SKILL 9
SKILLS FOR LIFE

SAP

Systems, Applications & Products in Data Processing

Transform your future with our education

SKILL9 Universal Academy
SS Prime, AGB Layout,
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Why take this course?

- **Designed for Graduates/Under Graduates or job seekers and professionals who wants to enhance their technical knowledge**
- **Studying/Studied GRADUATION**
- **Any Graduate/engineer who is interested in Coding Freshers/Graduates**
- **Non-programming engineers**

In addition Course helps you

- **Improve your logical thinking: Improve your problem-solving abilities**
- **Improve your searching skills: Understand how software applications work**
- **Find a nice and well-paid job; Improve your self-confidence**
- **100% JOB ASSISTANCE after completion of course to make your Profile reach to Hundreds of Recruiters in our network and with the company we have tie up**

Features

- **Real-Time Projects**
- **Hand's On Experience**
- **Mock Tests and Mock Interviews**
- **Daily Assignments and Seminars**

Scan QR code for more information about Skill9

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SAP

SAP Overview

- Introduction to ERP And SAP
- History of SAP
- Organization
- Technology
- Implementation Tools (Asap and Solution Manager)
- System Landscape
- Roles And Responsibilities of a Consultant
- Types of Projects
- Change Transport System

Navigation

- Logging on to the R/3 System
- Screen Elements
- Creating Favorites
- Adding Transaction to Favorites

Overview

- Navigation
- Organizational Elements, General Ledger's and Postings.
- Currencies
- Bank Accounting
- Accounts Payables & Accounts Receivables
- Asset Accounting
- Closing Operations
- Reports
- General Controlling
- Cost And Revenue Element Accounting
- CostCenter Accounting
- Internal Orders
- ProfitCenter Accounting
- Product Costing
- Profitability Analysis (CO-PA)
- Integration With the Other Modules

FINANCIAL ACCOUNTING

Basic Settings

- Overview of Organizational Elements in Accounting
- Organizational Units
- Define and Assign Organizational Units for Finance: Ex: – Country, Regions, Company, Company Codes, Business Areas, Functional Areas, etc.
- Variant Principle
- Fiscal Year and Posting Periods
- Field Status Variants
- Document types and NumberRanges
- Posting Keys
- Define Tolerance for GL Accounts and Employees
- Global Parameters

General Ledger

- Master Data Overview
- Chart of Accounts
- Types of Chart of Accounts
- Define and Assign Chart of Accounts
- Define Account Groups and Screen Layout for GL Accounts
- Define Retained Earnings Account
- Creations of GL Accounts Master Records
- Postings, Display GL Account Balances and Document

FINANCIAL ACCOUNTING

Currencies

- Maintain Exchange Rates Maintain Table
- Define Translation Ratios for Currency
- Define Accounts for Exchange Rate Differences
- Posting with Foreign Currency
- Define Methods for Foreign Currency Valuation
- Prepare Automatic Posting for foreign currency valuation
- Revaluation of foreign currency balances

Reversals

- Individual Reversals
- Mass Reversals
- Reversals of Reversals
- Cleared item Reversals

Accounting Documents

- Parking Document
- Holding Document
- Reference Document
- Recurring Document
- Sample Document Account Assignment Model
- Fast Data Entry

Bank Accounting

- Define House Banks with Bank Accounts
- Creation of check number ranges for check lot
- Define void reason codes Issue of a check
- Manual payment
- Cancellation of issue check with reason codes
- Check register

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FINANCIAL ACCOUNTING

Validations and Substitutions

- Validations and Substitution
- Define Validation for posting
- GL Posting to check Validation

Accounts Payables

- Overview on Procurement
- Process Overview on Vendor Master Data
- Define Account Groups with Screen Layout
- Define NumberRanges for Vendor Accounts
- AssignNumberRanges to Vendor Account Groups
- Reconciliation Accounts
- GL Account Creation
- Creation of Vendor Master Records
- Vendor Document Types and NumberRanges

Accounting Documents

- Parking Document
- Holding Document
- Reference Document
- Recurring Document
- Sample Document Account Assignment Model
- Fast Data Entry

Bank Accounting

- Define House Banks with Bank Accounts
- Creation of check number ranges for check lot
- Define void reason codes Issue of a check
- Manual payment
- Cancellation of issue check with reason codes
- Check register

