house
- Biological waste disposal
- Generator or other facility for management/regulation of electricity and voltage :-
Generator (3 KVA) and Inverters (1400VA+800VAX2) available
- Solid waste management facility :- **Compost Pit available**
- Waste water management: **Planning for the same**
- Water harvesting **No**

12. Details of programmes offered by the college (Give data for current academic year 2014-15)

Sl. No .	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/approved Student strength	No. of students admitted
	Under-Graduate	+3 B.A +3 B.Sc.	3Yrs. 3 Yrs.	+2 +2	English Odia	128 64	121 68
	Post-Graduate						
	Integrated Programmes P G						
	Ph.D.						
	M.Phil.						
	Ph. D.						
	Certificate courses						
	UG Diploma						
	PG Diploma						

	Any Other (specify and provide details)					
--	--	--	--	--	--	--

13. Does the college offer self-financed Programmes?

Yes No
If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	01
-----	-------------------------------------	----	--------------------------	--------	-----------

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	UG	PG	Research
Science	05		
Arts	04		
Commerce			
Any other not covered above			

16. Number of Programmes offered under (Programme means a degree course like BA, B.Sc., MA, and M.Com.)

- a. annual system
- b. semester system
- c. trimester system

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

- a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)
And number of batches that completed the programme
- b. NCTE recognition details (if applicable)
Notification No.:
Date: (dd/mm/yyyy)
Validity:.....
- c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

- a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)
and number of batches that completed the programme
b. NCTE recognition details (if applicable)
Notification No.:
Date: (dd/mm/yyyy)
Validity:.....
- c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?
Yes No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University/ State- Government ✓ <i>Recruited</i>			01		08		17	01		
<i>Yet to recruit</i>										
Sanctioned by the Management /society or other authorized					09	04	01	02		

Positions	Teaching faculty							
bodies								
<i>Recruited</i>								
<i>Yet to recruit</i>								

***M-Male *F-Female**

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.			01				01
M.Phil.					02		02
PG					15	04	19
Temporary teachers							
Ph.D.							
M.Phil.							
PG							
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

No

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 (2011-2012)		Year 2 (2012-2013)		Year 3 (2013-2014)		Year 4 (2014-15)	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	08	02	06	10	11	09	21	02
ST	01	00	01	01	05	00	00	02
OBC	45	51	35	69	62	60	64	70
General	14	13	14	22	24	22	17	15
Others								

24. Details on students enrolment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	121 68				
Students from other states of India	00				
NRI students	00				
Foreign students	00				
Total	189				

25. Dropout rate in UG and PG (average for the last two batches)

Enrolled in first year, minus those appeared for final exams in the final year from among them = Dropout. (e.g. enrolled in 2007, 100. Minus those who appeared for final exams in 2010, 85 = dropout 15)

UG	2012-13 – 24+16 2013-14- 14+5	PG
----	--	----

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component	Rs.16223.00
(b) excluding the salary component	Rs. 2415.00

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes No

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes No

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes No

28. Provide Teacher-student ratio for each of the programme/course offered :-

B A (+3 Arts)-1:31, B Sc (+3 Sc)- 1:16

29. Is the college applying for

Accréditation : Cycle 1 Cycle 2 Cycle 3 Cycle 4

Re-Assessment:

(Cycle-1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 2: (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: (dd/mm/yyyy) Accreditation Outcome/Result.....

* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

31.Number of working days during the last academic year.

240

32.Number of teaching days during the last academic year

174

(Teaching days means days on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC **17.12.2010** (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

NIL

➤ The institution proposes to undertake the following works very shortly.

- 1. Introduction of Philosophy & Education**
- 2. Construction of Auditorium out of UGC fund.**
- 3. Construction of Permanent Hostel**
- 4. Introduction of Web based Campus Management**
- 5. Extension of infrastructure.**
- 6. Development of Sports Facility**
- 7. Introduction of Vocational/Add on/Professional Courses**

2. Criteria - wise Inputs

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Ans: Vision

To impart education in Arts and Science streams to the rural and educational backward youth of the locality and to maintain quality parameters in all segments by introducing latest teaching-learning technology and to facilitate with self financing trends for a better graduate attributes and to inculcate social responsibilities and human values .

Mission

- To have a better output in Arts and Science stream by introducing honours in all subjects
- Faculty will ensure to improve in class room teaching (chalk and talk) with latest teaching learning tools like LCD Projectors, OHP, Computer and through internet
- To conduct more and more internal, State Level and National Level Seminars.
- To give ample opportunities to students in order to make them participate in extra-curricular and extension activities
- To introduce self-financing courses.
- To moderate the Science Laboratories.
- To impart Communicative English and to enhance ICT.

Objectives

1. To impart best of education with sincerity and devotion.
2. To handle the administrative and academic matters in a cordial atmosphere. .
3. To believe in 'Work is God'

1.1.2. How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

Ans: This is an Affiliated institution of the Berhampur University and does not have any role to develop a separate curriculum for the institution. Regarding Action plan every department prepares their Lesson Plan, class routine for the betterment of the students, we are also conducting monthly test, annual examinations regularly as notified in the college calendar.

At the beginning of the every academic session, the Principal summons the meeting of Academic Council meeting, which consists of senior most members of the College, to discuss preparation of Lesson Plan and to made the teaching members know about the latest academic development and policy of the state and guidelines of the University, UGC and such other authority. The Academic Committee meeting is being held at regular intervals.

1.1.3. What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

Ans: Regarding support for the improvement in teaching practices, Principal as the head of the institution extends his full co-operation towards the improvement in class room teaching for attending Seminars and to do research activities. Our ex-principal Prof. R. Ch. Bhuyan, was the member of the Board of Studies of the University and was taking active part for the changes of the curriculum. Our teaching staff members also participated in different training programmes conducted by the University and other bodies. Teachers are encouraged to organize and participate in Seminars and Conferences. They are also allowed to participate in the Orientation Course and Refresher Courses under UGC sponsorship.

1.1.4. Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

Ans.: The answer has been given in 1.1.2.

1.1.5. How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

Ans: Till date the institution has not build any network with such beneficiaries because this is completely a rural based institution and there are no such industries within 150 km. Periphery.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

Ans: No steps or contribution from the institution have been made regarding the feedback and suggestions from the stake holders.

1.1.7. Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If ‘yes’, give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

Ans: NA

1.1.8. How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

Ans: Yes, the institution ensures the completion of the curriculum within the specific time bound period followed by the curriculum. Monthly Examinations are regularly conducted to evaluate the performance of the students besides Half Yearly , Annual and Test Examinations.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

Ans. The institution is periodically organizing the soft skill and Computer Awareness Programmes for the students.

1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.

Ans. NA

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core / Elective options offered by the University and those opted by the college**

Ans: History, Pol. Sc., and Odia as Hons.subjects, and History, Pol.Sc., Economics and Odia as elective subjects

English, MIL, Env. Studies, Indian Society & Culture Sc.: Math, Physics, Chemistry, Botany, Zoology as compulsory subjects

- Choice Based Credit System and range of subject options**
The College does not offer CBCS for any of its programme.
- Courses offered in modular form**
NA
- Credit transfer and accumulation facility**
- Lateral and vertical mobility within and across programmes and courses-BA, B Sc.**
- Enrichment courses-**
Spoken English and PD, and Computer Awareness

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Ans. N A

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.

Ans. Relevant to regional and global employment markets the institution imparts skill oriented programmes like Spoken English, Personality Development and Computer Awareness.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If‘yes’, how does the institution take advantage of such provision for the benefit of students?

Ans. N A

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?

Ans. As an affiliated College, the College does not have any right to formulate its own curriculum. However, institution’s goals and objectives are integrated and followed by the curriculum as follows:

- Through Lesson Plan
- Conducting Departmental Seminars
- Conducting State and National Level Seminars
- Through Class Room Teaching
- Through Periodical Examinations and evaluations
- Through Field Study
- Organizing Extramural Lectures

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

Ans. Though it is an affiliated institution, there are hardly any scope to enrich and organize the curriculum as per the needs of dynamic employment market, because the curriculum is

designed and prepared by the University. The curricula are modified regularly by the 'Berhampur University'.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Ans. Excluding Environmental Education no other courses are integrated in the curriculum, but to meet the requirement of the global job market the institution has take steps to impart special training on Communicative English, Personality Development and ICT. Further gender related topics are included in the Literature, Political Science, Economics, Human Rights is also included in Political Science and Climatic change in Biological science.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

§ Moral and ethical values

Ans: Regarding moral and ethical values the institution invites spiritual luminaries, academicians to conduct Yoga for complete inherent growth of students.

§ Employable and life skills

Ans: Regarding employable and life skill, all the faculty members are acting as a mentor and advise the students for better employment and not to give an end to the education in the middle.

§ Better career options

Ans: All the the faculty members and the principal take utmost care of students to complete their graduation and prepare themselves for better career options as a result, the institution has opened a Career Counseling and Placement Assistance Cell this year .

§ Community orientation

Ans: The institution has four N.S.S units and one YRC Unit. Different community orientation programmes are conducted regularly by these organization.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum.

Ans: Till date no such feedback has been taken from the stakeholders regarding the enriching the curriculum.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes

Ans: Regarding the enrichment programme the institution imparts Communicative/Spoken English and Computer Awareness Programme. Separate Syllabi and courses of studies are prepared with extra time table. Separate evaluation conducted once the course is completed.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University

Ans: the answer has already been given in 1.1.2.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If ‘yes’, how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Ans: There is no formal mechanism for obtaining feedback on curriculum. The College does not have formal format. More answers have already been given in 1.1.6

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?

Ans: The institution has introduced B.Sc. since the session 2009- 2010 due to the demand for the Science stream.

Any other relevant information regarding curricular aspects which the college would like to include.

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

Ans: Regarding admission process the Higher Education Department, Govt. Of Odisha has introduced online admission system (SAMS) in which 100% transparency has been maintained.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

Ans: The admission process is carried out purely on merit basis as notified by Govt. of Odisha from time to time (Higher Education Department).

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Sl.No.	Subjects	General		SC/ST %		Nearby college	
		+3 Arts/Sc.	Min %	Max %	Min %	Max %	Min %
1	Hist (H)	43.67	73.5	43.66	57.83	42.5	71.67
2	Pol.Sc (H)	44.5	68	50	63.83	43.0	75.33
3	Odia (H)	49.33	66.33	62.16	-	47.3	68
4	B.A (Gen)	35	43.67	35	50.83	35	69.2
5	B.Sc. (Gen)	37.16	57.83	42	54.16	55	68.7

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Ans: It is not a self financing professional institution. Hence, the College has no control over to review the admission process which is conducted by Department of Higher Education, Govt. of Odisha.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- * SC/ST
- * OBC
- * Women
- * Differently abled
- * Economically weaker sections
- * Minority community
- * Any other

To provide access to education, the scholarships given by the State governments have been made available to the students belonging to the SC/ST/OBC/SCBC categories. The staff members guide students to fill the forms correctly and then forms are sent to the concerned authorities. As it is a rural based College, lot of students belong to OBC and SEBC categories have received scholarships under these schemes.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Courses	Year	No. Of students		Demand ratio
		Applicants	Admitted in the course	
+3 Arts Honours in	Hist (Hons)	2010-2011	17	16
	2011-2012	22	16	
	2012-2013	23	16	
	2013-2014	38	32	
	Pol Sc (Hons)	2010-2011	17	16
		2011-2012	33	16
		2012-2013	21	16
		2013-2014	35	16
	Odia (Hons)	2010-2011	23	08
		2011-2012	25	08
		2012-2013	28	08
		2013-2014	29	16
+3 Arts General		2010-2011	112	112
		2011-2012	99	99
		2012-2013	241	128
		2013-2014	304	128
		2010-2011	32	32
		2011-2012	32	32
		2012-2013	57	32
		2013-2014	179	64

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently- abled students and ensure adherence to government policies in this regard?

Ans: As per the state Govt. Policy there is a scholarship scheme for the differently abled students and the institution constructed Ramp facilities when required.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Ans: Yes, once the admission process is completed all the departmental heads conduct a student interaction meeting to judge the knowledge and skills before the commencement of the programme. After assessing their knowledge, needs and skills, faculty members of the departments act like a team to take necessary steps to acquaint them with the syllabus.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

Ans: Maximum number of students gets admitted into degree level has completed their schooling career from Odia medium background. To bridge the knowledge gap the institution facilitates enrichment courses like spoken English, and computer enrichment programme. Moreover, the College provides Remedial Coaching classes for the SC, ST, OBC. SEBC and economically-weaker students.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

Ans: The College sensitize Self Defence programme for the girls students. A faculty member remains in charge of the said programme and there is a course in the curricula for environmental studies. Furthermore, National and international days are celebrated by the N. S.S. and YRC Units to sensitize the students and teachers regarding gender issues and environment , like World Women Day, National Youth Day, World Environment Day etc. Various cultural programmes and workshops are organized on those days to make the students and people aware about Gender equality and Environment protection.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

Ans: Regarding education all the department provide special attention by conducting extra classes, doubt clearing classes and Remedial classes for the advance learners. Departments organize students' seminars, Extramural Talks, and eminent scholars are invited from other institutions etc. Advanced learners are encouraged to sit for competitive examinations by the Placement Cell and are motivated to participate actively in seminars in the college and in other academic institutions.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

Ans: The percentage of the girls students are maximum as compared to the boys. Hardly there are three to five percent dropout rates because the girls students get married before the completion of the course.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

Ans: At the beginning of every academic session, the College prepares its Academic Calendar based on guidelines of the affiliated University and Govt. of Odisha. The College The calendar is prepared and provided to the students at the time of admission. The college prepares academic calendar, lesson plan and the evaluation blueprint (examination result) annually.

2.3.2 How does IQAC contribute to improve the teaching -learning process?

Ans: There is a IQAC Cell constituted under the leadership of the Principal and followed by the IQAC Co-ordinator. The IQAC Cell looks after the continuous improvement of quality teaching-learning process in the institution and sustains quality parameter throughout the year. In addition to the above the College adopts the following measures.

- The T. S. D. College Magazine 'SASWAT' is published annually.
- Seminars are arranged regularly by the departments where external resource persons are invited to deliver their talks.

- Research papers of the teachers have been published by different renowned Publishers with ISBN/ISSN nos.
- Several Minor Research Projects have been sanctioned by UGC/ICHR, and are carried out successfully.
- There are broadband connections in the College with WI-FI campus network.
- CCTV cameras have been installed in some rooms and in the campus for centralized surveillance.
- The College Office is fully computerized

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Ans: The learning made the student more centric by giving opportunity to the teachers as follows.

- Attending Refresher and Orientation Courses.
- Attending State level and National Level Seminars.
- Conducting departmental and State level and National Level Seminars.
- Sufficient books and journals in the Library.
- Computer and Internet facilities to develop skills for interactive and collaborative learning.
- Use of overhead Projectors.
- PowerPoint presentation
- Excursions
- Extramural talks

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Ans: With the backend support of the resourceful faculty both in Science and Arts streams, always advise the students to continue their study after the graduation and to take decisive measures for innovative practices. In addition to the above, the college adopts some additional measures. Such as

- Annual publication of College Magazine named ‘SASWAT’
- Publication of Wall Magazine
- Organization of different Debate , Essay competitions and Extempore speech for the students.

- Active participation of students in the College NSS/YRC units to inculcate a sense of civic responsibility and community orientation.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc

Ans: No such facilities are available in the institutions, but the institution facilities ICT programme both for students and staff.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Ans: There is good exposures both for students and faculty to advanced their knowledge by attending Seminar, expert talk and conducting and attending workshops from time to time. Such as –

- ✓ Students are encouraged, motivated and guided by the faculty members to participate and present papers in different departmental Seminars.
- ✓ Teachers attend UGC sponsored different Orientation and Refresher Courses organized by Academic Staff Colleges of different Universities.
- ✓ The College depute the teachers to attend and participate different Seminars and Workshops organized by academic institutions of other states, so that they can be acquainted with best practices of those institutions.

2.3.7 Detail (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

Ans: Academic and personal counseling is given to the students by the faculty members of the departments, when necessary. Maximum number of students have benefited through the mentorship in different segments by their mentors.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Ans: As per 2.3.3 above, various methods are adopted by the teachers to make learning effective. Excluding chalk and talk methodology the institution has adopted latest

teaching learning tools in the class room teaching like LCD Projectors, OHP, Computer, Wi-Fi and Internet to encourage the faculty members to enhance the quality teaching learning process as an innovative practices for student learning.

2.3.9 How are library resources used to augment the teaching- learning process?

Ans: Library is the mirror of the institution. There are 3016 no. of text books, 2191 no. of reference books, 503 no. of Journal and periodicals in the Library. Besides these ,previous question papers of University examinations are available in the College Library for the student to prepare for the examinations. Books are used by the teachers both for classroom teaching and advanced level of learning.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If ‘yes’, elaborate on the challenges encountered and the institutional approaches to overcome these.

Ans: No., the College does not face any challenges for the completion of the curriculum and all the faculties are accountable to their respective assignment. Faculty members arrange classes according to their requirements. Special classes are taken for completion of course, if necessary.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

Ans: The quality of the teaching learning evaluation is made through the examination process and results. Further following mechanisms are adopted to evaluate the quality of teaching learning.

- The attendance of students in the classes are strictly monitored.
- Conducting Monthly and Half yearly examinations.
- Participation of the students in the Departmental Seminars.
- Interaction between students and departmental faculty members pertaining to their performance.
- .

2.4 Teacher Quality

- 2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum**

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.			01				01
M.Phil.					02		02
PG					13	03	16
Temporary teachers							
D.Sc./D.Litt.							
Ph.D.							
M.Phil.							
PG					02	01	03
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

- 2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

Ans: Biotechnology is a compulsory subject taken by only science students as major elective without any practical assignment as per the University norms. IT and Bioinformatics are not included in the course curriculum.

- 2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.**

Ans: Regarding staff development programme Minor researches are undertaken by the faculty members. 03 faculty members have submitted their Ph.D Thesis and two faculty members are ready to submit their thesis shortly. Further more, four faculty members have applied for Ph.D. work. Further teachers are attending and conducting workshops and seminars.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	03
HRD programmes	
Orientation programmes	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / winter schools, workshops, etc.	

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- v **Teaching learning methods/approaches** - In addition to traditional methods of teaching, teachers generally use OHP and LCD tools. In case of practical subjects students are given problems solve. After completing a topic, questions are discussed where student's participation is important.
- v **Handling new curriculum** - The new curriculum is circulated among faculty member of the college and Academic meeting is summoned to discuss the new curriculum
- v **Content/knowledge management** Teachers are deputed by the College to attend different Orientation and Refresher Courses. Further teachers are encouraged to present papers in different Seminars and Workshops by UGC and ICHR.
- v **Selection, development and use of enrichment materials** – The College has a well equipped library for both students and staff members.
- v **Assessment** After declaration of the Univers results , the performance of the students are assessed by the faculty members.
- v **Cross cutting issues**
- v **Audio Visual Aids/multimedia** -The computer classes.
- v **Open Educational Resources** - No
- v **Teaching learning material development, selection and use** – Information is collected from developed websites and also ney published books in addition to this, journals are regularly used as teaching materials.

c) Percentage of faculty

- * invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies: 7%
- participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies : - 8%
- * presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies: - 11%

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

Ans: The College is trying its best to encourage different activities ,which are required to recharge teachers. Such as ‘ Faculty members have received grants from UGC to undertake Minor Research Projects and the institution allows duty leave to attend Seminars and Workshops conducted in state level and national level and provides financial assistance from competency building head.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

Ans: No such awards / recognition till date.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Ans: Yes, there is a system of evaluation of teachers by students

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

Ans: Yes, regular examination / evaluation conducted like periodical class test examination, half yearly examination, text examination and university examination. All the stakeholders of the institutions are aware of the evaluation process. Addition to the above:

- i) Academic Council meeting
- ii) Departmental Heads Meeting
- iii) Teachers' Council Meeting

etc are organized to evaluate the examination process.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

Ans: No such measures evaluation reforms has adopted by the university.

The Berhampur University has introduced its own system of syllabus with a pattern of question papers. Accordingly, the College also sets question papers for College examinations in the same format. The answer scripts of the College examinations are evaluated following the patterns as per the instructions given in the university examination answer scripts. The students can thus prepare themselves in proper manner for the university examinations.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

Ans: The answer has been given in 2.5.2

All faculty members are instructed to implement the University guidelines, rules and regulations in the classroom teaching and examinations.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

Ans: The periodical class test examination, half yearly examination, text examination and university examination are adopted as formative and summative assessment approaches. All these methods of examination have put a positive impact on the system. Students' academic progress is monitored regularly through the Examination Committee.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

Ans: 100% transparency was maintained in the internal assessment during the last four years. Formally, the college cannot assign any weightage for behavioral aspects, independent learning etc. of the students. However, they are encouraged to participate in various extra-curricular activities within and outside the college for their overall development.

2.5.6 What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

Ans: The graduate attributes have already been reflected in the vision and mission of the institution. The institution ensures the same by attending evaluation reforms, social environment, extension and extracurricular activities.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

Ans: As per the evaluation of examination results redressed of grievance are always welcomed as and when put forth by the stakeholders.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If ‘yes’ give details on how the students and staff are made aware of these?

Ans: Yes, the learning outcomes are stated in the college prospectus and college website. It is also reflected in the college logo. The answer has also already been given in 2.5.1

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

Ans: The college organizes monthly, half yearly and final University examination each year to assess the knowledge and skill of students. . Besides these, it tests students' presentation in seminars.

Courses	Year	No. Of students		Success rate in Hons. course (%)	Ranks in Univ. Top 20 List
		Appeared	Secured 1 st class		
+3 Arts Honours in	Hist (Hons)	2010-2011	13	05	92 03
		2011-2012	15	10	100 04
		2012-2013	12	05	100 --
		2013-2014	15	12	93 03
	Pol Sc (Hons)	2010-2011	11	02	100 02
		2011-2012	14	05	92 02
		2012-2013	13	07	100 --
		2013-2014	14	03	92 --
	Odia (Hons)	2010-2011	06		83 --
		2011-2012	05	02	100 02
		2012-2013	07	06	100 01
		2013-2014	08	04	100 03
+3 Arts General		2010-2011	15		93 --
		2011-2012	20		85 --
		2012-2013	43		97 --
		2013-2014	51		84 --
		2010-2011	-	-	--
		2011-2012	13		92 --
		2012-2013	18		88 --
		2013-2014	17		82 --
+3 Sc. General					

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

Ans: Regarding teaching learning the institution has put forth its best supports to both teachers and students and the evaluation conducted in the institution and by the university are in a structured way for better achievement and good learning outcome. College always tries to makes teaching and learning more fruitful. Our ultimate aim is to make good citizens for the Nation. We always try to inculcate among students some basic spirit of honesty, patriotism, equality, etc.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

Ans: Regarding social and economic relevance the institution conducts different types of social activities, village adaptation, extracurricular activities and extension activities simultaneously alongwith the day to day class room teaching and other academic involvement. During the academic session departments organize seminars and invite lectures to discuss the issues relating to relevance of the studying the subjects on the society. The college also organizes extramural talks to emphasize the prospects of studying different subjects.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

Ans: Answer has already been given in 2.6.3 As mentioned above the college preserves all relevant information of students. The academic progresses of the students are analyzed by the heads of departments and Academic Council. Departments also arrange remedial coaching classes for the students.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

Ans: Answer has already been given 2.5.4 In addition to that, the departmental performance of the students is regularly discussed in Academic and Staff Council meeting. The problems are noted and possible remedies are suggested in the meeting.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If ‘yes’ provide details on the process and cite a few examples.

Ans: Yes, every teacher assesses the evaluation outcomes of each student and advises him to perform better in the next examination. Besides this, each department conducts examinations and the performance of the students are evaluated and necessary instructions are given to the students for more development.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

No.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, the institution has constituted a Research Committee to monitor and address the issues of research. The Research Committee is composed of four members nominated from different faculties.

The Research Committee recommends the Principal for submission of proposals to UGC for award of Research Projects funded by UGC or any other Research organizations. The Committee also encourages the faculty members to start research work on new areas and also reviews the progress of work from time to time. The Committee also gives stress on timely submission of reports and findings.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

- **Autonomy to the Principal Investigator –**

The Institution provides autonomy to the principal Investigator to carry out and complete research work without any intervention from outside.

- **Timely availability or release of resources –**

The fund once received from the funding agencies, like UGC, Government Departments, etc is released to the principal investigator with all possible speed to carry out the work.

- **Adequate infrastructure and human resources-**

The College has adequate infrastructural facility in term of ICT support, computer lab, library facility, etc to support research work.

- **Time-off, reduced teaching load ,special leave etc. to teachers**

The College is committed to reduce teaching load on the Principal Investigator and to allow him/her special leaves for the purpose. The teachers are allowed leave by State government and UGC to undertake research work for award of M. Phil. and Ph .D degrees. In case of state govt. provisions to reduce teaching load and in case of UGC study leave substitute teachers are appointed to take classes. Teachers opting for research

work are encouraged by the administration and their classes are adjusted by functional alternatives.

