
SAEE SAWKAR



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S3, SIDDHARTH APTS, TONCA
CARANZALEM, GOA-403002

SKILLS

Banking & Finance Operations
Customer Relationship
Digital Marketing
KYC Handling
Strategic Planning
Sales Development

SUMMARY

An erudite professional with more than 4 years of experience in Banking and Marketing industry. Enthusiastic and motivated will, to build & grow career in, Banking & Finance Industry, with exposure to emerging Technology trends

JR. OPERATIONS OFFICER / SARASWAT BANK

May 15 – Till Date

- Experience in domestic transaction processing like NEFT and RTGS, with knowledge related to SWIFT
- Experience in transaction reporting and reconciliation
- Managing and resolving customer queries and diligently work towards achieving bank targets
- Define, Implement and Improve methodology for enhancing customer retention and customer service.
- Exposure in processing advances, term deposits and casa

CS REP / SHAMRAO VITTAL BANK CO LTD

Dec 14 – Mar 15

- Customer service & experience deliverables
- Responsible for Outward feeding

CONTENT WRITER / ZOBLE SOLUTIONS PVT LTD

Feb 14 – May 14

- Creating online content for better learning of student and professionals, story boarding, content creation for E-Books, Graphics and Onscreen Layouts for clients like JP Morgan, Axis Bank, Nomura, ING Vysya

BUSINESS DEVELOPMENT / APPCO GROUP

Nov 13 – Jan 14

- Business Development initiatives for products like Help Age India, Tata Sky, HealthKart

EDUCATION

BCOM FIRST CLASS WITH MAJORS IN MARKETING

- SS Dempo College of Commerce & Economics
- Projects : Event Management – Industry market research survey and its business scope in Goa and outside Goa.

ACHIVEMENTS

Represented Goa at National level for swimming championship