FINANCIAL ACCOUNTING

Accounts Payables

- Posting Keys
- Define Payment Terms
- Define Tolerance for Vendors/Customers
- Posting of Purchase Invoices
- Display Vendor Line Items
- Outgoing Payments
- Vendor Clearings
- Credit Memo Postings
- Special GL Transactions (Down Payments Made)
- Posting Down Payments
- Clearing of Down Payments against Invoices
- Reason Codes for under and over Payment
- Automatic Payment Program

Accounts Receivables

- Overview on Sales Process
- Complete Customer Master Data
- Define Account Groups with the Screen Layouts
- Create NumberRanges to Customer Accounts
- AssignNumberRanges to Customer Account Groups
- Reconciliation Accounts
- Create Customer Master Records
- Document Types and NumberRanges
- Posting Keys
- Payment Terms
- Posting of Sales Invoices
- Incoming Receipt with Clearings
- Display Customer Line Items
- Display GL Account Balances
- Special GL Transactions (Down Payments Received)
- Posting of Down Payments (Advance Receipt)

FINANCIAL ACCOUNTING

Management of Account

- Open Item Management
- Types of Payments
- Standard Payment
- Partial Payment
- Residual Payment

Taxes

- Tax on Sales & Purchases
- With Holding Tax (TDS)
- Country India Version (CIN)

Cash Journal

- Cash Journal Configuration
- Cash Journal Transaction

Asset Accounting

- Overview on Asset Accounting
- Depreciation Methods
- Organizational Structures
- Chart of Depreciation
- Depreciation Areas
- Account Determination
- Screen Layout
- NumberRanges
- Functions of Asset Classes
- Creation of GL Accounts
- Assign GL Accounts
- Calculation Methods
- Depreciation Keys
- Screen Layout for Asset Master Data
- Asset Master Records
- Sub Asset Master Records
- Acquisition of Assets
- Depreciation Run
- Retirement of Assets
- Transfer of Assets
- Scrapping of Assets
- Reports on Asset Accounting

FINANCIAL ACCOUNTING

Closing Operations

- GL Report
- AR Report
- AP Reports
- AM Reports
- Scheduler Manager

Integration with Other Modules

- FI-MM
- FI-SD
- FI-HR

CONTROLLING

General Controlling

- Maintain controlling area
- Activate components for controlling area
- Assignment of company code to controlling area
- Maintain number ranges for controlling area documents
- Maintain versions and setting for fiscal year

Cost Element Accounting

- Introduction to Cost Element Accounting
- Primary and Secondary Cost Elements
- Define Cost Element Categories
- Manual & Automatic Creation of Primary and Secondary Cost Elements
- Define Cost Element Standard Hierarchy and Groups

Cost Centre Accounting

- Introduction to cost centers
- Define Standard hierarchy for cost centers
- Define cost center categories
- Master data maintenance
- Cost centre groups
- Set planner profile for cost centre
- Create activity types
- Maintain statistical key figures
- Post transaction to cost centers
- Generate cost center reports
- Plan values and quantities for activity prices
- Calculate activity prices
- Periodical reposting of cost
- Create and execute assessment cycle
- Create and execute distribution cycles
- Activity allocations
- Settings for automatic posting

CONTROLLING

Internal Orders

- Introduction to Internal order
- Activate order management in controlling area
- Maintain budget and planning profiles
- Planning
- Define order types
- True orders and statistical orders
- Settlements
- Display internal order report

Profitability Analysis

- Maintain operating concern
- Define profitability segment
- Maintain characteristics values
- Define derivation rules
- Setting for data flow from SD
- Setting for data flow from FI and MM
- Display reports in COPA
- Mapping of SD/MM Conditions to CO-PA value fields

Profit Centre Accounting

- Introduction to Profit centre accounting
- Maintain Standard Hierarchy
- Create Dummy Profit Centre
- Maintain Profit Centre Groups
- Creation of Profit Centre
- Assignment of Profit Centers in cost Center Master Data
- Maintain Automatic Account Assignments for Revenue Elements
- ProfitCenter for Balance Sheet and Profit and Loss
- Planning And Postings
- DisplayProfitCenter Reports