- **Support in terms of technology and information needs-**

Yes, the College can provide technological support like, FAX, photo copy. Scan, etc and ICT based computer lab. The library also supports the research work with Reference and Bibliographic services.

- **facilitate timely auditing and submission of utilization certificate to the funding authorities-**

The progress of the project is monitored from time to time and after the completion of the project the utilization and the completion report are sent to the appropriate authorities.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The institution affirms ‘to inject the spirit rebellious of scientific temper and artistic values among the students and to expedite the process of dissemination of knowledge for the largest interest, greatest good and benefit of mankind and to nurture their intellectual pursuit and social commitment’. To achieve this end the Institution has formulated guidelines with instruction to promote students’ interactions, smart information etc. The college organizes seminars, workshops, etc in an ambition to ‘infuse scientific temper and artistic value based research motivation among the students and to beef up their academic interest and intellectual pursuits’.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Three of our faculties have submitted their Ph.D thesis.

In the current academic session: 2014-15 four of our faculties have applied for PhD.

Still some faculty members are involved in investigating different types of research project individually. A list of such investigated projects in last 5 years is given in the following Table

Sl. No	Name of the Investigator	Title of the Project	Period	Funding agency	Status	Sanctioned money
1	Mr. Prabhakara Mahapatra	Study of Health, Disease and Medicine under the British – from 1767-1947	2009 - 2011	UGC – Minor Research Project	Completed and Report submitted	Rs.82,000/-
2	Mr. Jagannath Tripathy	“Baidehisha Bilasare Ram Charitara Punarbinyasa” – Odia literature	2011-2013	UGC – Minor Research Project	Completed and Report submitted	Rs. 67,500/-
3	Dr. Shyma Prasad Mishra	Contribution of Khalikota Royal House for the Political and Cultural Resurgence of Orissa	2014-2016	ICHR sponsored Research Project	On going	Rs.100000/-
4	Mr. Tapan Kumar Misra	The Participation of SC and ST women in the Panchayati Raj System – A Case study of Jagannath Prasad Block	2014-2016	UGC – Minor Research Project	On going	Rs.190000

3.1.6 Give details of workshops/ training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The college has not conducted any UGC sponsored State and National Seminar in the current secession. However, different departments of this College have organized Seminars and Extramural Talks in the current secession. It has marked an active

participation of the students and faculties in sharing the ideas and opinions, views and voices.

Sl. No	Organising Department	TOPIC	Date	Funding agency
1.	History	Relevance of History to the Modern Society	12. 07. 2014	College Development fund
		Noorjahan and her Role in the Mughul Rule in India		College Development fund
		Socio-economic life of the Aryans	20. 12. 2014	College Development fund
		Maritime Activities and its Impact on the Economic Life of Ganjam during the British Rule – Extramural Lecture	12. 01. 2015	College Development fund
2.	Political Science	President-Prime Minister Relationship under the Indian Constitution	12. 09. 2014	College Development fund
		Role of Governor as the Agent of Centre	13. 12. 2014	College Development fund
		16 th General Election and Coalition Politics in India - Extramural Talk	28. 01. 2015	College Development fund
3.	Odia	“Bharatiya Sahitya Ramkatha” Odia language Extramural Talk	23. 08. 2014	College Development fund
		“Swadhinata Parabarti Samaja Abakshyara Chitra: Danapani” Odia language	31. 10. 2014	College Development fund
		“Sahitya Oh Saundajya” Odia language	03. 01. 2015	College Development fund
4	Economics	Water resources in India : Issues and Challenges – Extramural Talk	30. 10. 2014	College Development fund
		Globalization and India’s Agricultural Growth	27. 01. 2015	College Development fund
5	English	Pronunciation in Functional English- Extramural Talk	10.10.2014	College Development fund

In addition to this, the Departments also organize Departmental seminars which promote and intensifies students' involvements. From time to time the institution invites faculties and resource persons of other institutions to participate in the Departmental Seminars.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

One of the prioritized research areas is the literary research journal, reference and text books with periodical magazines are the major resources and internet facilities help the faculty members for advance research. Faculties are also allowed for study and duty leave to attain state and national level seminars and workshops.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The college organizes the extramural talks, Seminars, Workshops; Service Unit based activities, etc and invites researchers of eminence to interact with teachers and students. Students' participation is our top priority which includes organizational quality, interaction ability, article writing and paper presentation. The institution has invited the following researchers of eminence in and outside of Odisha during last four years.

1. List of Eminent Researchers from outside Odisha

1. Dr. Harihara Panda,
Prof and HOD, History, NDA, Pune Maharashtra
2. Prof. Dr. B. S. Chandra Babu,
Prof of Emirates , Madurai Kamaraj University, Madurai
3. Dr. D. Ananda Naidu
Prof and Head, Deptt. Of History
S. V. University, Tirupati.

2. List of Invited Speakers from Berhampur University

1. Prof Dr. Ashok Kumar Pattnaik
Dept of History
2. Prof. Krusna Chandra Jena
Retd. Professor, Deptt of History
3. Prof Bhagawan Sahu
Dept of History
4. Prof Jayanta Kumar Mahapatra
Former Vice Chancellor, Berhampur
5. Prof Bishnu Charana Chaudhury
Former Professor , P.Science, and Director CDC
6. Prof Dipak Kumar Behera
7. Vice Chancellor, BU

8. Prof Dr. Subash Kumar Panda
Former Prof IRPM , BU
9. Prof Dr. Manmath Nath Padhi
Prof. Deptt of History and Registrar, BU
10. Prof Bina Sharma
Former Professor Deptt of History

3. List of Invited Speakers from Colleges of Odisha

1. Prof. R. C. Swain, Deptt of History
President South India History Congress
2. Dr. Hemanta Kumar Mahapatra, Reader and Head, Deptt of History
R. D. Womens College, Bhubaneswar, Gm
3. Dr. P. S. N. Patra, Former Principal, Banapur College, Banapur, Odisha.
4. Sri Sanjaya Pradhan, Lecturer in Odia, People's College, Buguda, Ganjam
5. Dr. Nilanchala Muni, H.O.D., Pol. Science, K.S. U. B. College, Bahanjanagar, Ganjam
6. Dr. M. M. Mahapatra, Retd. H.O.D. Khaalikot College, History, Berhampur, Ganjam
7. Dr Saritanjali Bahidar, Ex.Principal, K. K. College, Berhampur, Ganjam
8. Dr. Brundaban Mishra, Reader in History, Science College, Hinjalicut, Ganjam
9. Dr. S. Rama Rao, Former Principal, Gopalpur College, Ganjam
10. Dr. K.B.Maharana, M.K.C.G.College, Paralakhemundi, Gajapati District, Odisha
11. Sri Sanjaya Pradhan, Lecturer in Odia, People's College, Buguda, Ganjam
12. Dr. Nilanchala Muni, H.O.D., Pol. Science, K.S. U. B. College, Bahanjanagar, Ganjam
13. Maj. M M Pattanayk, Retired Principal & Reader in English
- 14.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Sabbatical leave for research activity is not permissible to the college teachers according to the present provisions of law.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

The college enjoys a very little research base, but we have nourished an ambition for the recreation of a new India with the active participation of the young India. The college acts as a knowledge bridge in between the college and the village. It may mean Socially Useful Productive Works and Nation Building Programmes of any kind to fill in the land-lab. gap.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

There is no research specific fund provided either by the institution or by the state government since it is an under-graduate institution, where the scope of research is very limited. However, the financial assistance for research activities is open for the college to receive from UGC. Once approved by UGC, the members of staff undertake research work as per the guideline of UGC.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

No seed money is provided by the institution for research work.

3.2.3 What are the financial provisions made available to support student research projects by students?

No financial provision is made available to support student research projects.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

In order to translate the mission statement of the Institution, The seminar shall also act as the Departmental Research Cell, ensuring research endeavor of different Departments and to foster Inter-Departmental Research Cell activities. The guidelines urge the faculties to develop command and authority with interdisciplinary approaches which can help to foster critical analysis.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The Institution champion the cause of the optimal use of its existing equipments and research facilities by the staff like –

1. by organizing Seminars and Extramural Talks
2. by providing computer and internet facility to the lecturers engaged in Minor Research Projects.
3. The college Library has a total of 5207 books, 503 periodicals and journals. It is useful for undertaking research activities.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If ‘yes’ give details.

Yes. The Institution has received financial benefits from UGC, time to time and utilized the same for the development of research facilities, as illustrated below :

FINANCE FOR DEVELOPING RESEARCH FACILITIES FROM UGC (FUNDS & PURPOSE)		
Plan/ Year	Grant received	Research Facility developed
XIth Plan	Rs.82000/-	For MRP For MRP
	Rs.67500/-	
	Rs.20000/-	For Competence Building
	Rs.	
	Rs.	
XIIth Plan	Rs.3,00,000	For IQAC
	Rs. 190000	For MRP
	Rs. 50000/-	For Competence Building

FINANCE FOR DEVELOPING RESEARCH FACILITIES FROM ICHR (FUNDS & PURPOSE)		
Plan/ Year	Grant received	Research Facility developed
ICHR	Rs. 100000/-	For MRP

3.2.7

Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total grant		Total grant received till date
				Sanctioned	Received	
Minor projects	2009 - 2011	Study of Health, Disease and Medicine under the British – from 1767-1947	UGC	Rs.82,000/-	Rs.82,000/-	Rs.82,000/-
	2011-2013	“Baidehisha Bilasare Ram Charitara Punarbinyasa” – Odia literature	UGC	Rs. 67,500/-	Rs. 67,500/-	Rs. 67,500/-
	2014-2016	Contribution of Khalikota Royal House for the Political and Cultural Resurgence of Orissa	UGC	Rs.100000/-	Rs.245 00/-	Rs.24500/-
	2014-2016	The Participation of SC and ST women in the Panchayati Raj System – A Case study of Jagannath Prasad Block	UGC	Rs.190000/-	Rs.135 000/-	Rs. 135000/-
Major projects						
Interdis						

disciplinarily projects						
Industry sponsored						
Students' research projects						
Any other (specify)						

N.B- two of our faculty members have applied for MRP under UGC 12th Plan during the current session- 2014-15.

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The institution has limited research facilities available for the students as the fairly compacted academic activities have bottlenecked the research avenues. Principal, Dr. S. P. Mishra is a recognized Research Guide of the Berhampur University. He always extends his help to teachers doing research work. Teachers also participate in seminars and workshops and duty leave is granted for the same. The institution has developed a Research Committee to promote, assist and to cooperate the research scholars. The Facilities available for the purpose are autonomy to researchers, Timely availability or release of resources, adequate infrastructure and human resources, like ICT support, computer lab, library facility, etc. Time-off, reduced teaching load, special leave etc. And Support in terms of technology and information needs.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The institution is continuously and consistently improving infrastructural and library facilities like, procuring books, journals, magazines, etc expansion of Computer Lab and reading rooms, enhancement of the existing support in ICT and technological services, to facilitate the research work. and to revitalize the Research Committee, to design the

academic achievement of the faculties by identifying the new and modern areas of research.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If ‘yes’, what are the instruments / facilities created during the last four years.

No, the Institution has not received financial benefits from the industry or other beneficiary agency for developing research facilities

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

Teachers are given opportunity to get research material from Berhampur University Library or library nearby colleges.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

Our college library has 5207 No of books for study and reference and 503 Nos. of journals/magazines/periodicals etc. to cater the need of the 488 collegiate students and 23 members of the staff with other publications. Recently the college administration is taking initiatives to develop Research Support Services by exploring the existing library facilities.

The services like, Ready Reference Service, Bibliographic Service, Direct Access System, Wall Magazine, Question & Information Bank, Study Support Services, etc. are rendered by our Library.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

The college has a well-equipped library with separate seating arrangement for staff members reading and research work.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

Our Principal is a good academician having PhD degree. Three scholars are pursuing their research work under his guidance. Further three faculty members have submitted their PhD thesis and two of our faculty members are about to submit their thesis shortly , one is pursuing his Ph.D. work. Two of our faculties have completed their MRP and two MRPs are in progress for the secession 2014-2015.

- **Patents obtained and filed (process and product)**
No.
- **Original research contributing to product improvement**
No.
- **Research studies or surveys benefiting the community or improving the services**
No.

- Research inputs contributing to new initiatives and social development
No.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No.

Give details of publications by the faculty and students:

Dept. of History

1. Prof Dr. Shyma Prasad Mishra

1. Economic History of Odisha – 1803-1912, (Book) Berhampur
2. Bharatiya Samaj O Sanskruti (Odia) –for +3 Students of Odisha, Published by Satyanarayan Publication, Cuttack.
3. Proceedings of the partly ICHR funded Seminar – 2009, Published by Dept. of Hist of this College.
4. do - 2010 published by
5. Departmental Journal entitled “The Journal” Vol, I, Vol. II, published, Vol. is in press, published by with ISBN No.
6. produced Three Scholars - Awarded 02
7. Submitted 01
8. To be submitted 02
9. Research articles published 22 Nos the Journal of Odisha, Proceedings of Orissa History Congress and in other books.
10. 30 papers have been presented in different State and National Seminars in History Congress.
11. Anthology of Poemss (Kabita Sankalana) 03 Books.

02 Prabhakara Mahapatra

Sl No.	Title of the Article	Proceedings / Journals / Books	Year of Publication	Place of Publication
1	Religious life of Ganjam during the 18 th & 19 th century: A study in Mahuri Zamindary	Odisha-Religious & Religious Life (ISBN: 789-81-928165-0-0)	2013	Bhadrak

2	Participation of women in the Civil Disobedience movement in Odisha	(Odisha-Past & Present) ISBN-978-81-920735-2-1	2014	Bhanjanagar
3	Study of Rural Health in South Orissa under the British	Proceedings of the Orissa History Congress Regd. No.(7250/249-1973-74)	2010	Bhubaneswar
4	The part of Baruva and Sea-Borne Trade during the Birth Raj (1766-1936 AD) some reflection.	Central India Journal of Historical and archaeological Research	2014	Pane (M.P)
5	Economic condition of Tribals during the British Rule in South Odisha	A peer Reviewed and An International Journal (ISSN: 2277-4157)	2012	Berhampur (Gm)
6	Study of the Land Revenue Administration in South Odisha under the colonial Rule (1753-1794)	Proceeding of Odisha History Congress Regd. No. 7250/249-1973-74	2013	New Delhi
7	Study of shifting cultivation in Koraput District	Journal of the Odisha History Congress (ISSN.2277-5560)	2011	Bhubaneswar
8	Means of livelihood of Rural people during the British period. A case study in Ganjam	Proceeding of the Odisha History Congress	2014	Bhubaneswar
9	Kondha Festivals of Koraput District	Proceeding of the 34 th Annual Session of Odisha History Congress	2011	Berhampur (Gm)
10	Four articles are to be published	The Journal of T.S.D College, B.D.Pur		
11	A study of Full Moon Festivals in Odisha	Proceeding of the Odisha History Congress (ISSN: 2277-5560)	2014	Bhubaneswar
12	Human Rights Violation and the Tribal's of Orissa	Books	2013	Agarapara
12. Mr. Deepak Kumar Nayak				
01	Kandha Marriage: A Study in the South Odisha	Proceeding of the Odisha History Congress 34 th session	2012	Bhubaneswar

	under Colonial Rule	2013 (ISSN: 2277-744X)		
02	A Study of Lord Jagannath in Medieval literature	Book (Language and literature in Odisha) ISBN-978-81-928165	2013	Bhadrak
03	A case Study of the Devadasi tradition in the temple of Lord Jagannath at Puri	Proceeding of the Odisha History Congress 35 th session 2014 (ISSN: 2277-5560)	2014	Bhubaneswar

Dept. of Political Science

1. Mr. Tapan Kumar Mishra

1. Terrorism vs. Human rights – an Indian context, Published by Mangalam Publication, New Delhi, ISBN No. 978-93-81142-41-7
2. Human Rights Violation and the Tribals in Orissa, published by
3. 5 articles to be published.

Deptt. of Odia

1. Mr. Jagannath Tripathy

“Baidehisha Bilasare Ram Charitara Punarbinyasa” – Odia, Published by Ghumusar Sambad, Quarterly , Bhanjanagar, Gm

Deptt. of Chemistry

1. Mr. Ramani Ranjan Mishra

1. Synthesis, Spectral, Thermogravimetric, XRD, molecular modeling and potential antibacterial studies of dimeric complexes with bis-bidentate ON-NO donor azodye ligands. Journal of Chemistry, Hindwai Publishing Corporation, **NewYork (USA)** 2013, ArticleID-653540, (2013) pp1-11. <http://dx.doi.org/10.1155/2013/653540>.
2. Synthesis , characterization , XRD , molecular modeling and potential antibacterial studies of Co(II), Ni(II),Cu(II), Zn(II), Cd(II) and Hg(II)with bidentate azodye ligand. Journal of Saudi Chemical Society (Netherlands) (2013), <http://dx.doi.org/10.1016/j.jscs.2013.07.002>
3. Polymetallic complexes. Part LXXV. Cobalt(II), Nickel(II), Copper(II), Zinc(II), Cadmium(II) and Mercury(II) Complexes with Bis-bidentate donor azodye ligands. ; Journal of Indian Chemical Society Vol. 78, (2001), pp395-396.

4. Polymetallic complexes of Cobalt(II), Nickel(II), Copper(II), Zinc(II), Cadmium(II) and Mercury(II) with Bis-bidentate chelating azodye ligands . ; Ultra Science, Vol 12(2), (2000), pp 253-255.
5. Poly metallic complexes part LXIX: Preparation and characterization of Cobalt(II), Nickel(II), Copper(II), Zinc(II), Cadmium(II) and Mercury(II) Complexes with Bis-bidentate ON-NO donor azodye ligands. Asian Journal of Chemistry Vol 9, No. 2 (1997), pp 175-178.
6. Poly metallic complexes part LVIII Bis-bidentate chelating ON-NO donor azodye complexes of Cobalt(II), Nickel(II), Copper(II), Zinc(II), Cadmium(II) and Mercury(II) . J.T.R.Chem., Vol 11(2), (1994), pp 29-32.
7. Polymetallic complexes.part-XLII. Complexes of Cobalt-, Nickel-, Copper-, Zinc-, Cadmium-, and Mercury- with a ON-NO donor azodye, 4,4'-Bis(ethylcyanoacetate-2'-azo)diphenyl. J.Ind.Chem. Soc, Vol 72, May 1995, pp 347-3348.

2. PAPERS COMMUNICATED:

1. Synthesis, Spectral, Thermal, XRD and theoretical investigation of dimeric complexes with bis-bidentate ON-NO donor azodye ligand, Spectochimica Acta, Part A: Molecular and Bimolecular Spectroscopy; Elsevier B.V., Oxford (**London**).
2. Synthesis, characterization, spectral, thermal, XRD and theoretical investigation of Co(II), Ni(II), Cu(II), Zn(II), Cd (II) and Hg(II) complexes with bis-bidentate ON-NO donor azodye ligand: Polyhedron Elsevier B.V., Oxford(**London**).

Dept. of Botany

1. Mr Ashok Kumar Shadangi

“Ethnobotanical studies of wild flora at G.Udayagiri forest in Eastern Ghat, Odisha” ISSN No. 2319-2401, ISBN No. 2319-2399, Volume. 2, Issue- 2

- * **Publication per faculty-**
- * Number of papers published by faculty and students in peer reviewed journals (**national / international**)
- * **Number of publications listed in International Database (for Eg: Web of Science,**

Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

- * **Monographs - NIL**
- * **Chapter in Books - No**
- * **Books Edited - 03**
Books with ISBN/ISSN numbers with details of publishers
- * **Citation Index - NIL**
- * **SNIP - NIL**
- * **SJR - NIL**
- * **Impact factor - No**
- * **h-index - No**

3.4.4 Provide details (if any) of

- **research awards received by the faculty:-No**
- **recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally :-No**
- **Incentives given to faculty for receiving state, national and international recognitions for research contributions. :-No**

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The institution has developed an elaborate system and strategies for crafting institute interface. Such initiatives will facilitate students' placements, growth of entrepreneurship and will promote extension and enrichment programmes. The successful academicians of the state are invited to address the students community regarding the prospects and viability, government schemes and ground realities, economic plan and progress related industrialization process in the country.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The Institution promote consultancy and provide expertise services to the agencies and institutes as and when required. The service Units of the Institution have worked hand in hand with the district administration, in the organization of a mega-camp, to identify the differently-abled, to provide them with appropriate benefits under the schemes run by the state. Different departments of the college has rendered expertise services to the sister institutions like feeder schools in conducting their athletic programmes.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The institution encourage its staff to utilize their expertise and available facilities for consultancy services and sanction them leaves when their services are honorary and a part of the Nation Building Programmes

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

The consultancy services are provided by the staff members as the employees of the college and normally these services are provided on honorary basis. So no revenue is generated from these consultancy services. The broad areas, where the major consultancy services are provided include Social work, mobilization and NGOs and other operational areas for economic development, health care and cultural activities.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Since the honorary consultancy service is provided by the staffs and Institution, no income is generated there on, which can be utilized for the purpose of Institutional development.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The institution promote Institution-neighborhood-community network by utilizing the service units like NSS (4 units), and a YRC-Wing, and thereby ensuring students' engagement in various aspects of socio-economic and religious-cultural importance. Volunteer activists of NSS have render commendable services during local fairs and festivals, by executing unit based programme and awareness drive. The local people from the neighbouring villages have participated in our annual Blood Donation Camps and student-volunteers organize booster blood camps in the nearby villages. On last cyclone "Fylene and HudHud" the NSS and YRC wing has rendered active participation for rescue. distributed relief to the victims.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

In the beginning of the each academic year, the college selects and fills volunteer-activists in different service units like, NSS (4 Units) and YRC after scrutinizing their application for the purpose by the Programme Officers and the Counselor concerned. The different service units have their own scope and parameter basing which the students' performance

is evaluated and the activity report is prepared which is then reflected in the annual magazine and website.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The Institution solicits stakeholders like, students, alumni, staff members, etc by collecting feedbacks which contain their ideas and opinions regarding its overall performance and quality. The college library also collects feedbacks from the readers which is helpful to bring in change-in structure of the library. The parents-teachers meeting put forth different views and voices, which are constructive and developmental in nature. These meetings also help the college to discover key-human resource for the materialization of work process. The Alumni have frequent interaction with the administration and they have played a significant role in rendering support and service to different programmes of the college. The opinions of the visitors made in the visitor's register is an index to measure the overall performance and quality of the Institution. The interaction with eminent research scholars and academicians also helps the institution to scale its quality and value.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The institute plan and organize its extension and outreach programmes on the basis of general and routine programmes like, plantation, healthcare and awareness programmes, blood donation, yoga and meditation, etc. It has marked the adoption of plants by the college students. The gradual growth in the number of blood donors and opening of a blood aid scheme do summarize the growth of a good Samaritan spirit in the campus. We also exert priority to the quick response programmes.

Programme			2010-2011	2011-2012	2012-2013	2013-2014
NSS Activity (Unit-I,II,III, IV)	For Special Camp	Grant Received	45953/-	82055/-	70464/-	76219/-
		Previous Balance	444	456/-	880/-	509/-
		Total amount	46397/-	82511/-	71344/-	76728/-
		Expenditure	45941/-	81631/-	70835/-	76089/-
YRC		Grant	23774	23979	19425	53518

		Received				
		Previous Balance	1873	12500	3615	700
		Total amount	25647	36479	23040	54218
		Expenditure	13147	32864	22340	19248

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The Institution encourages and promotes every collegiate student to play his distinctive role by participating in the extensive activities/ programmes. The college calendar, annual magazine namely ‘Saswat’ College website, etc are explicitly instrumental in creating favour in this regard. The students apply by filling up a form in response to the notice made for the purpose, thereby submitting it to the Programme Officers/Counsellors of the units concerned. College felicitated the frontline volunteer-activists.

N S S . - In our college, there are four N.S.S units- Three for Boys and One for Girls. With the motto of ‘NOT ME BUT YOU’, our volunteers- activists sincerely conduct different Nation Building Programmes and Socially Useful Productive Work in the nearby villages, like

Development of social forestry in the nearby villages.

Institutional plantation inside the college campus

Programmes on Literacy Awareness, AIDS Awareness, Communal Harmony, and Environmental Awareness, Nutrition and Sanitation and organizing rallies on the same.

At the end, our volunteers organized a Dengue awareness drive in the nearby villages in response to its epidemic character in the state.

YRC-RRC-

The YRC College Unit maintains the in-house MEDICARE CENTER and its FIRST AID facility.

CLASS ROOM WORKSHOP on FIRST AID, Rescue Operation & Management, Emergency Response etc.

APE (AIDS Awareness Programme and Education) was conducted with the motto “KNOW AIDS FOR NO AIDS” in motivation class and awareness drive.

In the current year our YRC Unit has successfully organized several Annual Blood Donation Camps

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-

privileged and vulnerable sections of society?

The women representation in student strength of the college is about 60 %, students from SC/ST is about 10.% and students from other backward section of the society is about 85 %. So the college shoulders the responsibility to ensure social justice and to empower the college students who hails from the vulnerable section of the society. In this direction the college crafted strategies like

Study support system which includes Scholarship from the Government and Patrons, Free Studentship Students' Insurance scheme, etc Minimum admission fee in comparison with other institutions of the state, true to the spirit of the Institutional Mission & Vision.

Formation of Cells and Committees like, Cell for Reprisal of Grievances Against Sexual Harassment, Women Grievance Cell, etc in a vigorous model and with effective students' representation.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The institution promotes the active participation of young India for the creation of a new India. The service units of the college like NSS, YRC-, etc have long nourished aims and objectives, viz. to enrich and cultivate sporting spirit, leadership qualities, teamwork and we-feeling, the spirit of civic responsibility, social commitment, among the students and to prepare a healthy, capable, and fit for their effective productivity and contribution towards the Nation Building Process. The college service units act as a knowledge bridge in between the college and the village and cut short the land-lab. gap. It is meant Socially Useful Productive Works and Nation Building Programmes of any kind. Here the culminated outcome of the extension activities is the assurance made by the vision of the Institution. It shapes the character, personality and productivity of the volunteer-activists through a holistic approach.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

Since the extension activities spearhead social change, development, revolution and engineering, in order to be successful there must be positive response from the grass root level. We are proud to register peoples' participation in all our out reached programmes, meetings and functions and it made the awareness programmes, campaigns

and drives a success. The YRC unit organizes Blood Donation Camp every year. All our Blood Donation Camps witness participation and voluntary blood donation from the local people

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The students and faculties actively participated in the functions and programmes of the local institutions. Last year , our YRC unit has received State Level Award for its activities and selfless service to the community. The volunteer-activists of YRC- unit have participated in an inter-college camp organized by the K. S. U. B. College and National Camp organized at Puri in the current year.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Last year, our YRC Unit received the State Award for its activities. During last four years no other award has been received by the institution for extension activities. However, the YRC-RRC Volunteers-activists have own certificates for Blood donation. The Institution has made significant contribution for the social and community development in many ways.

The College has carried out campaigns and drives in the localities with mass involvement, on the issues like Dengue and AIDS.

Village Reconstruction programme

Socio-economic programmes.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

The college is entrusted to teach the UG students of science and humanities in its own laboratories. There is no such collaboration.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

Presently, the institute has no formal collaborative arrangements with other institutions, university, industries/corporate sectors of national importance. However, the institution has developed collaborative arrangements with local youth associations for extension activities.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/ up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories/library/new technology/placement services etc.

So far the Industry – institution interaction is concerned, the College has not taken any initiatives with Industries yet,

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

The College has organized two numbers. of National seminars during the last four years.

Sl No	Organising Deptt	Topic	Date
1.	History	“Participation of women in the Freedom struggle in Odisha” “ contribution of the Raoyal houses of Odisha to the Freedom Movement”	24/25. 07. 2010 7/8 & 2013

The details of researchers of eminence who have participated in the above stated **National seminars are –**

1. Dr. Ramesh Chandra Mallik, CALTS, Hyderabad Central University, AP
2. Dr. Harihara Panda,
Prof and HOD, History, NDA, Pune Maharashtra
3. Prof. Dr. B. S. Chandra Babu,
Prof of Emirates , Madurai Kamaraj University, Madurai
4. Dr. D. Ananda Naidu
Prof and Head, Deptt. Of History
S. V. University, Tirupati

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and

agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

- a) Curriculum development/enrichment - NA
- b) Internship/ On the-job training - NA
- c) Summer placement - NA
- d) Faculty exchange and professional development - NA
- e) Research - Nil
- f) Consultancy - Nil
- g) Extension - Nil
- h) Publication - Nil
- i) Student Placement - Nil
- j) Twinning programmes - Nil
- k) Introduction of new courses - NA
- l) Student exchange - NA
- m) Any other

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations. Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

In the beginning of the academic session 2014-15, a Staff Council meeting was held and a four- member Committee was constituted to establish linkage and collaborations with Institutes, NGOs and community leaders for research activities and to enhance and facilitate different areas of infrastructural and academic development. Different committees and cells of the college were directed to chalk out collaborative arrangement areas and to work hand in hand with the Committee for Linkage and collaboration.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The Institution has chalked out a need based policy towards the creation and enhancement of infrastructural facilities to promote effective teaching and learning. The college undertakes all necessary steps for the optimal use of the existing infrastructural facilities. Adoption and expansion of programmes also require extension of infrastructure. The institutional statement of vision and mission vows to render quality and value based higher education at an affordable lower cost and there by leaves no room to develop and execute self-sustained infrastructural policy and management for which the college depends on the funds granted by UGC/RUSA, Local Area Development fund from hon'ble M.P and M.L.A. concerned.

4.1.2 Detail the facilities available for

- a) **Curricular and co-curricular activities** – Classrooms, technology enabled learning spaces, four laboratories, specialized facilities and equipment for teaching, learning and research etc.

Curricular and co-curricular activities – 05

Conventional Class Room –..... 04

ICT enabled Smart Class Room – 04

Computer Lab.- 01

Examinations Cell - 01

Library – 01

Faculty Study Centre- 01

Students' Reading Room- 01

Career Counselling Cell- 01

Canteen – 01

Network Resource Centre - 01

- b) Extra-curricular activities** – Sports, outdoor and indoor games, Four NSS Units, YRC Unit, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

Nation Building Programmes – 01

NSS: 4 Units

YRC : 1 Unit

Alumni Association – 01

Sports: outdoor and indoor games: Practice courts for outdoor games like volley, Badminton, Kho-Kho, Cricket, etc

Yoga, health and hygiene is performed.

- 4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).**

The Institution manages the existing infrastructure in line with its academic growth i.e. expansion and adoption of programmes by planning the time table and by ensuring its optimal utilization.

The library reading room is the structural extension of library. The library and the reading room is opened for 09 hours on every working days and summer vacation except Sundays.

The Computer Lab. apart from curriculum based computer application, provides computer literacy to students and staff members, and a certificate course in computer application is also proposed to run.

The inside space is utilized for the purpose of curriculum based yoga and meditation classes, value based education, for conducting competitions like paintings & drawing, cultural competitions, etc.

As the college has a very small and compact infrastructure, the cells and committees, in-house Medicare centre, magazine corner, etc are provided with the under-utilizes spaces of the corridor by fixture work.

The construction and extension works are in progress and the same are being done according to availability of funds and requirement. The college has inadequate number of class rooms, rooms, laboratories, halls, etc for the smooth functioning of the college.

The amount spent within last four years-

Years	Funding Agency	Construction specific	Amount received	Amount utilized
2010-11	BRGF & Self	Class Room & Lab	100000	100000
2011-12	Own Sources	Cycle Stand	70000	70000
2012-13	MLA Lad BRGF MPLAD Own Sources	Lab & Class Room -do- -do- -do-	300000 300000 400000 950000	300000 300000 400000 950000
2013-14	Own Sources	Cycle Stand & Lav	250000	250000

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The College has taken adequate steps for the development of physical infrastructure to meet the demand of the differently abled. Ramps have been provided at ground floor level in all buildings and in the library,

4.1.5 Give details on the residential facility and various provisions available within them:

Hostel Facility(Rented) – Accommodation available - For boys only

- **Recreational facilities, yoga center, etc. - Yes**
- **Computer facility including access to internet in hostel - No**
- **Facilities for medical emergencies -** The YRC of College Unit runs its Fast Aid Medical facility in the College Campus in association with NSS. The support service of Ambulance & PHCs are available from government when required.
- **Library facility in the hostels - No**
- **Internet and Wi-Fi facility – only in core campus area.**
- **Recreational facility-common room with audio-visual equipments –yes,** indoor Recreational facility especially indoor games are available in the Students' common room with audio visual equipments.

Available residential facility for the staff and occupancy - No residential facility available.

Constant supply of safe drinking water - Supply of safe drinking water is ensured in work place

Security - Yes

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The YRC of College Unit runs its Fast Aid Medical facility in the College Campus in association with NSS. The support service of Ambulance & PHCs are available from government end as and when required. Doctors are invited to Blood Donation Camps.

Doctors of the local PHCs are invited to share their ideas and opinions and advise to the students with known medical complications. All the students are covered under students' safety insurance scheme by the public sector insurance company.

4.1.7 Give details of the Common Facilities available on the campus—spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

On the campus, space allocations have been made for the common facilities like, in-house Medicare Centre, canteen, etc. safe drinking water facility is provided in the college. In the absence of suitable infrastructural availability the college accommodate special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance and Placement Unit, etc to operate on a window based information service from a cell room and class rooms are used for the purpose considering their availability.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The college library has an advisory committee which comprises of senior members of different faculties. A meeting is convened in the beginning of each academic session after the completion of admission process to finalize the budget and the steps to be undertaken for improvement of the library and optimum utilization of the library infrastructure.

The significant initiatives that have been implemented by the Library Advisory Committee to enable library user friendly. It is also responsible for preparation of Library Budget, purchase of books, administration, books preservation etc.

Library Sciences Classes – No

Instant Study Desk & Direct Access System –An In-house arrangement within open stack area with high-desks provisions for faculty members only. It ensures readers' direct access to study materials through open shelves rack system for instant study desk only.

4.2.2 Provide details of the following:

Total area of the library (in Sq. Mts.) :- 43' x 46' = 1978 sqft (183.76 sqm)

Total seating capacity:- 40+15 = 55

Working hours of library and reading Room:-

Sl.No	Days Specific	Open / Closed	Time/Duration
1.	On working days	Open	9.00 AM to 5.00 PM
2.	On holidays	Closed	-
3.	Before examination days	Open	9.00 AM to 5.00 PM
4.	During examination days	Open	10.00AM – 1.00PM
5.	During vacation	Closed except Summer Vacation	7.00 AM to 10.00AM

Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources) :- Yes

Separate reading rooms provisions for staff members and college students which facilitates comfortable reading for all. Internet facility to access study materials is also available at reference division. Facilities like photo copy, print-out, etc are extended to the benefit of students at subsidized rates.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

A meeting of the Library Advisory Committee is convened in the beginning of each academic session after the completion of admission process to finalize the budget and the steps to be undertaken for improvement of the library and optimum utilization of the library infrastructure. After preparation of budget by the library advisory committee, orders are placed to different firms on the basis of the requirements of the departments for purchase of new titles. Regular subscription of periodicals and journals are made to keep the students and staff members abreast of latest knowledge. Books are issued to staff

members and students and they are allowed to retain the same for a specific period. The amount spent on procuring new books, journals and periodicals are as maintained in the table below.

Library holdings	2010-11		2011-2012		2012-2013		2013-2014	
	Number	Total Cost	Number	Total cost	Number	Total cost	Number	Total cost
Text books	60	20122/-	115	28572/-	98	17162/-	189	35328/-
Reference Books	82	37841/-	209	43017/-	106	28155/-	309	64218/-
Journals/ Periodicals	143	2975/-	93	3086/-	151	8815/-	66	1210/-
e-resources	--	--	--	--	--	---	--	--
Any other (specify)	---	--	--	---	--	--	--	--

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- **OPAC**
- **Electronic Resource Management package for e-journals**
- **Federated searching tools to search articles in multiple databases**
- **Library Website**

The information about library like library services, library rules, etc are reflected in the facility header of the college website.

- **In-house/remote access to e-publications**

In-house access to e- publications exist in the college library.

- **Library automation**

Library automation has been done.

- **Total number of computers for public access**

Two computers are in the library for public access, one for the official use and other for student and faculty access.

- **Total numbers of printers for public access-**

Library possesses one integrated machine with facilities for printing, scanning, photocopy, etc.

- **Internet band width/ speed** □ 2mbps

- **Institutional Repository** NO
- **Content management system for e-learning** :No
- **Participation in Resource sharing networks/consortia (like Inflibnet)** : No

4.2.5 Provide details on the following items:

Average number of walk-ins :- 2012-13 – 10 per day, 2013-14 – 13 per day, 2014-15 – 15 per day

Average number of books issued/returned: -20, 22, 25

Ratio of library books to students enrolled :- 2012-13- (10:1), 2013-14 – (12:1), 2014-2015 – (10:1)

Average number of books added during last three years :- 397

Average number of login to opac (OPAC) :- NIL

Average number of login to e-resources :- ---

Average number of e-resources downloaded/printed :- ---

Number of information literacy trainings organized :- Nil

Details of “weeding out” of books and other materials - Nil

4.2.6 Give details of the specialized services provided by the library

- **Manuscripts-** No
- **Reference -** Yes
- **Reprography -** Yes
- **ILL (Inter Library Loan Service) -** No
- **Information deployment and notification (Information Deployment and Notification):** No
- **Download :** N0
- **Printing -** Yes
- **Reading list/ Bibliography compilation-** Yes
- **In-house/remote access to e-resources -**No
- **User Orientation and awareness -** No
- **Assistance in searching Databases –**No
- **INFLIBNET/IUC facilities -** No

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The college library renders adequate support and services to students and teachers. The generalized support and services includes Current Awareness Service, Ready Reference Service, Bibliographic Service, Smart Lending, Reference Division, Study Aid Facility, Q-Bank, Magazine Corner, etc.

Library also provide students' specific services, such as reading room, study support services, study incentive approaches, students' welfare schemes, etc.

Library also maintains wall magazines, publication works, open stack area, departmental seminar libraries in faculty study center, WI-FI Campus, educational tools and support selves, etc.

Library extends teacher specific assistance like faculty study center, instant study desk, study and aid facility, direct access system, research support services, etc.

The library has 5488 books with modern informatics systems for collegiate students and members of the staff and thereby helps a lot to enable the readers to be library-friendly and the library user-friendly.

4.2.8 What are the special facilities offered by the library to the visually/ physically challenged persons? Give details.

Ramps have been provided at ground floor level in all buildings and especially in the library for the physically challenged students.

Library gives top priority to the visually/physically challenged persons.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

No. Steps are being taken for collecting feedbacks from the stake holders.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- **Number of computers with Configuration (provide actual number with exact configuration of each available system) –**

Office: (I3 Processor, 320 GB HDD, 2 GB RAM) -3, (Core 2 Duo, 120 GB HDD, 1GB RAM)-1, Server-1

Library – (Dual Core, 120 GB HDD, 1 GB RAM)-2

Computer Lab - 5

(P-IV, 80 GB HDD, 1 GB RAM)- 2, (Dual core, 120 GB HDD, 1 GB RAM) - 3,

Network Resource Centre:

Core 2 Duo, 320 GB HDD, 4 GB RAM) - 5,

- Computer-student ratio - 1:50
- Stand alone facility - Yes
- **LAN facility - Yes**

The College has the LAN connectivity with networking system in the college office at administrative block, examination cell, accounts, establishment, etc with a server. There is also LAN connectivity in the computer laboratory and network resource centre.

Wifi facility – Yes, WI-FI facility in the core campus area

- **Licensed software - Yes**
- **Number of nodes/ computers with Internet facility - 08**
- **Any other**

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Computer and internet facility (Broad band-data one) are available in the Principal's office, administrative office, admission section, accounts section, examination section, library, faculty reading room, computer lab. etc. The WI-Fi system transmits net facility in the core campus area to enable the smart class rooms to go smart and functional.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The institution has chalked out plan and crafted strategies to deploy the IT infrastructure at appropriate places on the basis of the requirements of students and staff members. Steps have been taken for up gradation of existing IT infrastructure and addition of new systems and versions of software. The College has planned to extend WI-FI accessibility in the entire campus. The college has the plan to deploy Edu-Sat, e-library, teaching and learning with the help of Video Conferencing, more number of digital and smart class rooms with latest technology.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

The college has made provisions for the procurement, deployment and maintenance of computers and their accessories from the Grants sanctioned by UGC from time to time on different heads. The College also spends some amount from its own fund. The details are given below.

	2011-12		2012-13		2013-14		2014-15	
	College	UGC	College	UGC	College	UGC	College	UGC
Computer & Accessories	60000	203000	75000	170000	100000	---	25000	50000
Procurement								
Maintenance	15000	---	10000	---	50000	---	20000	70000
Up gradation								
Deployment								

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?

The institution champions the cause of ICT application for teaching and learning by the staff members and students. In this direction the college has formed an ICT-Board for the expansion of IT/ICT infrastructure and to facilitate its extensive use. The research Committee has been developed to pour in academic fillings for effective teaching learning process. The guideline of the college, urged the faculties to adhere technological applications while imparting education, for example, a smart class room can change the theoretical aspects of teaching into a project practicality. As a result , teachers teach with power point presentation and LCD projectors indicating the main points and there by promote interactive session with the students. The students are also encouraged to present the seminar papers through power point. In the automated library, functions the Loan

counter and reference division for smart circulation of books and digital access to e-resources, respectively.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching-learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The college has 04 ICT enabled class rooms for different departments of arts and science. Teaching in a smart class room can only place the students in the centre of teaching-learning process from a practical point of view. After highlighting the ideo gram i.e. the broad points or macro aspects the students are asked to develop their ideas, views and opinions and present the same in the context of current developments. Collection of related study materials through e-searching on internet acts as a supplement to the class room teaching and facilitates the teacher for further and advanced teaching.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

The college does not avail of the National Knowledge Network connectivity, directly or through the affiliating University

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The institution ensures optimal allocation and utilization of its available financial resources for maintenance and upkeep of the facilities like, building, furniture, equipment, computers and other related items.

Sl no	Facilities	2011-12		2012-13		2013-14		2014-15	
		Princi pal	mainten ance						
a.	Buildin g	---	50000	1180 000	20000	5000 0	50000	3150 000	10000
b.	Furnitu re	5500 0	10000	5500 0		2000 00	30000	1000 00	5000
c.	Equip ment	--	---						
d.	Comput ers	6000 0	15000	7500 0	10000	1000 00	50000	2500 0	20000
e.	Vehicl es	--							

f.	Any other							
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4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

Infrastructural development like, Construction, Extension and renovation of buildings are planned and allocations thereof is made in the budget. The construction committee with the assistance of a qualified engineer undertakes the work. The college development fund and UGC assistance are utilized for the purpose. As regard to facilities, the development committee plans the necessary arrangements, takes the decision for maintenance and new infrastructural development. On the basis of the information received from different departments, sections, wings, etc, the purchase committee of the college goes for the purchase or repairing of equipments and the Officer- in -Charge of the department concerned keep it in a proper order.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

The committees of the institution, responsible for the procurement of equipments/Instruments are composed of experienced and informed faculties. The purchase and construction committees especially depend upon the brochure / literature of the manufacturers concerned and select the equipment/instrument after comparative study and analysis. Advice and opinions of the experienced/ professionals available within the reach, are also taken thereof. The demand made by the concerned departments are also taken into account. The Accounts Bursar/ accounts section accept the lowest-one bidder of the indent by the provision of law.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)? Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

Apart from SOUTHCO power supply the college has nine inverter based uninterrupted power supply to smart class rooms and administrative block and instant power supply to all other set-ups and infrastructures through a 3KVA Genset . We have access to the under-ground pipeline for constant water supply. Provisions have already been made to install ten numbers of photo voltaic solar lamp posts in core campus area.

The institution maintains four numbers of ICT enabled class rooms, One public address system, Wi-Fi facility in core campus area, one computer lab with 05 nos. of

computers, Network Resource Centre with 05 numbers of computers, automation of library, office and brought them under Local Area Network. An ICT-Committee is formed by faculties having experience and expertise in the field for its effective maintenance and management.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

- 5.1.1 Does the institution publish its updated prospectus/handbook annually? If ‘yes’, what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?**

The institution publishes its updated prospectus/ College Calendar and Academic Diary, annually for the students and staff, where the information about the college is vividly illustrated. These information includes, College Insignia (Crest) & Motto, College Title & Location, Brief History of the college, Our Dreams, Vision of the college, Mission of the college, A Birds Eye view, Governing Body of the college, Incumbency Chart, Our members of staff, Administrative Flow-Chart, Boards & Committees, Co-curricular activities, Disciplinary Rules, Academic & Administrative Rules, Admission & e-Admission Procedure, Attendance & Class, Proctoral System, Academic Programme & Course Structure, Higher Secondary Course, Three Years Degree Course, Home Examinations, CHSE Examinations, University Examinations, Our Library, Library Rule, College Publications, Students’ Union & Other Associations, Alumni Association, Students’ Amenities, Students’ Common Room & Computer & Education procedural Lab., Students’ Strength, Result Factsheets, Scholarships & Stipends, Financial Aid & Assistance, Concessions & Benefits, Sports and Athletics ,Youth Red Cross , National Service Schemes, Standing Instructions, Telephone Number and Index Directory, List of Holidays, Academic Calendar, etc.

The institution ensures its commitment and accountability by publishing the ends and the means to all the stakeholders to aspire and to achieve.

- 5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?**

The institution has formulated the Study Support Facility from the current academic session 2014-15. Students are sponsored by virtue of their merit and eligibility for scholarships from state and central government sources like, national scholarship of the Govt. of India, national loan scholarship of the Govt. of India, post matric scholarship (Prerana), scholarship for the deaf, blind and orthopedically handicapped students, scholarships to the children of primary and secondary school teachers, junior merit college scholarship, senior merit college scholarship, etc.

Name of the scholarships & amount thereon disbursed during last four years.				
Years	FS, SAF	Patrons'	Government	UGC

		Scholarship	Scholarship	Sponsored Stipend
2010-11	--	--	--	30000/-
2011-12	--	--	--	30000/-
2012-13	--	--	--	75000/-
2013-14	--	--	--	---

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

Approximately 30% of students receive financial assistance from state government and central government.

5.1.4 What are the specific support services/facilities available for Students from SC/ST, OBC and economically weaker sections ?

Students coming under this category are given due weightage at the time of e-admission, as provided by the existing rule of the government according to their merits and eligibilities they are accorded scholarship from different agencies. The college provides students' general insurance schemes, remedial and coaching classes, free studentship and student aid fund, library based student welfare scheme, etc for their socio-economic growth and academic betterment.

Students with physical disabilities –

Such students are given due weightage at the time of e-admission, as provided by the existing rule of the government according to their merit and eligibility they are accorded scholarship from different agencies. The college provides students' general insurance schemes, remedial and coaching classes, Free studentship and student aid fund, library based student welfare scheme, etc. for their socio-economic growth and academic betterment. For physically challenged students the institution has developed ramps in all the buildings at the ground floor. For blind students special features have been added in the lavatories attached with students' common rooms and a guide rail lead the blind in the library to the reading room.

Overseas students –

No overseas students has taken admission till yet-

Students to participate in various competitions/National and International

Students are encouraged to participate in various state level and national level competitions .Some students of this college have participated in the state level athletic meet. Extra classes are arranged to clear up their syllabi.

Medical assistance to students: health centre, health insurance etc. –

The YRC– Unit runs the In House Medicare Centre with provision for First-aid, Medicines, Medicare Procedurals, Rescue and Recovery Accessories, Refrigerator Facility, etc. The support services of Ambulance & PHCs are available from government end.

At the time of annual blood donation camps, student-donors undergo blood grouping and a general hematological examination. Out of the acquired blood coupons with the Central Red Cross Blood Bank, ensure all our human resources with an emergency Blood Transfusion Assurance. The YRC volunteers and NSS activists have formed by enrolling themselves into a database on the college website for the purpose of emergency blood transfusion. During YRC- workshops, doctors of the local PHCs are invited to share their ideas and opinions with the students regarding known medical complications. All the students are covered under Students' Safety Insurance Scheme by the public sector insurance company. There is also provision of Student Aid Fund to help the students in case of serious health hazards.

Organizing coaching classes for competitive exams –

The Career Counseling Cell of the college imparts coaching classes for competitive examinations. It also trains up students in tracing their career options, effective motivation and up-to-date preparation. Resource persons from a multiple field of choice like banking, administrative services, police, advocacy, teaching, marketing and sells, etc are invited to fortify the students of their future prospective.

Skill development (spoken English, computer literacy, etc.,) –

For skill development of students free Spoken English classes are organized by the department of English, on the basis of three classes per week. The Teaching module of the Spoken English programme ‘ORAL-TRICK’ is imparted to students.

Departments of Science & Arts of the institution have been entrusted to improve the computer literacy among the collegiate students and members of staff in association with ICT- Board. The Course module includes the basics of computer application, MS Word, MS Excel, MS Power-point, Net Surfing etc.

Personality Development programmes- The General Library has a section which houses books on Personality.

Development and cultivation of Leadership qualities: Students have participatory representation in the academic and administrative functioning of the college. They are also encouraged to take part in different nation building

programmes, athletic programmes, , camps & campaigns, debates & discussions, seminars & symposiums and so on.

Support for “slow learners” :

In case of the slow learners, teachers take personal care and much liberty is extended to them, so as to consult the teachers concerned at their convenience. They are provided with study materials and advised to refer to q-bank available in the college library. In this direction proctored sheets can be used to raise parental care and guidance. The college library supports such students with welfare schemes. Exposures of students to other institution of higher learning/ corporate/ business house etc. –

Our Extra-mural lectures, Career Counseling Cell, etc open up new windows for higher education and study. The students are taken to corporate and business houses to gather on site experience.

