



## **Step 7: DECIDE**

### **What does it entail**

Creation of Action Plan #1 based on commonly agreed areas of work as defined by the Task Force, scoping of the emergent areas of work and defining the parameters of measurement of outcomes.

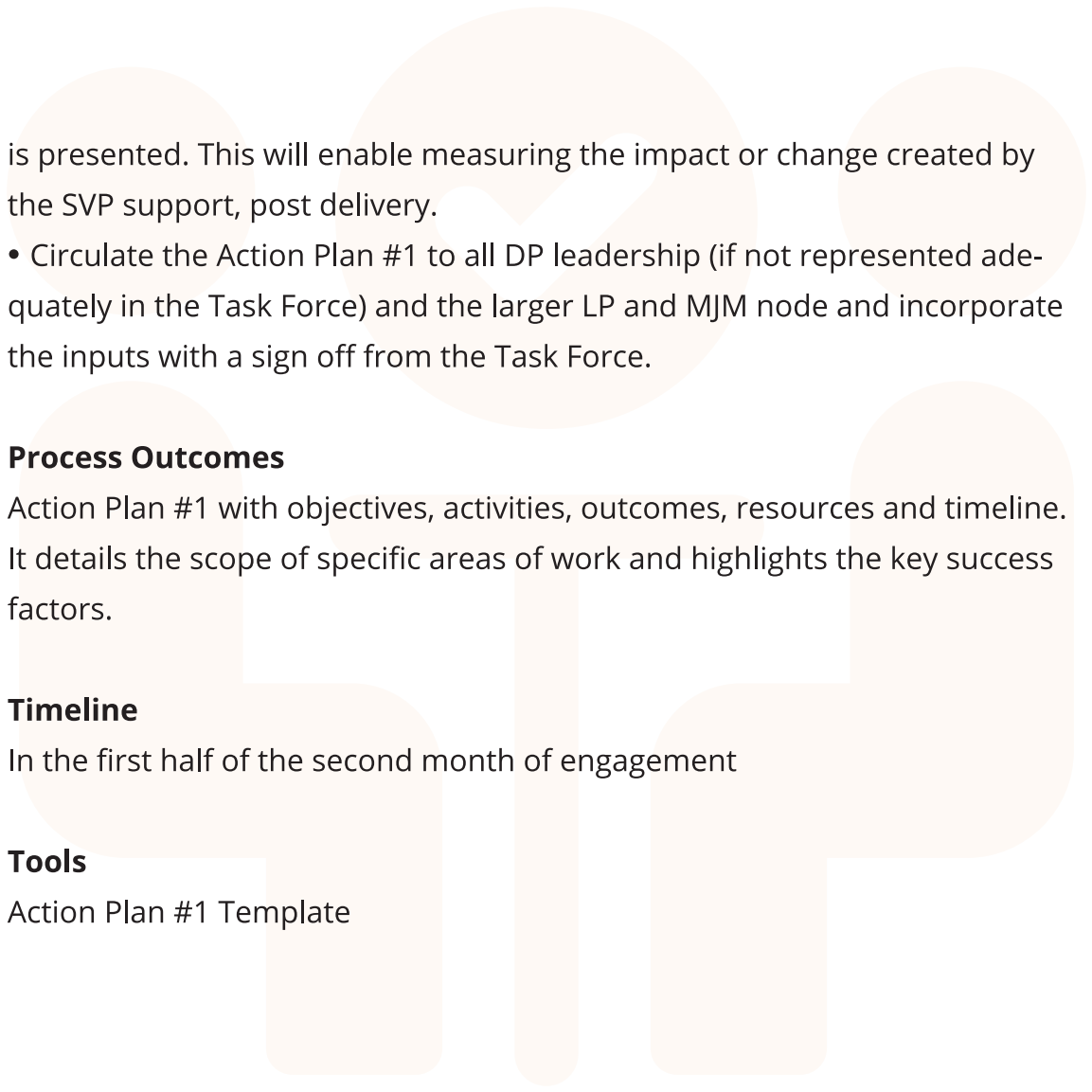
### **Who does it involve**

Task Force

### **How do we do it**

From hereon the Task Force takes responsibility for creating and owning the Action Plan.

- Task Force to discuss priority areas emerging from the Insight Document and jointly decide the key areas of engagement, prioritise them and map what is possible to be delivered in the short term and long term.
- Initial scoping of specific areas of work which entails - detailing objectives, outcomes expected and timelines to be undertaken by the Task Force.
- Draw from the outcomes expected and derive a set of key success factors for each area of work. At this stage baseline data against each success factor



is presented. This will enable measuring the impact or change created by the SVP support, post delivery.

- Circulate the Action Plan #1 to all DP leadership (if not represented adequately in the Task Force) and the larger LP and MJM node and incorporate the inputs with a sign off from the Task Force.

### **Process Outcomes**

Action Plan #1 with objectives, activities, outcomes, resources and timeline. It details the scope of specific areas of work and highlights the key success factors.

### **Timeline**

In the first half of the second month of engagement

### **Tools**

Action Plan #1 Template