To, Date: 13.11.2018

The Registrar  
Utkal University Vanivihar, Bhubaneswar

**Sub: Regarding salary enhancement of contractual teachers (Guest Teachers upto Rs. 12000/- with Ref Letter No: 16169 Dated SME Dt: 25.07.2018**

Respected Sir,

We the undersigned teachers (Guest teachers) are now serving in University High School, Vanivihar under your jurisdiction. It is to inform you that Government of Odisha has been pleased to enhance our consolidated salary from Rs. 10000 to Rs. 12000 per month. The Government order is attached here with for your ready reference.

So, we request you to kindly consider our case and agree to enhance the remuneration up to   
Rs. 12000 (Rupees Twelve Thousand) per month at an early date for which we shall be thankful to you.

**Enclose documents: Copy of order Government of Odisha**

**Copy submitted to the headmaster (I/C) University High School, Vanivihar**

Thanking you,

Your faithfully

1. Kailash Chandra Senapaty
2. Sakuntala Mohanta
3. Rajeswari Sahoo
4. Subhashree Sahoo
5. Nagendra Nath Mishra