

KINTHADA VIVEK VENKATA SAI VARSHIT



+91 6300374338



14-564, simhadri nagar, visakhapatnam



kinthadavarshit1@gmail.com

EDUCATION

2018 - 2021

Unity Degree College

Bachelor of Business

Administration (BBA)

GPA - 5.66

2016 - 2018

Sri Chaitanya Junior College

Mathematics, Economics and
Commerce (MEC)

Grade - B

2015 - 2016

Minerva School

Secondary School Certificate
(SSC)

GPA - 8.2

CAREER OBJECTIVE

To gain work experience in a company that allows me to grow personally and professionally and believes in the benefits of incorporating young people into the team.

PERSONALITY TRAITS

Innovative Thinking



Active Listening



Team Management



Communicating
Effectively



Time Management



Adaptability



CERTIFICATION

Certificate course in Logistics and Supply Chain Management From Tech Mahindra Smart Academy for logistics

TECHNICAL SKILLS

- SKUBIQ Warehouse management system: Master data management, Inbound and Outbound operations, Generating of Purchase Orders, Sales Orders and Stock Transfer Orders.
- MS Excel: V-LOOKUP, H-LOOKUP, Functions and formulas.
- SQL: Data Extraction, Transformation and Loading.
- Implementation of Inbound and Outbound activities in Ware House Facility.
- Vendor Identification, RFP and RFQ for the procurement procedures.
- Transportation Negotiation, Scheduling and Planning for the transportation of consignment to the place of destination.
- Documentation and generation of documents related to the operations. Customer Relationship and management including follow-up for loading operation,
- Rate Discussion and Document requirement.
- Inventory Management like stock level monitoring, record daily deliveries and shipment to reconcile inventory.
- Plan and Implement overall shipping strategy and inspect label and bar codes.
- Generation of Commercial Invoice, Packing List, Attaching Certificate of Origin, Insurance documents, Letter of Credit and Bill of Lading.