Publication of student magazines :

The annual college magazine namely ‘SASWAT’ is published regularly which sincerely boosts up students’ literary tastes and creativity. The college Library manages, wall magazine, which is very instrumental in shaping the creative talents of the students and faculties in the field of literary activities, drawings and paintings, photography, etc.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.-

The institution invites resourceful academicians and entrepreneurs to address the students regarding the prospective, governmental schemes, ground realities, current trends and conditions and the role of the students to play. These extramural lectures largely shape the students of their appreciation of the present job market and prompt them to carve out their position.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

The college promotes the students to take part in the co-curricular and extra-curricular activities as depicted in the college list. The College students’ Union hosts the cultural programmes, annual athletic meet, etc to enrich and cultivate sporting spirit, leadership qualities, teamwork and we-feeling among the students and to prepare a healthy, capable, fit and smart work-force for their effective productivity and contribution towards the nation building process. Some students

also participate in inter-district and state level competition and made remarkable achievements.

Additional academic support, flexibility in examinations : Additional academic support is provided to these students with the supply of malleable study materials and extra classes. They are also allowed to appear the home examination beyond the schedule.

special dietary requirements, sports uniform and materials : The college provides uniform for student participants representing the college at state and national level based sports competitions or, athletic meet. The college has minimum sports equipments for the purpose.

Any other : Weightage in admission is given to those applicants who have represented at the university/ state or national level sports competition/athletic meet. Participation in an activity appearing on the university/CHSE authorized activity list also inflicts relaxations in terms of attendance. sports persons of distinction and college champions among the alumni are invited to address and to train the students respectively.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc. –

As the PG pass out students can only appear NET, being a UG institution, the college is not in a position to provide any support or guidance to the students. However, a good number of students have qualified in competitive examinations meant for the defence, police and other state level services, whom the college has rendered support and guidance through coaching classes.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.) –

Academic counseling:

The Admission Committee conducts academic counseling at the time of entry into the college regarding the choice of stream and subjects. Academic counseling is given to the students through various seminars and workshops organized for them.

Personal counseling:

Personal counseling is received by the students through the Helpline for Stress Management being handled by the committee.

Career counseling:

Career counseling is also handled by the Career Counseling Centre and the Placement Assistance Cell. Career/course counseling begins right at the time of admission through the Admission Committee. The teachers guide and direct the students regarding the choice of stream / subjects. Seminars and Career Fairs are other ways of disseminating information among the students and counseling them regarding career options.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If ‘yes’, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

The institution has a structured mechanism for career guidance and placement of the students. The Career Counseling Cell of our college also trains up students in tracing their career options, effective motivation and up-to-date preparation. Resource persons from a multiple field of choice like banking, administrative services, police, advocacy, teaching, marketing & sells, etc are invited to fortify the students for their future perspectives. Different career options and job opportunities are notified in the college notice board and library reading room.

As the college is a general college in a rural Indian setup and the human resource product is not a specialized labour force hence the placement cell plays a very limited role, especially in the wake of a rapidly industrialized social order. However, the regular track and field exercises conducted by the physical Education teacher of the college has helped some of our students a lot to seek their career in defense , police and other related departments.

5.1.10 Does the institution have a student grievance redressal cell ? If yes, list (if any) the grievances reported and redressed during the last four years.

The Institute for a prompt and smart solution of students' grievances has formed a six member 'Grievances and Appeal Committee for Redresses' and strategically crafted it to act as a quick action team. It is composed of, 1.Administrative Bursar & IC e-admission, 2. Academic Bursar, 3- Advisor -, 4-HOD, Science & IC Remedial classes,5- IC - Library & Scholarship committee, 6-

IC - Remedial class & women IO in order to cover all the possible aspects of complain and grievance. It is interesting to note that no grievance was made in the cited areas of expectation. During last four years students grievances were mainly related with placement which is redressed accordingly.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

In response to Supreme Court guideline, there is an institutional provision for the Cell for Reprisal of Grievances against Sexual Harassment. A single member committee is in charge of the same. The main objective of this committee is to create and make the institutional academic environment free from sexual harassment. No case of sexual harassment has been reported so far.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

The institution has formed a five- member anti-ragging committee comprised of both male and female faculty members. No case of ragging has been reported during last four years in such a rural based disciplined College.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The Institution has carefully formulated an integrated Students' Welfare Scheme to support the student and his studentship. These welfare schemes cover academic and economic aspects.

- **SCHOLARSHIPS & STIPENDS** - From Government Sources.
- **FINANCIAL AID & ASSISTANCE** - Aid Granted By The College on Free Studentship, Students Aid Funds, Students' Safety Insurance.
- **CONCESSIONS & BENEFITS** : Bus Concession and Railways Concession for Students.
- **LIBRARY WELFARE SCHEMES** : Maximum number of books to be issued to Students beneficiaries availing of (a) the free studentship (b) scholarship from the government sources, (c) scholarship from the patrons, (d) students availing of the students' aid funds and (e) any other student sponsored by the proctor on the basis of merit, slow learner, differently able and economic criteria and duly approved by the Principal shall be only one book more of their existing category.

- **STUDY SUPPORT SERVICES :** Our Library also extends Study materials and guidance notes to all students in general and honours students in particular, in lieu of printing/photo copy cost. The Library has projected an ambitious scheme to develop an I-Bank & a Q-Bank to support the faculties in particular and the collegiate students in general with topic-wise up-to-date references and power point teaching tools.
- **ACADEMIC AWARDS AND PRIZES :**

Best Graduate award has been received by one of our students from Berhampur University last year.

- **MEDICARE WELFARE SCHEME** - Out of the acquired blood coupons with the Central Red Cross Blood Bank, we ensure all our human resources with an emergency Blood Transfusion Assurance.
- **5.1.14 Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?**

The Alumni Association has been formed since last year and steps have been taken to get it registered. Meetings of the association are convened for providing support for the overall development of the college.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	5%
PG to M.Phil	
PG to Ph.D.	
Employed Campus selection Other than campus recruitment	

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

The programme wise detail pass percentage of the batch wise students under various programmes for four academic years is given below. That represents a satisfactory performance being compared to affiliating University and other neighboring colleges of the locality.

Year/Course	Appeared	Passed
2010-11 Arts	45	42
2011-2012 Arts	564	50
2012-2013 Arts	75	73
2013-2014 Arts	88	78
2010-11 Science	--	--
2011-2012 Science	13	12
2012-2013 Science	18	16
2013-2014 Science	17	14

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The institution provides soft-skill courses, enrichment courses, extramural lectures and also arranges certificate course and career counseling which is a motivation factor for the student for higher level of education and employment. The college invites successful entrepreneurs/industrialists, resource persons, career experts and professionals to address the students with their ideas and opinions. The Career Counseling and Placement Cell informs the outgoing students about the schedule and dates of different entrance tests for admission to PG and management courses in important institutes and universities. Since last four years many of our students are continuing higher education in the field of Law, Education, Computer Science, Company Secretary, etc. During last four years many of our students were employed in Defense, Police, State Government Sectors, etc.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The institution has devised an elaborate mechanism to identify the students at the risk of failure and drop out by the process of academic assessment, proctorial system, personal contact, exam outcome and participatory performances. Hence, extra classes, remedial classes, doubt clearing classes, etc are arranged for the purpose and if needed the welfare schemes of the college are also engaged to

prevent the risk of failure and drop out of students. As the drop out students is largely caused by the early marriage of the girl students, the institution has decided to undertake drives for parental consciousness in this regard.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The Physical Education Department of the college organizes sports and indoor and out-door games and conducts the annual athletic meet as per the schedule reflected in the academic calendar of the college. The games and sports organized by the university and other agencies are communicated to the students and accordingly a team of delegates is formed and being headed by the PET & I/C Athletic Society.

The range of games and sports includes, football, cricket, volley ball, badminton, kabadi, carom and chess, etc. The events menu of the Annual Athletic Meet, comprises of, 100mtrs, 200mtrs, 400mtrs, 800mtrs, running race & relay race, cross country race, high jump, long jump, triple step jump, putting the shot, discus and javelin throw, etc.

The Cultural Association of the College Students' Union organizes the annual cultural competitions as per the schedule reflected in the academic calendar of the college, which includes essay competitions in English and Odia, debate competition in English and Odia, Song Competition in Odia, Hindi, English, etc, quiz competition, general knowledge competition, recipe contest, jhoti and muruja competition.

The service units of the college, like YRC, NSS, wing, etc also organize similar competitions .The college advocates for the mass participation, but there is a growing demand among the non-participants to be volunteers. This trend has made the college colorful. The college distributes certificates and prizes to the winners and volunteers, and other students Selected by the college, at the functions of Annual Athletic meet, Annual Day Celebration, etc.

5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

In the academic session 2011-12 our college Kabadi Team has participated in the Inter College Kabadi Tournament at Rayagada College, Rayagada and one of

the players has been selected to take part in the Inter University Kabadi Tournament. In the year 2012-13 the team has participated in the Kabadi tournament held at Bharatapati College, Samantiapalli. The women Kabadi team has participated the Inter College Tournament held at Savitri Women's College during 2012-13 and 2014-15. One of our students has been awarded 3rd Prize in the Inter College Athletic Meet held at MKCG Medical College during the year 2014-15.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The College has the provision of collecting feedback from the students continuing their studies in the College regarding the infrastructure, facilities, and teachers' performances. The passing out graduates of the institution automatically become the members of the alumni and suggest the college administration in various matters. The employers of our human resource – products very often seek verification and clearance certificates from the college administration.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The institute encourages the students to publish materials like, catalogues, wall magazine and the college magazine namely 'SASWAT' by involving them in the Editorial Board. The Magazine Secretary and the Assistant Magazine Secretary of the College Students' Union are included in the college wall magazine- and the annual College magazine, The college invites creative responses in the shape of articles, messages, slogans, quotations, posters, etc and encourages creative participation from the students.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The institute has the provision for a Students' Union and other societies. The office bearers of the respective bodies are elected through a smooth, fair and democratic process. These bodies shoulder the responsibility of organizing meetings, various competitions and put forth the demands of the students' community before the college administration through their advisor(s). Being the common platform of the college students it plays a very significant role for the healthy academic growth of the institution. The fund for the purpose is raised by realizing collections from each and every college student at the time of admission

and re-admission. The college administration provides necessary infrastructural facilities for the proper functioning of the College Students' Union and other societies.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

There are no officially recognized academic and administrative bodies which have student representatives. However, the Students' Union performs some specific academic activities. Student members take active part in the college drama, debate and essay competitions, cultural and games & sports programme. It helps to foster leadership qualities among students.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution. Any other relevant information regarding Student Support and Progression which the college would like to include.

It is an association of former students which acts as a bridge between past and present. It renders suggestions for future development of the College. It transmits values, experiences from generation to generation. The present faculty members establish contact with former faculty members for academic development. Former faculty members also share their feelings and experiences with present faculty and students.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

- 6.1.1. State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?**

Vision

To impart education in Arts and Science stream to the rural and SC and ST youth of the locality and to maintain quality parameters in all segments by introducing latest teaching-learning technology and to facilitate with self financing trends for a better graduate attributes and to inculcate social responsibilities and human values .

Mission

1. To have a better output in arts and science stream by introducing honours in all subjects
2. Faculty will ensure to improve in class room teaching (chalk and talk) with latest teaching learning tools like LCD Projectors, OHP, Computer and through internet
3. To conduct more and more internal, state level and national level seminars.
4. To give ample opportunities to students to participate in extra-curricular and extension activities
5. To introduce self-financing subjects.
6. To moderate the science laboratories.
7. To impart Communicative English and to enhance ICT.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The quadra-pod base of our institution is the governing body, the state government, Principal and the members of staff, who are relentlessly making effort to render quality and value based higher education and to contribute for its academic growth and development.

Management i.e. Governing Body is established under registration of society act-1860 and is responsible and accountable for its function and discharge of duties as per the rules and stipulations framed by the government from time to time. The management members (copy enclosed) discharge their functional responsibilities through the Principal of the college as the Ex-officio secretary of the body. In its

regular sittings and through resolutions on circulation discuss, debate on the matters presented by the Principal or any other matter that comes up during the course of the meeting. Governing Body as the principal stakeholder of the college looks into the general administration, financial implications and overall infrastructural development. It has control over the employees through appointment, regularization of service, sanction of different kinds of leave and through maintenance of CCR.

The college has regular Principal appointed by government. His function as such is multi-dimensional. He acts as the Chief Executive, the institutional representative of the department of higher education, the key officer between college and the governing body and the chief spokes person of the institution. In this process he is the main source of feedback collection and the principal executive for implementation of the same.

The Principal is the Ex-Officio President/Chairman of all committees / bodies / societies/ constituted on the regard of quality policy and plans. His valuable guidance, administrative and financial assistance influences the total mechanism working on quality and development. He convenes meetings of all bodies to guide, govern, and assess their timely performances and guide their visions for future. The recommendations taken in the meeting are submitted to the managing committee and the management arrives at suitable decisions for implementation. It is evident that the governing body, the Principal and the faculty as well as students function as a well knit body.

Different cells, boards and committees have been formed to monitor, coordinate and to carry out the structural and functional requisites of the institution. The operational segments are Academic Committee, Examination Committee, Library Committee, Research Committee, College Development Committee, Internal Quality Assurance Cell, UGC Committee, Purchase Committee, Construction Committee, Internal Budget Committee, Internal Audit Committee, ICT Cell, Disciplinary Committee, Editorial and Publication Committee, Career Counseling and Placement Cell, Scholarship Committee, Anti Ragging Cell, Cell for Appraisal of Grievance against Sexual Harassment, NAAC Committee, Planning Board, etc. which constitute the field level management lines.

In addition to these, the principal is assisted by an executive circle, composed of the secretary staff council, administrative bursar, academic bursar, accounts bursar, etc to look after the all round development of the college.

6.1.3 What is the involvement of the leadership in ensuring :

The policy statements and action plans for fulfillment of the stated mission :

The institution has carefully carved out a fifteen point guideline and sincerely tries for a letter and spirit translation of TR & D based institutional mission statement into action.

Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan :

The institution formulate action plan for all operations by the process of debate, and discussion, meetings and seminars and incorporate the analyzed outcome as the part of the institutional strategic plan, provided it fulfills the mission and vision statement of the institution.

Interaction with stakeholders :

Collection and analysis of feedbacks from stakeholders, like students, alumni, parents, staff members, library users, district level consultant and others and to consider the latent shaping forces of it, meant for the all round growth and development of the institution.

Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders

Intensive work, optimal use of the infrastructure, need analysis, research inputs, stakeholders' priority are the catch word of the administrative and academic functioning of the institution. Many of our extension programmes and ancillary set ups speak of this endeavor.

Reinforcing the culture of excellence :

Since education is the cultural messenger and the vehicle of socio-economic, political, religious and cultural changes, the institution is bestowed with the responsibility to get conducive to such a process of cultural reawakening and excellence. The rudimentary steps taken in the establishment of Departmental Research cells (DRCs), Ultra-Rapid Blood Aid Scheme for hematological infusion on emergencies, integrated library services are some of our motivating approaches in the field.

Champion organizational change –

Our objective is to change ourselves, since we advocate and inflict such changes. Incessant alternations, additions, modifications, etc are taking place in the structural and functional aspects of the institution. Such changes in its long term adjustment are supposed to bring in revolutionary changes in the field of education,

study and research. So far the issue of change is concerned; change-in-structure is our institutional approach.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The institution relies upon the Feedbacks, from the stakeholders like, students, alumni, parents, staff members, library users, etc, consultation with district level consultant, guests and invitees, analysis and outcome of exam. Results and academic performances, proctoral remarks, etc constitute the first hand information of the institution to monitor and to evaluate the policies and procedures and to act upon accordingly.

The institution has adopted participatory managerial principles and has formulated different boards, cells and committees, like Academic Committee, Examination Committee, Library Committee, Admission Committee, N.S. S. and YRC Advisory Committee, Students' Union Election Committee, Athletic Association, Staff Association , Staff Council, Research Committee, College Development Committee, Internal Quality Assurance Committee, UGC Committee, Purchase Committee, Construction Committee, Internal Budget Committee, ICT Cell, Disciplinary Committee, College Campus Beautification Committee, Editorial & Publication Committee, Career counseling Cell, Scholarship Committee, Students' Information Bureau, Anti-Ragging Cell, Cell for Appraisal of Grievances Against Sexual Harassment, NAAC Committee, Planning Board, etc for effective implementation and improvement of plans and policies.

Principal regularly summon meeting of the heads of the department regarding academic progress and department specific other activities. Staff Council meetings are convened where the opinion and suggestion of staff members are taken for implementation of various policies.

Regular monitoring and evaluation of different activities are undertaken by the College administration to ensure consistency and further improvement. Governing Body meetings are held regularly where the future plans are chalked out for all-round development of the College.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

Academic leadership of the faculty is but a pre-requisite of administrative decentralization. It will cultivate sporting spirit, team-work, we feeling, workmanship and celebrated professionalism among the faculty members. The institution has given green signal to the teachers not only to wield their command, control and authority in the class but also to extend it to the other spheres of academic and administrative interest. The faculties have proved their potentiality while conducting different co-curricular, extra-curricular, extension and enrichment programmes. All the Boards, Cells and Committees are carefully crafted so as to render smart and comprehensive service to the interest of the institution and stakeholders. Some of our faculty members have extended voluntary services and honorary consultancy to different educational institutions, social organizations, movements, etc. and proved a distinctive quality of leadership and fellow-feeling.

6.1.6 How does the college groom leadership at various levels?

The principal has abridged the super-ordination and sub-ordination gap in the institution and there by prepared a fertile platform to groom leadership at various levels. Preset guidelines, comprehensive work schedules, projected achievement, non-interference, co-ordination of role sets and fostering professionalism, etc are some of the pre-requisites, which the institution has extended priority. The office bearers of CSU also represent in different Boards, Cells, and Committees of the institution and thereby upheld the views and voices of the student community.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The institution has delegated authority and provided operational autonomy to various departments and units of the institution. Different departments have been asked by the administration to formulate their academic work schedule and to develop constructive programmes, in order to fulfill the academic orientation of the institution.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

The institute promotes a culture of participative management in the sphere of administrative and academic functioning. The participative management system

symbolizes transparency, democratic values, solidarity, personal concern and collective responsibility among all the stakeholders. The Participatory management has not only intensified the institutional life activity in the campus but also extended it beyond.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The quality policy of the institution has been clearly maintained in the vision statement of the college. Challenges of socio-economic, religious, political and cultural conditions and developments, etc. The quality policy of the institution is pushed forward by a comprehensive action plan, which comprises of necessary arrangements in the administrative and academic structure like facilitating operational autonomy, decentralization of governance, cultivation of leadership qualities and participatory management. The institution reviews its stated quality policy by analyzing the administrative and academic performances and outcome.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

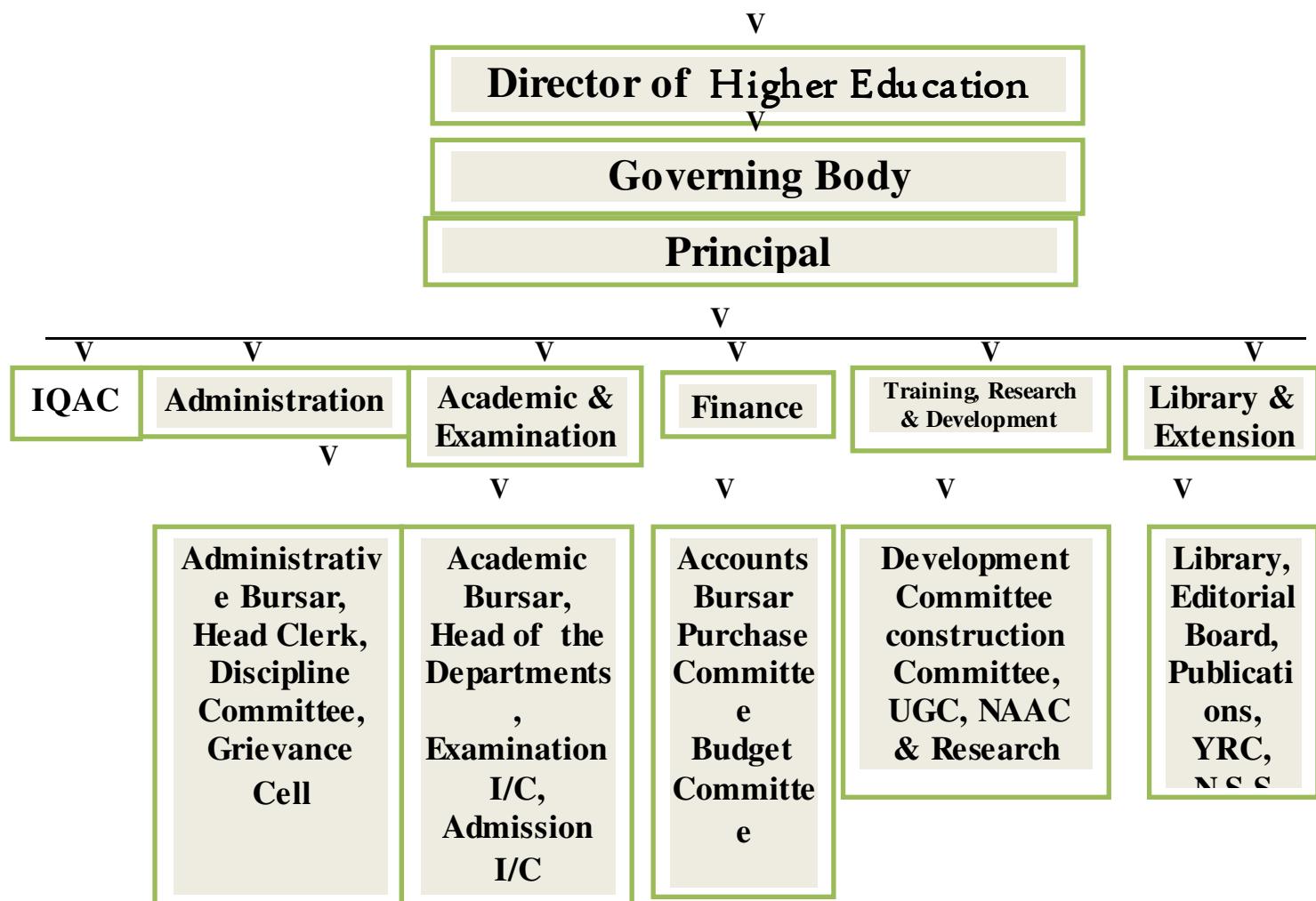
The college is located in a remote and rural Indian set up and it renders quality and value based higher education at an affordable lower cost. So there are a lot of threats and challenges to overcome. The institution with its spoon fed infrastructure nourishes an ambitious plan to achieve and in this direction has developed a prospective plan for development. Till yet, we are conducting a long term, change-in-structure mechanism for growth and development. Our basic requisites are-

- Construction of first floor of the library and administrative block which can provide IQAC, Conference, seminar room facilities for the newly started science programme.
- Renovation and extension of old building to provide utility and unit rooms along with class rooms.
- Boys hostel in the campus.
- Girls' hostel in the campus.
- Principal's quarter inside the campus.

6.2.3 Describe the internal organizational structure and decision making processes.

The internal organizational structure of the college comprises of approved Governing Body with Principal cum Secretary, Administrative committee

,Academic committee, Finance Committee, Construction Committee, Examination Committee, Library Committee and Research Committee who actively take part in the decision making process for day to day administration and all-round development of the college.



6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- **Teaching & Learning**

The institution has formulated a well knitted plan to make teaching learning academically processed, exam oriented, organized and meaningful, thereby making the subject matter interesting and intelligible. Induction of ICT enabled class rooms; adoption of technologies for e-searching and internet, LCD projectors and power point deliberation introduces student centric teaching learning process by promoting students' participation and interactive sessions. To fortify the students with educational tools, study aids, activities, home-works, tasks, seminars, group discussions and academic procedurals and to provide them a well equipped library, proctorial and study centre facilities. The institution advocates for the strategic

management of class room affairs, study environment, time and syllabus by emphasizing on lesson notes, lesson plan and progress.

- **Research & Development**

The institution encourages the faculties to undergo orientation programmes and refresher courses, to attend inter-college, national, and international Seminars, Congress, Symposia etc. and their participation in various institutional programmes. A guideline is carved out to infuse scientific temper and artistic value based research motivation among the students and to beef up their academic interest and intellectual pursuits. The institution arranges different departmental seminars; etc regularly and thereby inject, inspire and intimidate the research motivation among the faculties and the collegiate students. To ensure research endeavor of different Departments, the college has proposed to set up DRCs i.e. Departmental Research Cells for the effective synthesis for inter - disciplinary approach, research, study and analysis. Theatre hall, and more of the smart class rooms etc are proposed in order to accelerate research process, study and education. Faculty members are encouraged to undertake research work for award of M Phil, Ph.D, D.litt., research projects like MRPs, and for its publication in reputed journals, presentation in national and international seminars act as resource persons for different seminars and deliver extra mural talks on different occasions.

