Purpose

This document provides instruction for creating a centralized folder to increase consistency for database coding practices.

Scope

Database Development Team and Software Development Team

Instruction

1. Start the Command Prompt with Run as administrator.Run as Administrator

   Run command prompt as administrator
2. Change the working directory to your AppData Templates Folder for your version of SQL Server.
   1. cd %AppData%/Microsoft/"SQL Server Management Studio"/18.0/Templates

If the Templates folder is missing, launch SSMS, and press Ctrl+Alt+T, which will create the missing Templates folder.

1. Rename the existing Sql folder
   1. To rename the Sql folder in Templates using the following code to rename the folder to SqlOld
      1. ren Sql SqlOld
2. Create a symbolic link
   1. Create a Symbolic Directory Link to the Shared folder from the Users AppData local folder

mklink /D Sql NETWORK\_DIRECTORY\_TO\_SSMS\_Templates\SQL2019\Sql

1. Launch SSMS
   1. Once SSMS loaded, press Ctrl+Alt+T. Use these templates whenever creating new SQL Scripts.