Draft Budget Advisory

Overview

In this draft budget advisory below, I have only included the costs based on staff time, as all the hardware and software are fully equipped by comScore.

My starting point of preparing this budget plan is still based on lowering costs. There are three kinds of roles to implement one or two tasks below. Since the data management plan can be executed on June initially, for the first task (database storage optimization) during June and July, I have included data analyst (summer intern) here. This is because a summer intern data analyst has the same job responsibilities as a full time data analyst but lower salary. From August to November, and December to February, considering the intern position would not be available during this time period and a majority part of this period reach a "peak season" (especially October to February), I have included a contract labor to implement the database storage optimization and the existing process performance optimization. From March to May, due to more confidentiality issue needs to be considered in the task of monitoring process build up, I have included a full-time senior data analyst to do the task and any final check.

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Staff Time							
Task Highlight	Role/Position	Salary/Hr	Hrs/Day	Hrs/Month	Total Months	Total Hrs	Total Cost
Database storage optimization	Data Analyst (Summer Intern)	\$25.00	1	20	2	40	\$1,000.00
Database storage optimization	Data Analyst (Contract)	\$30.00	0.5	10	4	40	\$1,200.00
Existing process performance optimization	Data Analyst (Contract)	\$30.00	1	20	3	60	\$1,800.00
Monitoring process build up	Senior Data Analyst (Full-time)	\$40.00	1	20	3	60	\$2,400.00
-							\$6,400.00