

SUZANN KOWALSKI

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LinkedIn: <https://www.linkedin.com/in/suzann-kowalski/> |

GitHub: <https://github.com/suzannaudra> |

Portfolio: <https://suzannaudra.github.io/ProfessionalPortfolio/>

SUMMARY

Full Stack Web Developer with a background in office management, logistics, account management, and all aspects of office administration. Used knowledge of CSS to creatively design websites and programs that are appealing and eye catching to users. Strong communication skills that allow projects and tasks to be completed with ease and work through any difficulties with productive discussion.

TECHNICAL SKILLS

Applications: HTML, CSS, Javascript, JQuery, React.js, API, Bootstrap, MERN stack,

PROJECTS

Nature Game | <https://github.com/suzannaudra/ClickGame> | <https://suzannaudra.github.io/ClickGame/>

- A fun and simple game that challenges your memory. Don't click the same picture twice or the game is over.
- Created, styled, and designed the entire application using React.

Voyage | <https://github.com/suzannaudra/Voyage> | <https://suzannaudra.github.io/Voyage/>

- This is an application to help an undecided traveller decide where they would like to vacation.
- For this application I wrote the front-end code to the survey that helps determine the destinations. I also assisted with the front-end styling for the cards.
- This project uses HTML, CSS, Bootstrap, Javascript, and jQuery.

EXPERIENCE

Office Manager and Billing Specialist

August 2012- present

Frank H. Lucido, M.D. - Family Practice

Berkeley, CA

Responsible for overseeing/ organizing daily operations and prioritizing key communications and tasks for the Doctor.

Key Accomplishments:

- Created, produced, edited, and recorded podcast with the doctor to distribute on social media.
- Created informational handout to simply convey important information to patients, the doctor distributed this handout to every patient.

EDUCATION

Full- Stack Development Certificate: University of California, Berkeley, CA 2020

B.A. Mass Communications: Franklin Pierce University, Rindge, NH 2004-2008