- **Community Engagement**

The institution urge for the recreation of a new India with the active participation of the young India. The service units like YRC- NSS, Wing, etc act as a knowledge bridge in between the college and the village. It is meant socially useful productive works and nation building programmes of any kind. The institutional service units have spearheaded awareness drives, blood donation programmes, social plantation, etc which witnessed an intimate involvement of the local people. The institution-community contact and interaction have resulted the participation of the community in the events and programmes of the institution and also for its growth and development.

- **Human Resources**

The institution follows the policy of human resource management for better functioning of the institution and to assure quality improvement. Persons having

experience, expertise and specialisation in the respective fields are given assignments accordingly.

- **Industry Interaction**

The institution has developed interaction with industries and corporate bodies, so that the spirit of entrepreneurship will take root in the heart of the students. Successful industrialists of the state are invited to address the students on different issues of ground realities and available governmental assistance.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The head of the institution works as a connecting rod in between the college administration and the top management. The IQAC of the college has introduced the system of collection of feedbacks from stakeholders such as faculties, students, alumni, parents, library users, etc and from the visitors like D.L.C., Resource persons, etc. The ideas and opinions reflected in the feedbacks were analyzed and after due debate and discussion with the top management were carried out. The Head of the institution follows the circulars, guidelines, rules and regulations being prescribed by the government for proper administration of the College and complies with all the letters of government and other agencies. The records, registers and relevant documents are produced as and when necessary for review and the suggestions are taken thereof.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The institutional processes like teaching and learning, study and research, academic management and administration etc are carried out by the staff and in order to make it result oriented the management encourage and support the staff involvements. The management recognized the locus stands of the staff members and their role to play in the formation of policies for the development of institutional processes and so inducted some of them as staff representatives in the Governing Body.

Apart from this move of participatory management, the management allows sufficient autonomy, flexibility and non-interference to different Boards, Cells, Committees, etc of the institution in achieving their goals. The management laid emphasis to recharge the staffs through different training, research and development programmes and projects.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

For the improvement of the institution, and institutional functioning the management passed the following resolutions in the meetings last year, which have been implemented by the college.

1. Creation of a new web-site for college for overall campus management.
2. Appointment of adhoc faculty members as per yard stick and requirement.
3. To start the process for NAAC accreditation in the next academic session.
4. To undertake the up gradation of laboratory, library and college office.
5. To develop ICT infrastructure for staff and students and Internet/ LAN/Wi-Fi connectivity in the college & core-campus
6. Construction of buildings with financial provision

All the e stated resolutions, as taken by the management are fully implemented.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If ‘yes’, what are the efforts made by the institution in obtaining autonomy?

The affiliating university has the provision to accord the status of autonomy to an affiliated institution. Presently the institution is developing the academic and infrastructural arrangements and is preparing to go through the first cycle of NAAC accreditation. After achieving the desired heights the institution has planned to go autonomous.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The Institute for a prompt and smart solution of students’ grievances has formed a ‘Grievances and Appeal Committee for Redresses’ and strategically crafted it to act as a quick action team. It is interesting to note that no grievance was made in the areas cited above of expectations. During last four years students’

grievances were mainly related to infrastructural development, which is redressed accordingly.

To add, the institution has a cell for appraisal of grievances against sexual harassment. But, to the great satisfaction of the college administration there was no such grievance/complain made by the students in the yester years.

The grievances of the other stakeholders like, alumni, parents, etc are heard by administrative bursar and immediately resolved in the presence of the sectional heads. The members of the staff have the opportunity to resolve their complaint(s) through a single window provision, i.e. Staff Council Secretary.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

No court case has been filed by and against the institute.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

The institution has the mechanism to collect feedback from the students on institutional performance incorporating various aspects, which are related to academic parameters. The responses of the students, to such index are analyzed by the college administration for further improvement wherever necessary. The significant outcomes of feedbacks are acted upon in the previous years.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The institution left no stone unturned in ensuring the professional development of the teaching and non-teaching staff. The following steps are taken for quality enhancement in the field of professionalism.

- ❖ During last four years all most all our faculties have attended refresher courses in different Academic Staff Colleges, as per the guideline of government of Odisha.
- ❖ The institution urge the faculties to carry on UGC sponsored Minor/Major Research projects for teachers. In the current academic session some of our faculties applied Minor Research Projects for teachers under UGC XII Plan.
- ❖ The faculties are encouraged for higher studies and additional degrees and to undertake research. In the current academic session three faculty members have

submitted their thesis for award of Ph.D., two faculty members have undertaken the Ph.D. Research Work and they are about to submit their theses, and one faculty member is continuing his course work under Berhampur University and some others are to attend the course work for Ph. D. Degree.

- ❖ The institution promote the faculties to write articles, to arrange workshops, to organize departmental and inter-departmental seminars, Inter-college Seminars, UGC sponsored national Seminars and to participate in these and to carry out other academic activities, like publication of books.
- ❖ The institution invites eminent researchers, resource persons to share their ideas and opinions, views and voices. In this direction the institution conducts Extension Programmes, Extramural Lectures, etc.
- ❖ Institution has developed its own quality enhance programmes, like computer literacy, library and office automation system, and participation in extra-curricular and service unit activities.
- ❖ The members of the non teaching staff are relieved to attend the training programmes organized by government agencies, university and district administration from time to time on e-Admission, e-Despatch, e-Filing, HRMS (Human Resource Management System) and others. That helps them to be accustomed with the latest work culture.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

Faculty empowerment and motivation are two key factors leading to the development of work culture and institutional performance. The college sincerely follows the policy of university and government with regard to career advancement of the staff /faculty; it sponsors and deputes the faculty for refresher course / orientation course and sends off the non-teaching staff for accounts training. Some of the faculties have received training on e-Governance/e-Admission and on HRMS in all cases the staffs are supported with duty leave, TA/DA and accommodation in their places of visit. The counselors and programme officers of different service units, like NSS, YRC Wing regularly attend the training programmes organized by their respective service headquarters.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Every year all faculty members of the institution furnish the self appraisal forms , as per the proforma provided by the Government of Odisha. The proforma covers various fields of activities and role-sets there on, like work and its performance level, authority and command over the subject, research accomplishment, official conduct, exposure to responsibility, curricular and co-curricular activities, zeal, integrity, etc and the Reporting Officer submits the report on these activities. Through feedback students also appraise the performance of a teacher concerned to the subjects.

The teaching, research and extension performance of the faculty is evaluated on the basis of reviews of the progress registers and the self-appraisal report submitted by the teachers concerned, which are mandatory. Accordingly the Confidential Character Roll (CCR) is made for onward transmission to competent authority. This report is taken into consideration at the time of vertical mobility of the teachers.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The performance Appraisal Report on a teacher is prepared by taking into consideration, the Self-Appraisal Report of the member of staff concerned, Plan and Progress factsheets, Teachers' Appraisal feedback from the students, etc.

The Principal in the capacity of Principal-cum-Secretary gives his opinion confidentially taking into account the multiple activities. In case of adverse remark the report is reviewed by the President, Governing Body and the incumbent is asked to improve the performance.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The welfare schemes available for teaching and non-teaching staff from the Department of Higher Education, are:

- Maternity Leave
- Medical Leave/Casual Leave/Compensatory Off facility

- Duty Leave facility wherever applicable
- Provident Fund as per rules, and loan facility thereon.

The institution extends the following welfare schemes to the teaching and non-teaching staff members.

- Out of the acquired blood coupons with the Central Red Cross Blood Bank, Ganjam, the YRC-Unit in particular and the institution in general ensure all its human resources with an emergency Blood Transfusion Assurance.
- The institution appoints the nearest kin of the employee, whose death takes place while in office, with a management post and salary. This facility is applicable only for the Non-Teaching staff members.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The staffing position of the institution is regulated by the posting and transfer policy of the government and Department of higher Education. So, the institution has no role to play in the dimension of retaining eminent faculty. But, the institution can approach the government, i.e. Department of Higher Education and Director, Higher Education in case of necessity for eminent faculty.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

On the eve of the financial year, the institution used to prepare the Draft Budget and submit the same to the Governing body for approval. The composite elements of the budget are Plan expenditure, Non-plan expenditure, recurring expenditure and Non-recurring expenditure. It also laid emphasis on timely utilization of funds viz. collection of Development fund from students, Grant-in-Aid received from the Government from time to time, funds of UGC Schemes and Assistance, etc. and submits the report to appropriate authority (affiliating university, state government and UGC) in due time. Several committees are there to look after utilization of funds under different heads the institution maintains financial prudence in that.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The internal and external audit mechanism of the institution is done at various levels. The internal audit of the various departments of the college, library, service units, etc are conducted through stock taking by the Internal Audit Committee of the institution on yearly basis. The institution has adopted a three tier external audit system. This comprises 1.Local Fund Audit, 2. Sample Audit by Accountant General of State, and 3.Audit of the UGC Funds by a Chartered Accountant, approved by the Government.

The last audit was done during 2012 and the institution was audited up to 2011-2012. There were no major audit objections. Minor audit objections have been complied with. The Audit of 2012- 13 and 2013-14 is in progress.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The major sources of institutional receipts/funding, includes 1.Development Fees paid by the students, 2.M.L.A. LAD, 3M.P. LAD, 4.Grants made by the State Government, 5.UGC Schemes and Assistance. Since the admission fee of the students of the institution is one of the lowest in the state, hence funding from this source of development fees is scanty. Normally, the college follows the principle of balanced budget and there is no deficit. The audited income and expenditure statement of last four years attached herewith will reveal the strength of the institution.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The institution made consistent effort in securing the additional funding from different ends, like , 1.M.L.A. LAD, 2.M.P. LAD, 3.Grants sanctioned by the State Government, 4.UGC schemes and assistance, etc. The funds sanctioned, released and received from these ends have been completely utilized during that stipulated period, specified for the purpose.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

- a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If ‘yes’, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

The institution has an Internal Quality Assurance Cell (IQAC). The IQAC is operational from 2010-11 and is committed to push up the academic health of the institution.

The IQAC ensures quality and value based higher education and upheld institutional policies in this regard. It helps in the optimal use of the existing infrastructural facility and carves out areas for further infrastructural growth and development. It is also responsible to give new heights to the teaching – learning process, to promote student centric education, to increase the use of ICT and other technological support. The IQAC is also facilitating the process of influx of UGC Schemes and Assistance and thereby helps the institution to get into the national mainstream.

The IQAC has contributed a lot in institutionalizing the quality assurance processes. resource persons, eminent researchers, etc are invited to address the faculties regarding quality assurance programme and on issues involved. Smart class room teaching, use of LCD projectors and power point, were established and teachers are made conversant to the use of Information and communication technology. Students’ participation in various extracurricular and extension activities are encouraged and interactive sessions were promoted. The faculties are encouraged to undertake research projects, higher studies, publish articles in reputed journals, and participate in conferences and workshops to improve efficiency. To fortify the students with educational tools, study aids, activities, home-works, tasks, seminars, group discussions and academic procedurals and to provide them a well equipped library, proctorial and study centre facilities.

- b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?**

The action plans have been made during 2010-11, 2013-14 and 2014-15 and approved by the authorities for implementation. Some of them, viz., ICT for

students and staff, Smart Class Room, Spoken English, Unit Examination System, Construction of Buildings, Automation of Library, etc. have been actually implemented as per availability of resources.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

There are external members in the IQAC Committee of the institution..

d. How do students and alumni contribute to the effective functioning of the IQAC?

Students and alumni are the pillars of the IQAC. The students have contributed a lot by conducting departmental seminars, extension programmes, etc.

The alumni have made immense contribution.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

The aims and objectives of the IQAC have been communicated to all the members of staff and purpose specific seminars have been arranged to ensure the smooth functioning of the IQAC and to engage the members of staffs in a productive way.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If ‘yes’, give details on its operationalisation.

The institution has the integrated framework for quality assurance of its administrative and academic activities. Different boards, cells and committees have been formulated keeping in mind the broad prospective of IQAC and its operationalisation. The institution has formulated a fifteen point guideline which is largely consistent to IQAC water mark. The Format of IQAC is supplied to all departments and they are asked for its total adherence. The Departments/faculties are allowed autonomy in lieu of participation and commitment. The institution undertakes faculty development programme, skill development programmes of the students, basic training schedules for the non-teaching staff members so that they will be effective work force to materialize IQAC programmes and its prospective.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If ‘yes’, give details enumerating its impact.

The quality assurance procedures of the institution and its success are largely dependent upon the effective training, research and development programmes. So the institution has devised the following training programmes in an attempt of putting the horse before the cart.

The primary objective is to make the faculty members conversant with basic computer literacy, ICT application, internet browsing, smart class room management, etc. The library staff members are trained in basic computer literacy, ICT application, internet browsing for reference division, library automation system for loan counter, etc. The non-teaching officials underwent training in basic computer literacy, ICT application and office management, internet browsing, LAN Application, etc. The computer lab. staff members completed training in all such training module stated above with LAN & Wi-Fi Management and maintenance. It is mandatory for each student to attend two library science classes in each academic year.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If ‘yes’, how are the outcomes used to improve the institutional activities?

There has been no academic audit of the Institutions as such by the affiliating University. The external review of the academic provisions has been carried out with monotonous frequency, by the members of Performance Tracking Cell, District Level Coordinator and Director, Higher Education, Odisha and their opinion in this regard has been satisfactory. The Institution undertake academic audit by the academic bursar, who review the lesson notes, lesson plan & progress, remedial, doubt clearing and extra classes. He also scrutinizes the annual performance appraisal report, Analysis on feedbacks and course completion certificates, etc and thereby advice to improve the institutional activities.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The Structural and functional aspects of internal quality assurance mechanism are quite consistent to the requirement of the external quality assurance agencies/regulatory authorities. For both of them, aim at providing quality education and revolutionary change in the academic health of the institutions.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The institution has formulated a fifteen point guideline to watch the teaching learning process. An eight member academic committee is constituted to review different aspects of teaching learning process, like academic management, faculty empowerment, result outcome, research and extension activities, Study support and

facility, application of ICT, etc. The institution follows an effective and elaborate system of feedback from the students. The reports from the feedback are analyzed by a core committee and appropriate steps are undertaken wherever necessary. The teachers are advised to submit the annual performance appraisal report which acts as an indicator of their teaching learning activities and the Principal after review of the same gives suggestions for future initiatives.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders? Any other relevant information regarding Governance Leadership and Management which the college would like to include.

The quality assurance policies and outcomes of the institution are communicated to all the stakeholders, viz. students, staff members, old faculty, alumni members, parents and the local people through different meetings, seminars and workshops organized by the college from time. Necessary information in this regard is reflected on the college website. The reports of activities are displayed to all the stakeholders on notice board, and communicated to the Director, Higher Education, government of Odisha, University authorities, UGC and other agencies as and when required.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Our Institutional gardening is an attempt to provide a clean and green environment in the dimension of its total landscape. The college students have adopted the plants and offered collective responsibility to make the garden green and vibrant by its looks. The institution has appointed a gardener and formed a ‘Utility Services & College Campus’ Beautification Committee’ to conduct Green Audit of the campus and its facilities.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

*** Energy conservation :**

While designing the college building much care has been taken to ensure sufficient illumination during day time and cross ventilation. The institutional practice of minimal use of electricity is in vogue.

Use of renewable energy:

The Institution has planned for installation of Photovoltaic i.e. solar lamp posts in the core campus. This initiative will safe guard security aspects, support the camp operation of service unit during night, especially when women unit is involved, and to popularize the cause of renewable energy sources in remote and rural Indian set up and among the second generation.

*** Water harvesting :No.**

*** Check dam Construction :No.**

*** Efforts for Carbon neutralit:-**

Plying of vehicles, scooters, motor-bikes, cars etc. are discouraged inside the campus. We encourage use of bi-cycles by the students and staff members. For carbon neutrality the College undertakes massive plantation works in and around the College.

Plantation :

Every year, the College takes up plantation projects like social forestry, avenue plantation, institutional gardening, etc from its own resources and from other sources. The volunteers-activists of different service units, like YRC and NSS, wings play an active role in the Operation Green Haunt. At the time of arrival of monsoon, i.e. July 1st to July 7th the college observe Clean & Green Campus Week.

*** Hazardous waste management :No**

*** e-waste management : No**

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

- The College has adopted the following innovative practices during the last four years. The YRC unit has developed and assures all our human resources of emergency Blood transfusion through college web-site. .
- The college has installed solar lighting facility inside the college campus as a measure to conserve electricity , and to popularize the use of renewable energy sources.
- Institution linkage has been promoted by the institution to enhance practical applications of knowledge acquired in class rooms.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

- * The institution strives for the holistic development of students and caters to their needs for progression in academic as well as in curricular and extracurricular activities such as sports, debate, quiz contests, cultural activities and others.
- * It also encourages them to have a feel of the external environment through study trips and visits to various institutions so that they know about the national and global demands. The faculty strives for excellence among students and plans strategies for the same.
- * Providing extra coaching for needy and weaker section students beyond college hour to make them up to date with the course and other academic work. Remedial coaching, career counselling, group discussion, debate competitions are arranged for quality improvement of respective group of students.
- * To maintain transparency in the admission process we adopt summarily the e - admission procedure of Government of Odisha. No capitation fee, no donations, neither of any sort of extra money is being collected from the students. The admission subcommittee monitors the entire process very effectively.
- * Regular health check up camp is being organized for the students in collaboration with doctors of adjacent local government hospital-PHCs. medical

experts from outside are also invited for health awareness programmes organized by the college. We have initiated steps for providing emergency blood transfusion assurance to all the students and members of staff.

1. Goal

The institution has carefully chalked out

1. A series of projects and programs in the dimension of education, study and research.
To render quality and value based higher education at an affordable lower cost with a human face, social commitment and intellectual pursuit, and
2. An integrated healthcare activities/facilities, with an ambition to secure to all its human resources
Emancipation of body, mind and spirit, and
Development of personality, character and productivity,
Which are but the core-part of our Institutional Mission & Vision statements.

3. The Context

The prevailing educational inequality in the remote and rural areas, its democratic pattern and demographic representation, the existence of large scale poverty, lack of parental care and supervision, and the need for the development of a meaningful and purpose-based education system, lack of funds and infrastructure, etc. are some of the contextual features/challenging issues which had to be addressed while designing and implementing the practice(s) by the institution.

Since there is no single window solution of these plethora of problems the institution has carefully designed a change-in-structure approach and formulated an integrated programme to fight back and to ensure quality and value based higher education at an affordable lower cost with a human face, social commitment and intellectual pursuit.

4. The Practice:

1. **DRCs** - The Institution also shaped Seminar which shall also act as the Departmental Research Cells, ensuring research endeavor of different Departments and to foster Inter-Departmental Research Cell activities and interactions for the effective synthesis for cross disciplinary approach, research, study and critical analysis.

2. SOFT SKILL DEVELOPMENT PROGRAMME :

The college has formed a Soft Skill Board to provide soft skill development module for collegiate students. The following teaching modules are covered in soft skill development programmes for students and there shall be one class per segment/per week. Students are trained to prepare curriculum vitae. The subject modules are Basic English Grammar, Writing skills, Hand Writing, Reading skills, Presentation skills, Public Speech, Aptitude tests, Banking Format, Grammatical accuracy, Functional English, Communicative English, English for competitive examinations, Essays & Précis, Interview skills, Group Communication Skills and Group Discussion skills.

3. COMPUTER LITERACY & CERTIFICATE COURSE - The college has recently planned one certificate course i.e. PGDCA for students and staff members which one can opt in addition to the regular curricula. The ICT Board shoulders the responsibility to impart such education to the aspiring students and has been entrusted to improve the computer literacy among the students and staff in association with ICT board.

4. SPOKEN ENGLISH MODULE–ORAL-TRICK.

For skill development of students, the teaching module of the Spoken English programme ‘ORAL-TRICK’ is imparted by expert faculties with three classes per week.

5. SMALL BUT FUNCTIONAL LIBRARY –Apart from other regular features and services, the library renders the following services as unique features.

Instant Study Desk & Direct Access System –An in-house arrangement within open stack area with high-desks provisions for faculty members only. It ensures readers’ direct access to study materials through open shelves Rack system for instant study desk only.

Study Incentive Approaches-The library department of the college also distribute awards/prizes like 2- *Readers’ Challenger Trophy* for the best boy and girl student of the college on the basis of creative and purposive use of Library i.e. Loan Counter and Reference Division, Reading Room, Magazine Corner etc. Our Library also plays a prominent role in the dispersal of different scholarships for the students qualifying for it.

Students' welfare scheme: -Maximum number of books to be issued to Students beneficiaries availing of (a) the free studentship, (b) Scholarship from the Government sources, (c) Scholarship from the Patrons, (d) Students availing of the Students' Aid Funds and (e) any other student sponsored by the proctor on the basis of merit, differently able and economic criteria and duly approved by the Principal shall be only one book more of their existing category.

6. PERSONALITY DEVELOPMENT PROGRAMMES:

The General Library acts as a house of books on personality development and for cultivation of leadership qualities among the students. Students have participatory representation in the academic and administrative functioning of the college. They are also encouraged to adopt plans and to take part in different nation building programmes, athletic meets, various cultural competitions, camps & campaigns, debates & discussions, seminars & symposiums, etc. and so on.

7. MURAL LECTURES –

In extension activities college organizes mural Lectures on issues of national and international importance and significance and with inter-disciplinary approach, like Women Empowerment, Human Rights & Duties, Election and Political Behaviour of the voters, Protection Of Environment, Health Awareness Programmes and workshops, Economic studies and survey, Industrialization, Legal consciousness, On Indian traditional value systems, etc. Resource persons having experience and expertise in the field are invited to share their ideas and opinions, tones and tides, views and voices.

8. CAREER COUNSELING-

The career counselling cell of our college also trains up students in tracing their career options, effective motivation and up-to-date preparation. Resource persons from a multiple field of choice like Banking, Administrative Services, Police, Advocacy, Teaching, Marketing and Sells, etc. are invited to fortify the students for their future prospective.

9. TEACHING-LEARNING PROCESS-

The institution has developed guidelines to ensure academically processed, exam oriented, organized and meaningful teaching modules, to promote interactive sessions/discussions by adopting ICT enabled smart classrooms, intrinsic management of class-room affairs, study environment, time and syllabus,

proctorial supervision, creative and has a value based approach, to induce scientific temper, artistic values and research motivations, etc.

10. HEALTHCARE PROGRAMMES-

At the time of Annual Blood Donation Camps, we enable our student-donors to undergo blood grouping and a general haematological examination. Out of the acquired blood coupons with the Central Red Cross Blood Bank, Ganjam, we ensure all our human resources with an emergency blood transfusion assurance. The YRC volunteers enrolling themselves into a database on the college website for the purpose of emergency blood transfusion. During YRC workshops, doctors of the local PHCs are invited to Share their ideas and opinions with the students to make them know medical complications and training on First Aid, Rescue Operation and Disaster management etc.

5. Evidence of Success

Provide evidence of success such as performance against targets and benchmarks and review results. What do these results indicate? Describe in about 200 words.

The institution has worked out its best practices keeping in view its long term structural outcome, which can bring in a revolutionary change in the realm of education, study and research. These best practices have also contributed short term functional benefits to the institution in particular and stake-holders in general.

The research committee promotes research motivation among students and faculties.

The Soft Skill development Programme has successfully patched up the academic arrears among the students and sharpen their potentialities as a productive factor in the future.

The computer literacy course has turned the institution in to a conducive platform to adopt ICT enabled smart classrooms, adoption of new technologies, Power point presentations, etc.

The spoken English module Oral-Trick has enriched the students with Command and control over the language, in communicating the intimate self, to develop new approach in presentation and to succeed in interviews.

The personal development programme of the institution has injected leadership qualities and turned the students in to relentless workers and resourceful organizers. As a result of which they have productively contributed towards the nation building programmes as formulated by the service units.

The mural lecturers has opened up new windows of knowledge and understanding among the students and faculties.

The career counselling cell has offered opportunities in the selection and preparation for a wide variety of jobs in this huge world of work and to enable our human resources as the effective bread winner.

The teaching learning process in the institutions marks the growth of classroom interactions, support to the slow learners and academically advanced students etc. It has also registered in the growing academic health of the institution.

The health care initiatives of the institution has meant for preparing a smart work force for translating the dreams of the individuals and institution in to a reality.

6. Problems Encountered and Resources Required

Please identify the problems encountered and resources (Financial, Human and other) required to implement the practice in about 150 words).

The institution has a skeletal infrastructure to support different schemes and programmes of the institution as a result of which it is too difficult for their effective operationalization.

The transfer policy of the state Government and the present staffing position is inadequate to support the above stated programmes.

7. Notes (Optional)

Any other information that may be relevant and important to the reader for adopting/implementing the Best Practice in their institution (about 150 words).

