

## 16. REVIEW TEMPLATE

SVP and [Design Partner] had identified key areas of engagement for the year [Year#] in order to scale the impact of [org name]'s work in [short description of org's area of work].

This report documents the review of the planned deliverables for the quarter [Quarter#] [Year#]

Time Frame: [Start Date - End Date]

### **Deliverable 1: [Name of the Deliverable]**

Status:

Objective:

Expected Outcomes:

Description of the Actions taken:

Data against Baseline:

Short Description of what has worked well in the quarter:

Short Description of what has not worked and needs refining:

Suggestions for Next Quarter:

### **Deliverable 2: [Name of the Deliverable]**

Status:

Objective:

Expected Outcomes:

Description of the Actions taken:

Data against Baseline:

Short Description of what has worked well in the quarter:

Short Description of what has not worked and needs refining:

Suggestions for Next Quarter:

**Deliverable 3: [Name of the Deliverable]**

Status:

Objective:

Expected Outcomes:

Description of the Actions taken:

Data against Baseline:

Short Description of what has worked well in the quarter:

Short Description of what has not worked and needs refining:

Suggestions for Next Quarter: