1. **Project\_Team:**

* Zoom Meeting records

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Goal** | **Participants** | **Records** |
| 11/30/2020 | Communication plan discuss | Project Team | Graphical user interface, application  Description automatically generated |
| 12/2/2020 | Code discuss | Project developer team |  |
| 12/7/2020 | Code discuss | Project developer team | A screenshot of a computer  Description automatically generated |
| 12/8/2020 | Doc discuss | Doc Team | A screenshot of a computer  Description automatically generated |
| 12/9/2020 | Prsentation discuss | Project Team |  |

* Discussion records:
  + GitHub Repository: <https://github.ccs.neu.edu/2020FACS5500SV/project-covid19>
  + Google Doc:

<https://drive.google.com/drive/folders/1aA9bTmLmCR4t6ZSRpk31LCsvWK8THWWE?usp=sharing>

1. **Customers**

Information mainly updated on GitHub Landing Page:

<https://pages.github.ccs.neu.edu/2020FACS5500SV/project-covid19/>

Text

Description automatically generated

1. **Stakeholders**

Information shared on:

* + GitHub Repository: <https://github.ccs.neu.edu/2020FACS5500SV/project-covid19>
  + GitHub Landing Page:

<https://pages.github.ccs.neu.edu/2020FACS5500SV/project-covid19/>

* + Piazza:

Graphical user interface, text, application, email

Description automatically generatedMilestone1:

Milestone2:Graphical user interface, text, website

Description automatically generated