8. Contact Details

Name of the Principal :	Dr. Shyma Prasad Mishra .
Name of the Institution:	Tentulia Sasan Debasthan College
City:	
Pin Code:	761120
Accredited Status:	1 st Cycle
Work Phone:	06818 267327
Fax:	
Website:	tsdcollege.org.in / tsdcollege.in
E-mail:	tsdcollege@gmail.com
Mobile:	9437263013

Profile and Evaluative Report of the Department

1. Name of the Department :- **English**
2. Year of Establishment :- **1991**
3. Names of Programmes/ Courses offered (U.G., P.G./ M.Phil, Ph. D., Integrated Masters, Integrated Ph. D.etc.) :- **U.G. (Pass)**
4. Name of Interdisciplinary Courses and the department/units involved : The names of the departments/ Unit involved.
5. Annual/ Semester/ Choice Based/ Choice Base Credit System :- **Annual**
6. Participation of the department in the courses offered by other departments
:- No
7. Courses in Collaboration with other Universities, Industries, Foreign Institutions, etc.
:- **Nil**
8. Details of Courses discontinued (if any) with reasons :- **No such course**
9. Number of Teaching Posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization.(D.Sc./D. Litt./ Ph. D./M.Phil etc.)

Sl No	Name	Qualification	Designation	Specialization	No of years of Experience	No. of Ph. D. students guided for the last four years
1	Sukanta Kumar Panda	M.A	Lecturer	American Literature	07	No
2	Bhanja Kishore Rana	M.A(Eng), MA (R.D), BEC-Vantage, Ph.D continuing	Lecturer	American Literature	04	No

11. List of senior visiting faculty :- **No**
12. Percentage of lectures delivered and practical's handled by temporary faculty.-
One extramural Lecture conducted
13. Number of Academic support staff (Technical) and Administrative staff: Sanctioned and filled. **NA**
15. Qualifications of Teaching Faculty with D.Sc/ Dlit/ Ph. D./M.Phil/ P.G. :- **Ph. D. - Continued**

P.G. – 02

16. Number of faculty with ongoing projects from a) National b) International funding Agency c) Total grants received.: - **Nil**
17. Departmental Projects funded by DST,FIST, UGC,DBT,ICSSR, etc. and total grants received. : - **Nil**
18. Research Centre facility recognized by the University: - **No**
19. Publications
 - Publication per faculty -
 - Number of papers published in per reviewed journals (National, International,(By faculty, students) : - **Nil**
 - Number of publications listed in international Database (For e.g.: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) **Nil**
 - Monographs – **Nil**
 - Chapter in Books **Nil**
 - Books edited **Nil**
 - Books with ISBN/ISSN numbers with details of publishers **Nil**
 - Citation Index **Nil**
 - SNIP **Nil**
 - SJR **Nil**
 - Impact Factor **Nil**
 - h-index. **Nil**
20. Areas of Consultancy and income generated:- **No.**
21. Faculty as members in
 - a) National Committees b) International Committees c) Editorial Boards: - **Nil**
22. Student's Projects
 - a) Percentage of students who have done in house projects including inter departmental/ Programme. : - **Nil**
 - b) Percentage of students placed for projects in organization outside the institutions i.e. in Research laboratories/ Industry/ other agencies.
23. Awards/ Recognitions Received by Faculty and students: - **Nil**
24. List of eminent academicians and scientist / Visitors to the department: -

Visited by Mj M.M Pattanayak (Retd. Principal)
25. Seminars/ Conferences/ Workshops organized and the source of funding
 - a) National Seminar –
 - b) International **Nil**
26. Student Profile Course Wise

Name of the Course (refer question no.4)	Applications received	Selected	Men	Women	Pass percentage
2010 - 2013		146	72	68	62
2011- 2014		131	66	65	70
2012 - 2015		158	59	99	-

2013 - 2016		199	99	100	-
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27. Diversity of Students:- NIL

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG (2010-11)	100%	Nil	Nil
UG (2011-12)			
UG (2012-13)			
UG (2013-14)			

28. How many students have cleared national and state competitive examination such as NET, SLET and GATE, civil service, defense service etc. ? : - Data not available

29. Student Progression:-

Student Progression	
UG to PG	Data not available
PG to M.Phil	NA
PG to Ph. D.	NA
Ph. D. to Post-Doctoral	NA
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment • Entrepreneurship/ self employment 	Data not available
	Data not available

30. Details about Infrastructural facilities

- a) Library : - Central Library
- b) Internet facilities for staff & students : - Common for all users
- c) Class Rooms with ICT Facility : - Common with other Depts.
- d) Laboratories : - Not required

31. No of student receiving financial assistance from college, University, Government or other agencies : Data not available

32. Details on student enrichment programmes (Special Lectures/ Work Shops/ Seminar) with External experts. : Extra mural Lecture on 'Pronunciation in Functional English'.

External Expert: Maj M. M. Patannyak, Retd. Principal

33. Teaching methods adopted to improve student learning: - use of power point

34. Participation institutional social responsibility (ISR) and extension activities. Departmental students participate in NSS and YRC activities.

: -

35. SWOC Analysis of the Department and future plan :-

Strength:

- Punctual & experience faculty members
- Informal teacher and the taught relationship

- Good relationship among the faculty members
- Extra class for needy and below standard students

Weakness:

- Communication gap with students
- Over burdened staff members
- Lack of full time Government faculties
- Lack of Departmental Library

Opportunity:

- Students can get opportunity for higher studies,
- Helps the students to appear different competitive examinations successfully.
- Placement under Central and State Govts.
- Easy interaction with people of other parts of the world.

Challenge:

- To make the Deptt. More innovative & technologically sound
- To give more English knowledge beyond syllabus.
- To publish its own Departmental Journal.

Profile and Evaluative Report of the Department

1. Name of the Department :- **Odia**
2. Year of Establishment :- **1991**
3. Names of Programmes/ Courses offered (U.G., P.G./ M.Phil, Ph. D., Integrated Masters, Integrated Ph. D.etc.) :- **U.G..**
4. Name of Interdisciplinary Courses and the department/units involved: The names of the departments/ Unit involved. **No.**
5. Annual/ Semester/ Choice Based/ Choice Base Credit System :- **Annual**
6. Participation of the department in the courses offered by other departments :- **No**
7. Courses in Collaboration with other Universities, Industries, Foreign Institutions, etc. **:- No**
8. Details of Courses discontinued (if any) with reasons :- **No**
9. Number of Teaching Posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	04	04

10. Faculty profile with name, qualification, designation, specialization.(D.Sc./D. Litt./ Ph. D./ M.Phil etc.)

Sl No	Name	Qualification	Designation	Specialization	No of years of Experience	No. of Ph. D. students guided for the last four years
1	Lokanath Nayak	M.A	Lecturer	Linguistic	31	No
2	Jagannath Tripathy	M.A., M.Phil	Lecturer	Preindependence Odia Literature (Dissertation)	28	No
3	Jayasena Biswal	M.A., M.Phil	Lecturer	'Adhunika Sahitya' - Odia	3	No
4	Basanta Kumar Satapathy	M.A., URET Qualified	Lecturer		0.5	No

11. List of senior visiting faculty : - Dr. Krushna Prasad Mahapatra, Lect-in-Odia, M. M. Mahila Mahavidyalaya, Berhampur, Ganjam
12. Percentage of lectures delivered and practical's handled by temporary faculty. :- **No.**
13. Student Teacher Ratio: - **136: 01**

14. Number of Academic support staff (Technical) and Administrative staff: Sanctioned and filled. : - No
15. Qualifications of Teaching Faculty with DSc/ Dlit/ Ph. D./M.phil/ P.G. :- M.Phil
16. Number of faculty with ongoing projects from a) National b) International funding Agency c) Total grants received.: - One, UGC – Rs. Rs. 67,500
17. Departmental Projects funded by DST,FIST, UGC,DBT,ICSSR, etc. and total grants received: UCC: One, UGC – Rs. Rs. 67,500
18. Research Centre facility recognized by the University: - **No**
19. Publications
- Publication per faculty –
- Jagannath Tripathy: “Baidehisha Bilasare Ram Charitara Punarbinyasa” – Odia literature
- Published by “Ghumusor Sahitya Sansad, Bhanjanagar, Ganjam
- Number of papers published in per reviewed journals (National, International,(By faculty, students) :- No
 - Number of publications listed in international Database (For e.g.: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.)
 - Monographs –No.
 - Chapter in Books: No
 - Books edited: No
 - Books with ISBN/ISSN numbers with details of publishers: No
 - Citation Index: No
 - SNIP: No
 - SJR: No
 - Impact Factor: No
 - h-index : No
20. Areas of Consultancy and income generated:- No.
21. Faculty as members in
- a) National Committees b) International Committees c) Editorial Boards:- **No.**
22. Student's Projects
- a) Percentage of students who have done in house projects including inter departmental/ Programme. : - **No**
 - b) Percentage of students placed for projects in organization outside the institutions i.e. in Research laboratories/ Industry/ other agencies: No
23. Awards/ Recognitions Received by Faculty and students: - No.
24. List of eminent academicians and scientist/ Visitors to the department: - Dr. Sankar Kumar Badatya, Reader in Odia, M. M., Mahila Mahavidyalaya Berhampur. Ganajam
25. Seminars/ Conferences/ Workshops organized and the source of funding
- a) National Seminar:- Nil
 - b) International Nil
26. Student Profile Course Wise

Name of the Course (refer question no.4)	Applications received	Selected	Men	Women	Pass percentage
2010 – 2013 (Hons)	23	08	05	03	100
2011- 2014 (Hons)	25	08	01	07	100
2012 – 2015 (Hons)	28	08	01	07	--

2013 – 2016 (Hons)	29	16	04	12	--
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27. Diversity of Students:- NIL

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG (2010-11)	100 %	0	0
UG (2011-12)			
UG (2012-13)			
UG (2013-14)			

28. How many students have cleared national and state competitive examination such as NET,SLET and GATE, civil service, defense service etc. ? :- NIL

29. Student Progression :-

Student Progression	
UG to PG	Data not available
PG to M.Phil	
PG to Ph. D.	
Ph. D. to Post-Doctoral	
Employed	
• Campus selection	
• Other than campus recruitment	
• Entrepreneurship/ self employment	

30. Details about Infrastructural facilities

- a) Library:- Yes, Common Library
- b) Internet facilities for staff &students :- Yes, Common Internet facility
- c) Class Rooms with ICT Facility :- Common to all
- d) Laboratories :- NA

31. No of student receiving financial assistance from college, University, Government or other agencies : Departmental data maintained

32. Details on student enrichment programmes (Special Lectures/ Work Shops/ Seminar) with External experts. :-
1. Department Seminar on

33. Teaching methods adopted to improve student learning: Use of OHP and other equipment except traditional method of teaching.

34. Participation in institutional social responsibility (ISR) and extension activities: students participate in NSS and YRC activities.

:-

35. SWOC analysis of the department and Future plans:

Strength

- Well equipped faculties with M.phil Degree
- Cordial relation between teacher and students

Weakness

- Lack departmental library
- Lack of PhD holders in the department.

Opportunity

- Scope to become academician, poet, writer, research scholars.
- To become a good orator in local language

Challenge

- To create innovative ideas in the field of literature.
- To publish a departmental Journal

Profile and Evaluative Report of the Department

1. Name of the Department :- **History**
2. Year of Establishment :- **1991**
3. Names of Programmes/ Courses offered (U.G., P.G./ M.Phil, Ph. D., Integrated Masters, Integrated Ph. D.etc.) :- **U.G.**
4. Name of Interdisciplinary Courses and the department/units involved : The names of the departments/ Unit involved.: **NA**
5. Annual/ Semester/ Choice Based/ Choice Base Credit System :- **Annual**
6. Participation of the department in the courses offered by other departments :- **NA**
7. Courses in Collaboration with other Universities, Industries, Foreign Institutions, etc. :- **No**
8. Details of Courses discontinued (if any) with reasons :- **No such course**
9. Number of Teaching Posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	03	03

10. Faculty profile with name, qualification, designation, specialization.(D.Sc./D. Litt./ Ph. D./M.Phil etc.)

Sl No	Name	Qualification	Designation	Specialization	No of years of Experience	No. of Ph. D. students guided for the last four years
1	Dr. S.P.Mishra	MA, M Phil, Ph. D	Reader	Medieval India	31	04
2	P.K.Mahapatra	MA	Lecturer	Ancient India	24	
3	D.K.Nayak	MA		Ancient India	02	

11. List of senior visiting faculty :-
12. Percentage of lectures delivered and practical's handled by temporary faculty . :-
No.
13. Student Teacher Ratio : :-
14. Number of Academic support staff (Technical) and Administrative staff:
Sanctioned and filled. :- Technical- NA, Administrative - Common

15. Qualifications of Teaching Faculty with DSc/ DLit/ Ph. D./M.phil/ P.G.
 :- Ph. D. - 01
 :- P.G. - 02
16. Number of faculty with ongoing projects from a) National b) International funding Agency c) Total grants received.:-
 1. Dr. Shyama Prasad Mishra, ICHR-1, On going
 2. Sri Prabhakara Mahaptar, UGC -1 Completed
17. Departmental Projects funded by DST, FIST, UGC, DBT, ICSSR, etc. and total grants received.: UGC -1, ICHR-1
18. Research Centre facility recognized by the University :- NA
19. Publications
 • Publication per faculty –
- 1. Dr.Shyma Prasad Mishra**
13. Economic History of Odisha – 1803-1912, (Book), Berhampur
 14. Bharatiya Samaj O Sanskruti (Odia) –for +3 Students of Odisha, Published by Satyanarayan Publication, Cuttack.
 15. Proceedings of the partly ICHR funded Seminar – 2009, Published by Dept. of Hist of this College.
 16. do - 2010 published by
 17. Departmental Journal entitled ‘The Journal’ Vol, I, Vol. II, published, Vol. is in press, published by with ISBN No.
 18. produced Three Scholars - Awarded 02
 19. Submitted 01
 20. To be submitted 02
 21. Research articles published 22 Nos the Journal of Odisha, Proceedings of Orissa History Congress and in other books.
 22. 30 papers have been presented in different State and National Seminars in History Congress.
 23. Anthology of Poemss (Kabita Sankalana) 03 Books.

2. Mr. Prabhakara Mahapatra

Sl No.	Title of the Article	Proceedings / Journals / Books	Year of Publication	Place of Publication
1	Religious life of Ganjam during the 18 th & 19 th century: A study in Mahuri Zamindary	Odisha-Religious & Religious Life (ISBN: 789-81-928165-0-0)	2013	Bhadrak
2	Participation of women in the Civil Disobedience movement in Odisha	(Odisha-Past & Present) ISBN-978-81-920735-2-1	2014	Bhanjanagar
3	Study of Rural Health in South Orissa under the British	Proceedings of the Orissa History Congress Regd. No.(7250/249-1973-74)	2010	Bhubaneswar
4	The part of Baruva and Sea-Borne Trade during the Birth Raj (1766-1936 AD) some reflection.	Central India Journal of Historical and archaeological Research	2014	Panne (M.P)
5	Economic condition of Tribals during the British Rule in South Odisha	A peer Reviewed and An International Journal (ISSN: 2277-4157)	2012	Berhampur (Gm)
6	Study of the Land Revenue Administration in South Odisha under the colonial Rule (1753-1794)	Proceeding of Odisha History Congress Regd. No. 7250/249-1973-74	2013	New Delhi
7	Study of shifting cultivation in Koraput District	Journal of the Odisha History Congress (ISSN.2277-5560)	2011	Bhubaneswar
8	Means of livelihood of Rural people during the British period. A case study in Ganjam	Proceeding of the Odisha History Congress	2014	Bhubaneswar
9	Kondha Festivals of Koraput District	Proceeding of the 34 th Annual Session of Odisha History Congress	2011	Berhampur (Gm)
10	Four articles are to be published	The Journal of T.S.D College, B.D.Pur		
11	A study of Full Moon Festivals in Odisha	Proceeding of the Odisha History Congress (ISSN: 2277-5560)	2014	Bhubaneswar
12	Human Rights Violation and the Tribal's of Orissa	The Annual Journal of Agarapara College, Vol – VI, ISSN: 2278-1765	2013	Agarapara

3. Mr. Deepak Kumar Nayak

01	Kandha Marriage: A Study in the South Odisha under Colonial Rule	Proceeding of the Odisha History Congress 34 th session 2013 (ISSN: 2277-744X)	2012	Bhubaneswar
02	A Study of Lord Jagannath in Medieval literature	Book (Language and literature in Odisha) ISBN-978-81-928165	2013	Bhadrak

03	A case Study of the Devadasi tradition in the temple of Lord Jagannath at Puri	Proceeding of the Odisha History Congress 35 th session 2014 (ISSN: 2277-5560)	2014	Bhubaneswar
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- Number of papers published in per reviewed journals (National, International,(By faculty, students) :- Nil
 - Number of publications listed in international Database (For e.g.: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) :- Nil
 - Monographs – Nil
 - Chapter in Books: Nil
 - Books edited: Nil
 - Books with ISBN/ISSN numbers with details of publishers: Nil
 - Citation Index: Nil
 - SNIP: Nil
 - SJR: Nil
 - Impact Factor: Nil
 - h-index: Nil
20. Areas of Consultancy and income generated:- No.
21. Faculty as members in
a) National Committees b) International Committees c) Editorial Boards:- **No**
22. Student's Projects
a) Percentage of students who have done in house projects including inter departmental/ Programme. :- **nil**
b) Percentage of students placed for projects in organization outside the institutions i.e. in Research laboratories/ Industry/ other agencies.
23. Awards/ Recognitions Received by Faculty and students :- **Received State Award as YRC Counsellor**
24. List of eminent academicians and scientist/ Visitors to the department :–
Dr .B. N. Das, Retd.
Principal
- Sri Jayasen Patro, Retd.
Principapl
25. Seminars/ Conferences/ Workshops organized and the source of funding
a) National Seminar– Nil
b) International Nil
26. Student Profile Course Wise

Name of the Course (refer question no.4)	Applications received	Selected	Men	Women	Pass percentage
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2010 – 2013 (Hons)	17	16	05	11	100
2011- 2014 (Hons)	22	16	08	08	93
2012 – 2015 (Hons)	23	16	02	14	--
2013 – 2016 (Hons)	38	32	15	17	--

27. Diversity of Students:- NIL

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
+3 Arts Hons	100%	0	0
+3 Arts General	100%	0	0

28. How many students have cleared national and state competitive examination such as NET,SLET and GATE, civil service, defense service etc. ? :- NIL

29. Student Progression :-

Student Progression	
UG to PG	Data not available
PG to M.Phil	NA
PG to Ph. D.	NA
Ph. D. to Post-Doctoral	NA
Employed	Data not available
• Campus selection	
• Other than campus recruitment	
• Entrepreneurship/ self employment	Data not available

30. Details about Infrastructural facilities

- a) Library :-Central Library
- b) Internet facilities for staff &students : -Common for all users
- c) Class Rooms with ICT Facility : -Common with other department
- d) Laboratories :- Not required

31. No of student receiving financial assistance from college, University, Government or other agencies :Data not available

32. Details on student enrichment programmes (Special Lectures/ Work Shops/ Seminar) with External experts:

1. Seminar of Relevance of History , Resource Person is Prof. S.P.Pani
2. Role of Noorjahan during the Mughal Rule, Resource Person Dr. B.N.Das, Prof. S.P.Bhera
3. Socio economic life of Vedic Civilization
4. Extra mural: Impact of Maritime activities in the Economic life of Ganjam District of Odisha, Resource Person Prof. J.R.Patra

33. Teaching methods adopted to improve student learning: Discussion
34. Participation in international social responsibility (ISR) and extension activities. :
The participation in NSS & YRC activities of the College for the welfare of the Society.

:-

35. SWOC analysis of the department and Future plans
Strength

- Punctual and experienced faculty members
- Completion of Syllabus in time

Weakness

- Lack of departmental library
- Standard of the student is not upto the expectation

Opportunity

- Opportunity for job in different departments
- Opportunity for higher study

Challenge

- To publish its own journal
- To improve the standard of students

Profile and Evaluative Report of the Department

1. Name of the Department :- **Political Science**
2. Year of Establishment :- **1991**
3. Names of Programmes/ Courses offered (U.G., P.G. / M.Phil, Ph. D., Integrated Masters, Integrated Ph. D.etc.):- **U.G.**
4. Name of Interdisciplinary Courses and the department/units involved: The names of the departments/ Unit involved. No.
5. Annual/ Semester/ Choice Based/ Choice Base Credit System :- Annual
6. Participation of the department in the courses offered by other departments: No.
7. Courses in Collaboration with other Universities, Industries, Foreign Institutions, etc. :- No
8. Details of Courses discontinued (if any) with reasons :- No such course
9. Number of Teaching Posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	03	03

- 10 Faculty profile with name, qualification, designation, specialization.(D.Sc./D. Litt./ Ph. D./M.Phil etc.)

Sl No	Name	Qualification	Designation	Specialization	No of years of Experience	No. of Ph. D. students guided for the last four years
1	T.K.Mishra	M.A	Lecturer	Non-alignment and India in world affairs	24 years	
2	M.Dalai	M.A	Lecturer	Contemporary pol. ideas	8 years	
3	A. Priyadarshani	M.A	Lecturer		2 years	

11. List of senior visiting faculty :- No.
12. Percentage of lectures delivered and practical's handled by temporary faculty..- 0%

13. Student Teacher Ratio : +3 (Hons) 16:01, +3 Pass 13:1, +3 elective 57:01
14. Number of Academic support staff (Technical) and Administrative staff: Sanctioned and filled. :- Technical – NA, Administrative- Common
15. Qualifications of Teaching Faculty with DSc/ Dlit/ Ph. D./M.phil/ P.G.-
:- Ph. D. :- P.G. -3
16. Number of faculty with ongoing projects from a) National b) International funding Agency c) Total grants received.: - One, UGC, Rs. 135000/-
17. Departmental Projects funded by DST,FIST, UGC,DBT,ICSSR, etc. and total grants received. One , UGC, Rs. 135000/-, Duration 2 years
18. Research Centre facility recognized by the University :- NA
19. Publications
 - Publication per faculty –**Mr. Tapan Kumar Mishra**
 - i. Terrorism vs Human Right- An India context ISBN 978-93-81142-41-7
 - ii. Human Rights violation & etc. Tribal in Orissa. The Annual Journal of Agarapara College, Vol – VI, ISSN: 2278-1765
 - iii. Five articles are to be published.
 - Number of papers published in per reviewed journals (National, International,(By faculty, students) :- No.
 - Number of publications listed in international Database (For e.g.: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory , EBSCO host, etc.) Nil
 - Monographs – Nil
 - Chapter in Books
 - Books edited Nil
 - Books with ISBN/ISSN numbers with details of publishers: Nil
 - Citation Index: Nil
 - SNIP: Nil
 - SJR: Nil
 - Impact Factor: Nil
 - h-index: Nil
20. Areas of Consultancy and income generated:- No.
21. Faculty as members in
 - a) National Committees b) International Committees c) Editorial Boards :- **Nil**
22. Student's Projects : NA
 - a) Percentage of students who have done in house projects including inter departmental/ Programme. :-
 - b) Percentage of students placed for projects in organization outside the institutions i.e. in Research laboratories/ Industry/ other agencies.
23. Awards/ Recognitions Received by Faculty and students: - **Nil**

24. List of eminent academicians and scientist/ Visitors to the department:-
1. Dr. Nilanchala .Muni, H O D Political Science, K. S. U. B. College, Bhanjanagar, Gm
 2. Dr. Dayanidhi Parida, Formal Principal, Polasara Science College, Polasara, Gm
25. Seminars/ Conferences/ Workshops organized and the source of funding: Nil
- a) National Seminar – Nil
 - b) International Nil
26. Student Profile Course Wise
- | Name of the Course (refer question no.4) | Applications received | Selected | Men | Women | Pass percentage |
|--|-----------------------|----------|-----|-------|-----------------|
| 2010 – 2013 (Hons) | 17 | 16 | 06 | 11 | 81 |
| 2011- 2014 | 33 | 16 | 06 | 10 | 81 |
| 2012 - 2015 | 23 | 16 | 02 | 14 | -- |
| 2013 - 2016 | 38 | 16 | 06 | 10 | -- |
27. Diversity of Students:- NIL
- | Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| UG (2010-11) | +3 Arts (Hons) | 0% | 0% |
| UG (2011-12) | +3 Arts (Gen.) | 0% | 0% |
| UG (2012-13) | | | |
| UG (2013-14) | | | |
28. How many students have cleared national and state competitive examination such as NET,SLET and GATE, civil service, defense service etc. ? :- NIL
29. Student Progression :-
- | Student Progression | |
|--|--------------------|
| UG to PG | Data not available |
| PG to M.Phil | NA |
| PG to Ph. D. | NA |
| Ph. D. to Post-Doctoral | NA |
| Employed | Data not available |
| • Campus selection | |
| • Other than campus recruitment | |
| • Entrepreneurship/ self employment | Data not available |
30. Details about Infrastructural facilities
- a) Library : - Common Library for all students
 - b) Internet facilities for staff &students : - Common for all users

- c) Class Rooms with ICT Facility : - Common with other Deptt.
d) Laboratories : - Not required
31. No of student receiving financial assistance from college, University , Government or other agencies : Data not maintaining
32. Details on student enrichment programmes (Special Lectures/ Work Shops/ Seminar) with external experts. :
1. Seminar : - “The President: Prime Minister Relationship under Indian constitution”
-Experts Prof. Dillip Kumar Nayak, Principal, Anchalika Mahavidyalaya, K. B. Pur, Gm on 12.09.14
2. Extramural Talk on “16th General Election and Coalition Politics in India” Expert Prof. Dr Nialanchala Muni, HOD, Pol. Science, K. S. U. B. College, Bhanjanagar, Gm
33. Teaching methods adopted to improve student learning: Besides traditional teaching methods, the faculty members use OHP, topics of national and state importance are also selected for discussion in order to improve students lecturing.
34. Participation in international social responsibility (ISR) and extension activities. Participants in NSS & YRC activities of the College which aims at for the welfare of the society.

