

A- DISCOVER



Step 1: STUDY

What does it entail

Understanding the organisation through secondary sources. Thorough secondary study, presentation and discussion of secondary insights

- Annual Reports – last 3 years
- Program Literature
- Journalistic articles and news reports
- Sector/Domain Reports (Skilling/Livelihood/Employability)

How do we do it

Go to variety of sources, open up multiple avenues to build a overall imagery of the organization- websites/ internet, library archives, organisation literature: Program Literature, Brochures, Youtube Videos and other publication



Who does it involve

Study Document to be filled MJM node and uploaded on a shared drive.

Study Document to be read by the Lead Partner team and the GM.

Presentation to be made by MJM node and discussed by all.

Process Outcomes

Study Document: Broad understanding of organisation's stated ambition, focus areas, theory of change, programmatic intervention, philosophical and value framework, organisation design (preliminary), funding portfolio, other partnerships, the livelihood domain(s) they are located in (skilling, micro enterprises, artisans etc.)

Timeline

In the first month of engagement

Tools

Study Template