35. SWOC Analysis of the department and future plan.

Strength

- Informed faculties & eager students.
- Cordial relationship between the teachers and the students
- Meritorious students are entered in the department
- Good relation between the departmental faculty members
- Periodically organisation of departmental seminars

Weakness

- Department lacks a separate seminar & a project room.
- Lack of departmental Library
- Communications gap between elective students and teachers due to student strength.
- Technical problem in the exposure visit
- Lack of PhD holder teachers in the department.

Opportunity

- To foster knowledge and education in the neighborhood
- The programme offers extensive career option in higher education and teaching profession.
- The department imparts education to girl students who forms a majority and supposed to transmit educational values to second generation.
- To be a honest and active citizen of India.

Challenge

- Use of innovative and modern tools in the field of teaching.

- To publish a departmental journal, so that eminent academician will not be discouraged.
- Student dropout is a major challenge before the department.

Future plan:

- To establish a department library
- To arrange a tour to Parliament / Assembly during the secession.
- Encourage the faculties for research work.

Profile and Evaluative Report of the Department

1. Name of the Department :- **Economics**
2. Year of Establishment :- **1991**
3. Names of Programmes/ Courses offered (U.G., P.G./ M.Phil, Ph. D., Integrated Masters, Integrated Ph. D.etc.) :- **U.G.(Pass, elective)**
4. Name of Interdisciplinary Courses and the department/units involved: The names of the departments/ Unit involved. **NA**
5. Annual/ Semester/ Choice Based/ Choice Base Credit System :- **Annual**
6. Participation of the department in the courses offered by other departments
:-No
7. Courses in Collaboration with other Universities, Industries, Foreign Institutions, etc. **:- Berhampur University**
8. Details of Courses discontinued (if any) with reasons :- **No such course**
9. Number of Teaching Posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization.(D.Sc./D. Litt./ Ph. D./M.Phil etc.)

Sl No	Name	Qualification	Designation	Specialization	No of years of Experience	No. of Ph. D. students guided for the last four years
1	Sibaram Behera	MA, LLB	Lecturer	Labour Economics	28	No
2	Panchanan Parida	MA	Lecturer	Computer App Financial Inst. and marketing	01	No

11. List of senior visiting faculty :- **Nil**
12. Percentage of lectures delivered and practical's handled by temporary faculty. :- **Nil**
13. Student Teacher Ratio:- **1:85**
14. Number of Academic support staff (Technical) and Administrative staff: Sanctioned and filled. **:- Technical – N.A, Administrative- Common**
15. Qualifications of Teaching Faculty with DSc / Dlit/ Ph. D./M.Phil/ P.G/ Ph. D. - **:- P.G. - 02**

16. Number of faculty with ongoing projects from a) National b) International funding Agency c) Total grants received:- Nil
17. Departmental Projects funded by DST, FIST, UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre facility recognized by the University: - **NA**
19. Publications
 - Publication per faculty - Nil
 - Number of papers published in per reviewed journals (National, International,(By faculty, students) : - Nil
 - Number of publications listed in international Database (For e.g.: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) Nil
 - Monographs – Nil
 - Chapter in Books: Nil
 - Books edited: Nil
 - Books with ISBN/ISSN numbers with details of publishers: Nil
 - Citation Index: Nil
 - SNIP: Nil
 - SJR: Nil
 - Impact Factor: Nil
 - h-index: Nil
20. Areas of Consultancy and income generated: - Nil
21. Faculty as members in
 - a) National Committees b) International Committees c) Editorial Boards: - **Nil**
22. Student's Projects
 - a) Percentage of students who have done in house projects including inter departmental/ Programme. : - **N.A**
 - b) Percentage of students placed for projects in organization outside the institutions i.e. in Research laboratories/ Industry/ other agencies.
23. Awards/ Recognitions Received by Faculty and students: - **Nil**
24. List of eminent academicians and scientist/ Visitors to the department:-
 1. Dr. R.N.Palo, K.S.U.B. College, Bhanjanagar
 2. Dr. A. Patro, K.S.U.B College, Bhanjanagar
25. Seminars/ Conferences/ Workshops organized and the source of funding
 - a) National Seminar– Nil
 - b) International Nil
26. Student Profile Course Wise

Name of the Course (refer question no.4)	Applications received	Selected	Men	Women	Pass percentage
2010 - 2013	05	05	04	01	60

2011- 2014	05	05	05	--	60
2012 - 2015	18	18	10	08	--
2013 - 2016	03	03	02	01	--

27. Diversity of Students: - NIL

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
+3 Arts Elective & Pass	100%	0	0

28. How many students have cleared national and state competitive examination such as NET, SLET and GATE, civil service, defense service etc. ? :- NIL

29. Student Progression:-

Student Progression	
UG to PG	Data not available
PG to M.Phil	
PG to Ph. D.	
Ph. D. to Post-Doctoral	
Employed	Data not available
• Campus selection	
• Other than campus recruitment	
• Entrepreneurship/ self employment	

30. Details about Infrastructural facilities

- a) Library : Common Library for all students
- b) Internet facilities for staff & students :- it is available to all faculty members
- c) Class Rooms with ICT Facility :- Common to all
- d) Laboratories :- NA

31. No of student receiving financial assistance from college, University, Government or other agencies : Departmental data is not maintained : Departmental data is not maintained.

32. Details on student enrichment programmes (Special Lectures/ Work Shops/ Seminar) with External experts. :

1. An Extramural Talk is organised on “Water resources in India : Issues and Challenges “ on 30. 10. 2014, Experts were

- 1. Dr. Rabindra Nath Palo, Lect-in-Economic, K.S. U. B. College, Bhanjanagar, Ganjam
- 2. Dr. A. Patro, K.S.U.B College, Bhanjanagar

2. Departmental Seminar on “Globalization and India’s Agricultural Growth’ on 27. 01. 2015.
33. Teaching methods adopted to improve student learning: Direct interaction with the students.
34. Participation in institutional social responsibility (ISR) and extension activities. Students participate in extension activities through NSS and YRC.
:-

35. SWOC analysis of the department and Future plans:
Strength

- Experienced, dedicated faculty members
- Disciplined students

Weakness

- Poor enrolment in the department
- Heavy workload of the faculty members

Opportunity

- Higher education for the students
- Students can appear different competitive examinations very easily.

Challenge

- Quality intake of students is poor quality, enhancement is a challenge
- To increase the enrolment of the students.

Future plan

- It is planned to organise Exposure visit.

Profile and Evaluative Report of the Department

1. Name of the Department :- **Physics**
2. Year of Establishment :- 2009
3. Names of Programmes/ Courses offered (U.G., P.G./ M.Phil, Ph. D., Integrated Masters, Integrated Ph. D.etc.) :- U.G.
4. Name of Interdisciplinary Courses and the department/units involved: The names of the departments/ Unit involved. Nil
5. Annual/ Semester/ Choice Based/ Choice Base Credit System :- Annual
6. Participation of the department in the courses offered by other departments :-Nil
7. Courses in Collaboration with other Universities, Industries, Foreign Institutions, etc. :- Nil
8. Details of Courses discontinued (if any) with reasons :- Nil
9. Number of Teaching Posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization.(D.Sc./D. Litt./ Ph. D./M.Phil etc.)

Sl No	Name	Qualification	Designation	Specialization	No of years of Experience	No. of Ph. D. students guided for the last four years
1	Mr. B. R .Patro	M.Sc.	Lecturer	Electronics	5 years	Nil
2	Mrs. Sarita Patro	M.Sc.	Lecturer	Electronics	3 years	Nil

11. List of senior visiting faculty :- Nil
12. Percentage of lectures delivered and practical's handled by temporary faculty..- Nil
13. Student Teacher Ratio : - 1 : 24
14. Number of Academic support staff (Technical) and Administrative staff: Sanctioned and filled. :- One Technical staff and common administrative staff

15. Qualifications of Teaching Faculty with DSc/ Dlit/ Ph. D./M.phil/ P.G.
:- P.G. - 02
16. Number of faculty with ongoing projects from a) National b) International funding Agency c) Total grants received :- Nil
17. Departmental Projects funded by DST,FIST, UGC,DBT,ICSSR, etc. and total grants received. : - Nil
18. Research Centre facility recognized by the University :- No
19. Publications
 - Publication per faculty : - Nil
 - Number of papers published in per reviewed journals (National, International,(By faculty, students) : - Nil
 - Number of publications listed in international Database (For e.g.: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) : - Nil
 - Monographs : - Nil
 - Chapter in Books : - Nil
 - Books edited : - Nil
 - Books with ISBN/ISSN numbers with details of publishers : - Nil
 - Citation Index : - Nil
 - SNIP : - Nil
 - SJR : - Nil
 - Impact Factor : - Nil
 - h-index. : - Nil
20. Areas of Consultancy and income generated :- Nil
21. Faculty as members in
 - a) National Committees b) International Committees c) Editorial Boards:- Nil
22. Student's Projects
 - a) Percentage of students who have done in house projects including inter departmental/ Programme. :- Nil
 - b) Percentage of students placed for projects in organization outside the institutions i.e. in Research laboratories/ Industry/ other agencies. Nil
23. Awards/ Recognitions Received by Faculty and students :- Nil
24. List of eminent academicians and scientist/ Visitors to the department :- Nil
25. Seminars/ Conferences/ Workshops organized and the source of funding
 - a) National Seminar- Nil
 - b) International Nil
26. Student Profile Course Wise

Name of the Course (refer question no.4)	Applications received	Selected	Men	Women	Pass percentage
2010 – 2013	15	15	11	4	87
2011- 2014	16	16	11	5	83

2012 - 2015	16	16	11	05	--
2013 - 2016	33	33	26	07	--

27. Diversity of Students:- NIL

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG (2010-11)	100%	Nil	Nil
UG (2011-12)			
UG (2012-13)			
UG (2013-14)			

28. How many students have cleared national and state competitive examination such as NET,SLET and GATE, civil service, defense service etc. ? :- NIL

29. Student Progression :-

Student Progression	
UG to PG	Data not available
PG to M.Phil	
PG to Ph. D.	
Ph. D. to Post-Doctoral	
Employed	Data not available
• Campus selection	
• Other than campus recruitment	
• Entrepreneurship/ self employment	Data not available

30. Details about Infrastructural facilities:

- a) Library : - Central Library
- b) Internet facilities for staff & students : - Common to all members
- c) Class Rooms with ICT Facility : - Common to all department
- d) Laboratories : - One Laboratory

31. No of student receiving financial assistance from college, University , Government or other agencies : Departmental data is not maintained

32. Details on student enrichment programmes (Special Lectures/ Work Shops/ Seminar) with External experts. : - Nil

• :

33. Teaching methods adopted to improve student learning: In addition to the traditional methods, staff members are encouraged to use power point, OHP etc to improve student learning.

34. Participation in institutional social responsibility (ISR) and extension activities: - Students of the department participate in the extension activities through NSS and YRC.

: -

35. SWOC analysis of the department and Future plans:-

Strength

- Good result of the department.
- Experienced faculty and technical staff members.

Weakness

- Lack of well equipped laboratory
- Lack of adequate facility for research work

Opportunity

- Opportunity is available for students in academic field.
- Conducive for higher studies.

Challenge

- To make a well equipped laboratory
- To improve the standard of the students

Profile and Evaluative Report of the Department

1. Name of the Department :- **Chemistry**
 2. Year of Establishment :- 2009
3. Names of Programmes/ Courses offered (U.G., P.G./ M.Phil, Ph. D., Integrated Masters, Integrated Ph. D.etc.) :- U.G.
 4. Name of Interdisciplinary Courses and the department/units involved : NA
 5. Annual/ Semester/ Choice Based/ Choice Base Credit System :- Annual
 6. Participation of the department in the courses offered by other departments :- No
 7. Courses in Collaboration with other Universities, Industries, Foreign Institutions, etc. :- Berhampur University
 8. Details of Courses discontinued (if any) with reasons :- No
 9. Number of Teaching Posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization.(D.Sc./D. Litt./ Ph. D./M.Phil etc.)

Sl No	Name	Qualification	Designation	Specialization	No of years of Experience	No. of Ph. D. students guided for the last four years
1	Ramani Ranjan Mishra	M.Sc.	Lecturer	Analytical Chemistry	26 years	--
2	Manoj Kumar Das	M.Sc.	Lecturer	Analytical Chemistry	3 years	--

11. List of senior visiting faculty :- Nil
 12. Percentage of lectures delivered and practical's handled by temporary faculty . :- Nil
 13. Student Teacher Ratio : 2:52
 14. Number of Academic support staff (Technical) and Administrative staff: Sanctioned and filled. :- Demonstrator 1

15. Qualifications of Teaching Faculty with DSc/ Dlit/ Ph. D./M.phil/ P.G.
 :- Ph. D. -
 :- P.G. - 01
16. Number of faculty with ongoing projects from a) National b) International funding Agency c) Total grants received.: Nil
17. Departmental Projects funded by DST,FIST, UGC,DBT,ICSSR, etc. and total grants received: Nil
18. Research Centre facility recognized by the University :- Nil
19. Publications
- Publication per faculty –
 Prof. Ramani Ranjan Mishra
 1. Synthesis, Spectral, Thermogravimetric, XRD, molecular modeling and potential antibacterial studies of dimeric complexes with bis-bidentate ON-NO donor azodye ligands. Journal of Chemistry, Hindwai Publishing Corporation, New York (USA) 2013, ArticleID-653540, (2013) pp1-11. <http://dx.doi.org/10.1155/2013/653540>.
 2. Synthesis , characterization , XRD , molecular modeling and potential antibacterial studies of Co(II), Ni(II),Cu(II), Zn(II), Cd(II) and Hg(II)with bidentate azodye ligand. Journal of Saudi Chemical Society (Netherlands) (2013), <http://dx.doi.org/10.1016/j.jscs.2013.07.002>
 3. Polymetallic complexes. Part LXXV. Cobalt(II), Nickel(II), Copper(II), Zinc(II), Cadmium(II) and Mercury(II) Complexes with Bis-bidentate donor azodye ligands. ; Journal of Indian Chemical Society Vol. 78, (2001), pp395-396.
 4. Polymetallic complexes of Cobalt(II), Nickel(II),Copper(II), Zinc(II), Cadmium(II) and Mercury(II) with Bis-bidentate chelating azodye ligands . ; Ultra Science, Vol 12(2), (2000), pp 253-255.
 5. Polymetallic complexes part LXIX: Preparation and characterization of Cobalt(II), Nickel(II), Copper(II), Zinc(II), Cadmium(II) and Mercury(II) Complexes with Bis-bidentate ON-NO donor azodye ligands. Asian Journal of Chemistry Vol 9, No. 2 (1997), pp 175-178.
 6. Polymetallic complexes part LVIII Bis-bidentate chelating ON-NO donor azodye complexes of Cobalt(II), Nickel(II), Copper(II), Zinc(II), Cadmium(II) and Mercury(II) . J.T.R.Chem., Vol 1(2), (1994), pp 29-32.
 7. Polymetallic complexes.part-XLII. Complexes of Cobalt-, Nickel-, Copper-, Zinc-, Cadmium-, and Mercury- with a ON-NO donor azodye, 4,4'-Bis(ethylcyanoacetate-2'-azo)diphenyl. J.Ind.Chem. Soc, Vol 72, May 1995, pp 347-3348.

PAPERS COMMUNICATED:

8. Synthesis, Spectral, Thermal, XRD and theoretical investigation of dimeric complexes with bis-bidentate ON-NO donor azodye ligand, Spectochimica Acta, Part A: Molecular and Bimolecular Spectroscopy; Elsevier B.V., Oxford (London).

9. Synthesis, characterization, spectral, thermal, XRD and theoretical investigation of Co(II), Ni(II), Cu(II), Zn(II), Cd (II) and Hg(II) complexes with bis-bidentate ON-NO donor azodye ligand: Polyhedron Elsevier B.V., Oxford(**London**).
- Number of papers published in per reviewed journals (National, International,(By faculty, students) :- **National/International 7 Nos.**
 - Number of publications listed in international Database (For e.g.: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.)
 - Monographs –No
 - Chapter in Books: No
 - Books edited: No
 - Books with ISBN/ISSN numbers with details of publishers : No
 - Citation Index – enclosed
 - SNIP – enclosed
 - SJR : enclosed
 - Impact Factor : No
 - h-index.: enclosed

Publishing Journals	Citation Index	SNIP	SJR	Impact Factor	h-Index
Journal of Saudi Chemical Society (Netherlands)	1	.928	.308	1.91	----
J. of Chemistry, Hindwai Publishing Corporation, NewYork (USA)	5	---	.169	.622	5
J. Ind Chem Soc.	---	---	.152	.251	26
Asian J.Chem	---	---	.187	---	23

20. Areas of Consultancy and income generated:-Nil
21. Faculty as members in
a) National Committees b) International Committees c) Editorial Boards :- **Nil**
22. Student's Projects
a) Percentage of students who have done in house projects including inter departmental/ Programme. :- **No**

- b) Percentage of students placed for projects in organization outside the institutions i.e. in Research laboratories/ Industry/ other agencies.: - Nil
23. Awards/ Recognitions Received by Faculty and students :- **Nil**
24. List of eminent academicians and scientist/ Visitors to the department :- **Nil**
25. Seminars/ Conferences/ Workshops organized and the source of funding
- a) National Seminar- **Nil**
- b) International **Nil**

26. Student Profile Course Wise

Name of the Course (refer question no.4)	Applications received	Selected	Men	Women	Pass percentage
2010 - 2013	17	17	11	06	88
2011- 2014	18	18	13	05	82
2012 - 2015	18	16	12	04	--
2013 - 2016	34	34	25	09	--

27. Diversity of Students:- **NIL**

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG (2010-11)	100%	Nil	Nil
UG (2011-12)			
UG (2012-13)			
UG (2013-14)			

28. How many students have cleared national and state competitive examination such as NET,SLET and GATE, civil service, defense service etc. ? :- **NIL**

29. Student Progression :-

Student Progression	
UG to PG	Data not available
PG to M.Phil	
PG to Ph. D.	
Ph. D. to Post-Doctoral	
Employed	
• Campus selection	
• Other than campus recruitment	
• Entrepreneurship/ self employment	

30. Details about Infrastructural facilities

- a) Library :- **Central Library**
in is available in NRC
- b) Internet facilities for staff & students :-
- c) Class Rooms with ICT Facility :- **Yes**

- d) Laboratories : - Yes
31. No of student receiving financial assistance from college, University , Government or other agencies :
32. Details on student enrichment programmes (Special Lectures/ Work Shops/ Seminar) with External experts. Special Lecture
33. Teaching methods adopted to improve student learning: -
34. Participation in international social responsibility (ISR) and extension activities:
Study Tour to IRE, Chhatrapur.

35. SWOC analysis of the department with future plan:

Strength

- Punctual experienced faculty members
- Close relation between faculty members and students

Weakness

- Construction well equipped Laboratory is under progress.
- More teachers staff as per Yardstick to be posted by the Govt.

Opportunity

- Chemistry students can be absorbed in industries, Research organisations ,in addition to General Services, employment facilities is more for chemistry students
- Scope for higher education

Challenge

- Quality of intake of students is poor.
- Well equipped laboratory is to be setup for study and research.

Future plan

- Intention to teach students at par with reputed Colleges.

Profile and Evaluative Report of the Department

1. Name of the Department :- **Botany**
2. Year of Establishment :- **2009**
3. Names of Programmes/ Courses offered (U.G., P.G./ M.Phil, Ph. D., Integrated Masters, Integrated Ph. D.etc.) :- **U.G. (Elective & General)**
4. Name of Interdisciplinary Courses and the department/units involved : The names of the departments/ Unit involved.: **Nil**
5. Annual/ Semester/ Choice Based/ Choice Base Credit System :- **Annual**
6. Participation of the department in the courses offered by other departments :-**No.**
7. Courses in Collaboration with other Universities, Industries, Foreign Institutions, etc. :- **Berhampur University**
8. Details of Courses discontinued (if any) with reasons :- **No such course**
9. Number of Teaching Posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization.(D.Sc./D. Litt./ Ph. D./M.Phil etc.)

Sl No	Name	Qualification	Designation	Specialization	No of years of Experience	No. of Ph. D. students guided for the last four years
1	Ashok Kumar Shadangi	M.Sc., PGDCA	Lecturer	Physiology & Biochemistry	30	Nil
2	Mamuni Acharya	M.Sc.	Lecturer	Cytogenesis	03	Nil

Prof. Ashok Kumar Shadangi has submitted his Ph. D thesis to Utkal University entitled “Studies on Biodiversity of Forest based community ecosystem in G. Udayagiri forest of Kandhamala District, Orissa.”

11. List of senior visiting faculty : - **Nil**
12. Percentage of lectures delivered and practical's handled by temporary faculty .:- **Nil**
13. Student Teacher Ratio : :- **1:54**

14. Number of Academic support staff (Technical) and Administrative staff: Sanctioned and filled. :- Technical- 01 (Demonstrator)
15. Qualifications of Teaching Faculty with DSc/ Dlit/ Ph. D.M.phil/ P.G. /Ph. D. - :- P.G. - 02
16. Number of faculty with ongoing projects from a) National b) International funding Agency c) Total grants received.: Nil
17. Departmental Projects funded by DST,FIST, UGC,DBT,ICSSR, etc. and total grants received. : Nil
18. Research Centre facility recognized by the University: - **NA**
19. Publications
 - Publication per faculty – Last five years - One
 - Number of papers published in per reviewed journals (National, International,(By faculty, students) :- One
“Ethnobotanical studies of wild flora at G. Udayagiri forest in Eastern Ghat, Odisha” ISSN No. 2319-2401, ISBN No. 2319-2399, Volume. 2, Issue- 2
 - Number of publications listed in international Database (For e.g: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.)
 - Monographs – Nil
 - Chapter in Books – Nil
 - Books edited
 - Books with ISBN/ISSN numbers with details of publishers – Nil
 - Citation Index – Nil
 - SNIP – Nil
 - SJR – Nil
 - Impact Factor – Nil
 - h-index. – Nil
20. Areas of Consultancy and income generated:- No.
21. Faculty as members in
 - a) National Committees b) International Committees c) Editorial Boards:- **Nil**
22. Student's Projects
 - a) Percentage of students who have done in house projects including inter departmental/ Programme. :- **Nil**
 - b) Percentage of students placed for projects in organization outside the institutions i.e. in Research laboratories/ Industry/ other agencies. Nil
23. Awards/ Recognitions Received by Faculty and students: - **NA**
24. List of eminent academicians and scientist/ Visitors to the department: - Nil
25. Seminars/ Conferences/ Workshops organized and the source of funding
 - a) National Seminar– **Nil**
 - b) International **Nil**

26. Student Profile Course Wise

Name of the Course (refer question no.4)	Applications received	Selected	Men	Women	Pass percentage
2010 – 2013	22	16	13	03	84
2011- 2014	11	11	08	03	83
2012 - 2015	11	11	09	02	--
2013 - 2016	35	34	23	11	--

27. Diversity of Students:- NIL

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG (2010-11)	100%	0	0
UG (2011-12)			
UG (2012-13)			
UG (2013-14)			

28. How many students have cleared national and state competitive examination such as NET, SLET and GATE, civil service, defense service etc. ? :- NIL

29. Student Progression:-

Student Progression	
UG to PG	Data not available
PG to M.Phil	
PG to Ph. D.	
Ph. D. to Post-Doctoral	
Employed	
• Campus selection	
• Other than campus recruitment	
• Entrepreneurship/ self employment	

30. Details about Infrastructural facilities

- a) Library :- Only General Library, there is no departmental library
 - b) Internet facilities for staff &students :- Common access for all users
 - c) Class Rooms with ICT Facility :- Common to all
 - d) Laboratories : - Yes (one)
31. No of student receiving financial assistance from college, University, Government or other agencies : departmental data is not maintained
32. Details on student enrichment programmes (Special Lectures/ Work Shops/ Seminar) with External experts. : Nil

33. Teaching methods adopted to improve student learning: Interactive teaching use of audio visual media, field survey / trips, popular talks.
34. Participation in international social responsibility (ISR) and extension activities. Students; participate in extension activities through NSS and YRC

35. SWOC analysis of the department and Future plans:

Strength

- Good academic results
- Well experienced faculty members

Weakness

- Students opting for general degree course are not only economically challenged but also less meritorious.
- Shortage of space in the Laboratory Room to accommodate students.

Opportunity

- Students are encouraged to take up higher studies along with that necessary help is provided for taking Administrative serves.
- To work in research areas related to Botany and Botany related fields

Challenge

- Keeping students focussed for taking up higher studies.
- To develop the existing laboratory

Future Plan

To open Hons subject in Botany

Profile and Evaluative Report of the Department

1. Name of the Department :- **Zoology**
2. Year of Establishment :- **2009**
3. Names of Programmes/ Courses offered (U.G., P.G./ M.Phil, Ph. D., Integrated Masters, Integrated Ph. D.etc.) :- **U.G.(elective & General)**
4. Name of Interdisciplinary Courses and the department/units involved: The names of the departments/ Unit involved. **Nil**
5. Annual/ Semester/ Choice Based/ Choice Base Credit System :- **Annual**
6. Participation of the department in the courses offered by other departments :- **No**
7. Courses in Collaboration with other Universities, Industries, Foreign Institutions, etc. **:- Berhampur University**
8. Details of Courses discontinued (if any) with reasons :- **No such course**
9. Number of Teaching Posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization.(D.Sc./D. Litt./ Ph. D./M.Phil etc.)

Sl No	Name	Qualification	Designation	Specialization	No of years of Experience	No. of Ph. D. students guided for the last four years
1	Susri Sangita Mahapatra	M.Sc.	Lecturer	Cell Physiology & Biochemistry	01	Nil

11. List of senior visiting faculty :- **Nil**
12. Percentage of lectures delivered and practical's handled by temporary faculty . :- **Nil**
13. Student Teacher Ratio:- **+3 Science (General) 32:1**
14. Number of Academic support staff (Technical) and Administrative staff: Sanctioned and filled. :- Technical 01 , Administrative

15. Qualifications of Teaching Faculty with DSc/ Dlit/ Ph. D./M.phil/ P.G./ Ph. D. - :- P.G. - 01
16. Number of faculty with ongoing projects from a) National b) International funding Agency c) Total grants received:- Nil
17. Departmental Projects funded by DST,FIST, UGC,DBT,ICSSR, etc. and total grants received.: Nil
18. Research Centre facility recognized by the University :-NA
19. Publications
- Publication per faculty – Last five years: Nil
 - Number of papers published in per reviewed journals (National, International,(By faculty, students) :- Nil
 - Number of publications listed in international Database (For e.g.: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory , EBSCO host, etc.): Nil
 - Monographs –Nil
 - Chapter in Books - Nil
 - Books edited - Nil
 - Books with ISBN/ISSN numbers with details of publishers - Nil
 - Citation Index - Nil
 - SNIP - Nil
 - SJR - Nil
 - Impact Factor
 - h-index. - Nil
20. Areas of Consultancy and income generated:- No
21. Faculty as members in : Nil
- a) National Committees b) International Committees c) Editorial Boards:-
22. Student's Projects
- a) Percentage of students who have done in house projects including inter departmental/ Programme. :- Nil
- b) Percentage of students placed for projects in organization outside the institutions i.e. in Research laboratories/ Industry/ other agencies.: Nil
23. Awards/ Recognitions Received by Faculty and students :- NA
24. List of eminent academicians and scientist/ Visitors to the department: - Nil
25. Seminars/ Conferences/ Workshops organized and the source of funding
- a) National Seminar– Nil
- b) International Nil
26. Student Profile Course Wise

Name of the Course (refer question no.4)	Applications received	Selected	Men	Women	Pass percentage
2010 – 2013	13	13	12	1	89
2011- 2014	11	11	8	3	88
2012 - 2015	13	13	11	02	--
2013 - 2016	28	28	19	09	--

27. Diversity of Students:- NIL

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG (2010-11)	100%	00	00
UG (2011-12)			
UG (2012-13)			
UG (2013-14)			

28. How many students have cleared national and state competitive examination such as NET, SLET and GATE, civil service, defense service etc. ? :- NIL

29. Student Progression :-

Student Progression	
UG to PG	Data not available
PG to M.Phil	
PG to Ph. D.	
Ph. D. to Post-Doctoral	
Employed	
• Campus selection	
• Other than campus recruitment	
• Entrepreneurship/ self employment	

30. Details about Infrastructural facilities

a) Library :-

Yes (only General Library) but not Department library

b) Internet facilities for staff &students :- **Common access for all users**

c) Class Rooms with ICT Facility :- **Common ICT room**

d) Laboratories :- Yes (one)

31. No of student receiving financial assistance from college, University, Government or other agencies : Departmental data is not maintained

32. Details on student enrichment programmes (Special Lectures/ Work Shops/ Seminar) with External experts. : Nil

33. Teaching methods adopted to improve student learning: Interactive teaching use of audiovisual media, field survey / trips, popular talks
34. Participation in institutional social responsibility (ISR) and extension activities. Students are participating directly taking part in such activities :-

35. SWOC analysis of the department and Future plans:-

Strength

1. Obedient students
2. Close relation between faculty and students

Weakness

1. Lack of experienced faculty members.
2. Poor enrolment in the department

Opportunity

1. Students are encouraged to take higher studies
2. Students can be engaged in different fields such fishery, sericulture, pesticide management.

Challenge

1. To make laboratory well equipped
2. To perform best with average students

Future Plan

1. To open Hons course in UG class.

Profile and Evaluative Report of the Department

1. Name of the Department :- **Mathematics**
2. Year of Establishment :- 2009
3. Names of Programmes/ Courses offered (U.G., P.G./ M.Phil, Ph. D., Integrated Masters, Integrated Ph. D.etc.) :- U.G.
4. Name of Interdisciplinary Courses and the department/units involved: The names of the departments/ Unit involved.: Nil
5. Annual/ Semester/ Choice Based/ Choice Base Credit System :- Annual
6. Participation of the department in the courses offered by other departments :- Nil
7. Courses in Collaboration with other Universities, Industries, Foreign Institutions, etc. :- No
8. Details of Courses discontinued (if any) with reasons :- No Such course
9. Number of Teaching Posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization.(D.Sc./D. Litt./ Ph. D./M.Phil etc.)

Sl No	Name	Qualification	Designation	Specialization	No of years of Experience	No. of Ph. D. students guided for the last four years
1	Siba Prasad Nayak	M.Sc.	Lecturer	Operation research Computer	4+	Nil
2						

11. List of senior visiting faculty :- Nil
12. Percentage of lectures delivered and practical's handled by temporary faculty. Nil :-
13. Student Teacher Ratio : :- **75:01**
14. Number of Academic support staff (Technical) and Administrative staff: Sanctioned and filled. :- Nil
15. Qualifications of Teaching Faculty with DSc/ Dlit/ Ph. D./M.phil/ P.G./ Ph. D. - :- P.G. -01
16. Number of faculty with ongoing projects from a) National b) International funding Agency c) Total grants received:- Nil
17. Departmental Projects funded by DST, FIST, UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre facility recognized by the University: - Not applicable

19. Publications
- Publication per faculty – No.
 - Number of papers published in per reviewed journals (National, International,(By faculty, students) :- No.
 - Number of publications listed in international Database (For e.g.: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) No
 - Monographs – No
 - Chapter in Books – No
 - Books edited - No
 - Books with ISBN/ISSN numbers with details of publishers - No
 - Citation Index - No
 - SNIP - No
 - SJR - No
 - Impact Factor - No
 - h-index. - No
20. Areas of Consultancy and income generated:- No.
21. Faculty as members in
- a) National Committees b) International Committees c) Editorial Boards :- Nil
22. Student's Projects
- a) Percentage of students who have done in house projects including inter departmental/ Programme. :- Nil
- b) Percentage of students placed for projects in organization outside the institutions i.e. in Research laboratories/ Industry/ other agencies: Nil
23. Awards/ Recognitions Received by Faculty and students:- N.A
24. List of eminent academicians and scientist/ Visitors to the department:- Nil
25. Seminars/ Conferences/ Workshops organized and the source of funding
- a) National Seminar- Nil
- b) International Nil
26. Student Profile Course Wise

Name of the Course (refer question no.4)	Applications received	Selected	Men	Women	Pass percentage
2010 - 2013	01	01	01	--	100
2011- 2014	05	05	05	--	82
2012 - 2015	08	08	06	02	--
2013 - 2016	11	11	07	04	--

27. Diversity of Students:- NIL

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG (2010-11)	100%	0	0
UG (2011-12)			
UG (2012-13)			
UG (2013-14)			

28. How many students have cleared national and state competitive examination such as NET,SLET and GATE, civil service, defense service etc. ? :-There is no mechanism to know the number of such students

29. Student Progression: - There is no campus requirement facility

Student Progression	
UG to PG	Data not available
PG to M.Phil	
PG to Ph. D.	
Ph. D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment • Entrepreneurship/ self employment 	

30. Details about Infrastructural facilities

a) Library :- Yes (only General Library) but no department library

b) Internet facilities for staff &students :- Common access for all users

c) Class Rooms with ICT Facility :- Common for all depts..

d) Laboratories :- Nil

31. No of student receiving financial assistance from college, University , Government or other agencies : Nil

32. Details on student enrichment programmes (Special Lectures/ Work Shops/ Seminar) with External experts: Nil

33. Teaching methods adopted to improve student learning:

Use of audio visual media, Interactive teaching.

34. Participation in international social responsibility (ISR) and extension activities: Direct participation in such programme :- students are encouraged to participate in NSS/YRC activities.

35. SWOC analysis of the department and Future plans:

Strength

- Good relation between faculty and students.
- Disciplined students

Weakness

- Students opting for general degree course are not only economically challenged but also less meritorious.
- Shortage of teachers in the department.

Opportunity

- Students are encouraged to take up higher studies along with that necessary help is provided for taking civil and administrative studies.
- Opportunity for higher study

Challenge

- Keeping students focussed for taking up higher studies.
- To enhance enrolment of students in the department.

Future Plan

- To open Hons subjects in Mathematics



OFFICE OF THE PRINCIPAL TENTULIA SASAN DEBASTHAN COLLEGE

At/Po: Bijaya Dhanurjaya Pur Sasan, Dist: Ganjam
Odisha (PIN-761120) Ph. 06818-267327
Fax: 06818-267110, e-mail: tsdcolllege@gmail.com

Declaration by the Head of the Institution

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.


(Dr. Shyama Prasad Mishra)
Signature of the Head of the
Institution with seal:

Place: Bijaya Dhanurjaya Pur

Date: 28.02.2015



OFFICE OF THE PRINCIPAL
TENTULIA SASAN DEBASTHAN COLLEGE
At/Po: Bijaya Dhanurjaya Pur Sasan, Dist: Ganjam
Odisha (PIN-761120) Ph. 06818-267327
Fax: 06818-267110, e-mail: tsdcolllege@gmail.com

Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that Tentulia Sasan Debasthan College, Bijaya Dhanurjaya Pur, Ganjam fulfil all the norms-

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc] and
3. The affiliation and recognition [if applicable] is valid as on date.
4. The college is permanently affiliated for Degree Arts Course with 64 seats and renewals have been granted to the increase of seats from 64 to 128 in Arts and Degree Science with 64 seats from time to time.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Place: Bijaya Dhanurjaya Pur
Date: 28.02.2015

Signature
28-2-2015
Principal/
Name and Signature with Office
Seal S.O.Pur, Ganjam
(Dr. Shyama Prasad Mishra)

*P.K. Sharma
Under Secretary
Ph. 011-23238849
UGC Website: www.ugc.ac.in*



Speed Post

*Imp. Date
N.P.*

विश्वविद्यालय अनुदान आयोग

बहादुरशाह जफर मार्ग

नई दिल्ली-110 002

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

F.8-351/2008 (CPP-I)

October, 2008

24 OCT 2008

*331
29-10-08*

The Registrar,
Berhampur University,
Bhanja Bihar, Berhampur-7,
Ganjam (Orissa).

Sub:- List of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956-
Inclusion of New College.

Sir,

I am directed to refer to your letter No. 10265/CDC dated 02-09-2008 on the subject cited above and to say that the name of the following College has been included in the list of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956 under the head Non-Government Colleges teaching upto Bachelor's Degree:-

Name of the College	Year of Establishment	Remarks
Tentulia Sasan Debasthan College, Bijaya Dhanurjaya Pur Sasan, Ganjam (Orissa). (On permanent affiliation)	1991	The College is eligible to receive Central assistance in terms of the rules framed under Section 12 (B) of the UGC Act, 1956.

The documents submitted in respect of the above College have been accepted by the Commission.

Yours faithfully,

*(P.K. Sharma)
Under Secretary*

Copy forwarded to:-

1. The Principal, Tentulia Sasan Debasthan College, Bijaya Dhanurjaya Pur Sasan, Ganjam (Orissa).
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, Shastri Bhavan, New Delhi-110 001.
3. The Secretary, Government of Orissa, Department of Higher Education, Bhubaneshwar (Orissa).
4. Joint Secretary, UGC, Eastern Regional Office, LB-8 Sector-III, Kolkata-700 091.
5. Publication Officer, UGC-Website, New Delhi.
6. Section Officer (F.D.-III Section) U.G.C., New Delhi.
7. All Sections, U.G.C.
8. Guard file.

*Gulati
(Sunita Gulati)
Section Officer*



No. OB1-052/12-13

UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

202
20/5/14

(ERO) ID No. OB1-052

Date: 28-Mar-14

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

S.No. 221566

Sub : Release of Grant-in-Aid during the Current financial year (2013-14), during XIth Plan, to
Tentulia Sasan Debasthan College

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. 746265 towards the scheme XIth Plan College Development to the Principal, Tentulia Sasan Debasthan College for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant Undergraduate Plan Block Grant	Approved allocation (Rs.)	Amount already sanctioned (Rs.)	Amount being sanctioned now (Rs.)	Total grant including the grant now being sanctioned (Rs.)
Plan Block Grant-Head-31	493133	0	197253	197253
Plan Block Grant-Head-35	1972530	240000	549012	789012
Total				746265

The College is requested to note:

- A. SC concentrated district: SC-15%, ST-7.5%, General (including Minorities)-77.5%
- B. ST concentrated district: ST-15%, SC-7.5%, General (including Minorities)-77.5%
- C. General district: General-77.5%, SC-15% and ST-7.5%
- D. No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

2. The sanctioned amount is debitable to Head 1.B-(i)b and valid for payment during the financial year 2013-14 only
3. The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

(a) Details (Name & Address) of Account Holder:
Principal,

Tentulia Sasan Debasthan College
Bijaya Dhanurjayapur, Sasan, Ganjam
Orissa 761120

(b) Account No.: 0908010128063

(c) Name & Address of Branch: United Bank of India, B D Pur Branch

(d) MICR Code of Branch: 761027508

(e) IFSC Code: UTBI0BDPJ30

(f) Type of Account: SB/Current/Cash Credit.

4. The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
5. The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
6. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.
7. The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
8. The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
9. A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
10. The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.

Deposited on 11-4-2014.



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

GRANT-IN-AID BILL

Name of the Section: Accounts Department.

1. Name of the beneficiary Institution: Tentulia Sasan Debasthan College
ID No. OB1-052
S. No. 220384

Berhampur

(Under University)

2. Sanction number and date: F. IQAC-O-047/13-14 Date: 19-Mar-14

3. Amount sanctioned : Rs. 300000

4. Purpose of the grant-in-aid : Establishment and monotorin

5. Head of Account : 4.(xvi)

6. Designation and address of Authorized Officer: Principal

7. Payment Details:

- (a) Name of the Bank : United Bank of India, B D Pur Branch
- (b) Account No.: 0908010128063
- (c) Type of Account: (SB/Current/Cash Credit)
- (d) IFSC Code: UTBI0BDPJ30
- (e) MICR Code Branch: 761027508
- (f) Whether bank branch is RTGS or NEFT enable :RTGS/NEFT/Both
- (g) Name & address of Account Holder:Principal,
Tentulia Sasan Debasthan College
Bijaya Dhanurjayapur, Sasan, Ganjam
Orissa 761120

Received a sum of Rs. 300000

Rupees **Three lakh only**

being the amount sanctioned vide sanction No. F. IQAC-O-047/13-14
(Copy enclosed) for disbursement to the Principal,

Dated 19-Mar-14

Tentulia Sasan Debasthan College

Certified that the conditions of the grant have been accepted by the grantee.

Necessary entries in GIA/Budget Control Register have been made.

You are requested to confirm the receipt of the above amount in your account by sending back the enclosed stamped receipt within 7 days.

[Signature]
Signature with stamp of the Officer

Accounts Officer
University Grants Commission
Eastern Regional Office
Salt Lake, Calcutta

Deposited on 12-4-2014

BERHAMPUR UNIVERSITY
BHANJA BIHAR BERIAMPUR-7, (GANJAM) ORISSA

NO. 14056 /Admn.(Gen.) DATED 20/12/93
XV-68/93

From:

The Deputy Registrar,
Berhampur University.

To:

The Principal,
T.S.D.College, Devasthanam,
B.D.Pur(Ganjam).

Sub:- Grant of affiliation for opening of +3 Degree Course for
the year 1991-92, 1992-93 and 1993-94.

Sir,

I am directed to inform you that the Syndicate at its
meeting held on 27.11.93 has granted provisional affiliation for
opening of +3 Arts in for the year 1991-92, 1992-93 and 1993-94,
with the following subjects and seats under the conditions:

Strength	Foundation Course.	Core Course	Comp. Course	Applied Ancillary Course.
64	History of Freedom movement in India.	1. History 2.Oriya 3.Pol.Science 4.Economics	1.English 2.MIL(Oriya)	1.Local Self Government.

As required by the Inspection Committee the College should
 (1) appoint one Lecturer each in English, History and Pol.Science
 (2) More books should be added to the Library and (3) secure
 concurrence and apply again next year after compliance of the
 conditions.

Yours faithfully,

B/SR
DEPUTY REGISTRAR.

MEMO NO. 14057 (8) /Admn.(Gen.) DATED 20/12/93

1. Secretary to Govt. of Orissa, Department of Higher Education, Bhubaneswar for information and necessary action.
2. Director Higher Education, Orissa, Bhubaneswar for information and necessary action.

BERHAMPUR UNIVERSITY
BHANJA BIHAR: BERHAMPUR-760007 (GANJAM) ORISSA

(13)

H.C.

09/9/2010

No. 8971 /Acad-I

Date: 09/9/2010

From:

Dr. Babuji Samal,
Programme Coordinator(Aca)
Berhampur University.

To

The Principal,
T.S.D. College,
B.D. Pur (Ganjam)



Sub: Grant of first provisional affiliation for opening
of +3 Science course for the session 2009-10.

Ref: Your letter No. 590 dated 18.12.2009.

Sir,

In inviting a reference to your letter on the subject cited above, I am directed to inform you that in anticipation approval of the Syndicate the Vice-Chancellor has been pleased to grant first provisional affiliation to your college for opening of +3 Science course with an intake of 32 with (PCM-16 + CBZ-16) for the session 2009-10.

The First provisional affiliation is granted along with the following conditions as laid down by the Local Enquiry Committee.

- 1) To procure more text books for Science subjects
- 2) To engage more number of experienced and qualified teachers to take classes on the above subjects.
- 3) To provide laboratory facilities/engagement of computer teachers for the interest of the students.

You are, requested to comply the above conditions at an early date and report compliance to the undersigned for necessary action.

Application for extension of Provisional/Further/Additional affiliation for the academic session 2010-11 may be submitted by the Institution in the prescribed format with required fee to the Registrar immediately alongwith Government Recognition.

Yours faithfully,

09/9/2010
Programme Coordinator(Aca)

(P.T.O.)

BERHAMPUR UNIVERSITY
BHANJA BIHAR : BERHAMPUR-760 007 (GANJAM) ORISSA

S.I.C
University of
Sant Kabir
No. Date 4324
XV-68/93 /Acad-I
BHANJA MI MAR : BEM

Dated : 9/5/2005

af From: The Director (C.D.C.),
Berhampur University.

Order → To

~~The Principal,
T.S.D. College,
E.D. PUR (Ganjam).~~

Sub: Grant of permanent affiliation for the +3 Arts course with an intake of 64 from the session 2003-2004.

Ref: Your letter No. 458 dated 21-11-2003

Sir,

In inviting a reference on the subject cited above, I am directed to inform you that in pursuance of the recommendations of the 'Affiliation Committee' the Syndicate vide resolution No.47 dated 17.2.2005 has granted permanent affiliation to T.S.D.College, B.D.Pur(Ganjam) for the +3 Arts course with an intake of 64 with English/MIL(Oriya) as Compulsory subjects and Optional subjects in History, Economics, Political Science and Oriya from the session 2003-2004. The college should: (a) Provide adequate number of Text Books as per need, (b) Profile on faculty development programme be annually reported to the University. (c) Hostel facilities be provided to attract the students from outside to accommodate them for studies.

You are, therefore, requested to comply with the above conditions and submit compliance at an early date.

Yours faithfully,

Memo No. 4325 (7) /Acad-T

DIRECTOR (C, D, G.)

Dated : 9/5/2005

Copy to:-

(1) The Deputy Director (HE), Regional Directorate of Education, Sidhartha Nagar-2nd Lane, Berhampur (Ganjam) for information and necessary action with reference to his letter No.1147 dated 20.4.2005.

(2) The Controller of Examinations, Berhampur University for information and necessary action.

(3) The Section Officer, Examination(Gen.) U.G. Section//
Section Officer, Exam.(Gen.) Certificate Section, Berhampur University
for information and necessary action.

(4) The Directorate of C.D.C., Berhampur University for information and necessary action.

(5) Two extra copies for concerned affiliation Guard file for record.

BERHAMPUR UNIVERSITY
BHANJA BIHAR: BERHAMPUR-760 007 (GANJAM) ORISSA

No. 222 /Acad-I
XV-68/91

Dated: 8/11/2007

D.P. (Gicard)
D.P. (N.R. Sahu)

NOTIFICATION

This is to notify for information of all concerned that T.S.D.C. College, B.D.Pur(Ganjam) has already been granted permanent affiliation for the +3 Arts General Course with an intake of 64 with English, M.L(Oriya) as Compulsory subjects and Optional subjects in History, Economics, Political Science and Oriya from the session 2003-2004 vide this office letter No.4324/Acad-I dated 9.5.2005 with certain conditions.

The College has now complied all the conditions as laid down by the Local Enquiry Committee which has been approved by the Syndicate vide Resolution No.592 dated 14.12.2007.

(83/12/08)

Memo No. 226(2) /Acad-I

Dated: 8/11/2007

Sd/-A.K.Sahu,
DEPUTY REGISTRAR.

(19.12.08)

Copy of the Notification forwarded to:

- 1) The Dy. Director(HE), Regional Directorate of Education, Sidharthanagar, 2nd Lane, Berhampur(Ganjam) for information and necessary action with reference to his No.1147 dated 20.4.2005 and memo No.2948 dated 27.8.2003.
- 2) The Controller of Examinations, Berhampur University for information and necessary action.
- 3) The Section Officer, Examination(General) U.G.Section// Section Officer, Examination(General) Certificate Section, Berhampur University for information and necessary action.
- 4) The Director, C.D.C., Berhampur University for information and necessary action.
- 5) Two extra copies for concerned affiliation guard file for record.

(29.10.08)

DEPUTY REGISTRAR.

Prafulla/

B.M. 28-1-14



*NAAE
NR*

BERHAMPUR UNIVERSITY

BHANJA BIHAR
BERHAMPUR - 760 007 (ORISSA)

No. 803 /Acad-I
From:

The Registrar,
Berhampur University.

Date 28-01-2014

To
The Principal,
T.S.D. College,
B.D. Pur,
Ganjam.

Sub: Affiliation Certificate - Regarding.

Ref: Your letter No.15 dated 07.01.2014.

Sir,

In inviting a reference to your letter on the cited above, I am enclosing herewith the affiliation certificate of your College in the prescribed proforma for information and necessary action.

63/11-2-13
Yours faithfully,

D. S. Jha
REGISTRAR
28/1/14

Brahma/-



Date 28/01/2014

TO WHOM IT MAY CONCERN

This is to certify that the Tentulia Sasan Debasthan College, Bijaya Dhanurjaya Pur Sasan (Ganjam) is affiliated to Berhampur University since 1991 and recognized by the University Grants Commission and the following Courses/subjects are taught in the said College.

- B.A: (Gen.64) Permanent affiliation in the subjects Compulsory English, M.I.E(Odia), Pass subjects as Economics, History, Oriya, Political Science.
- (Hons.) Permanent affiliation in the subjects History, Oriya, Political Science with 16 seats each.
- 64 to 128 Temporary for 2012-13.
- B.Sc.132 - Temporary for 2012-13 in the subjects (Botany, zoology, Chemistry 16 + Mathematics, Physics, Chemistry 16)

REGISTRAR
BERHAMPUR UNIVERSITY

