My e-Learning Hub

MY E-LEARNING HUB
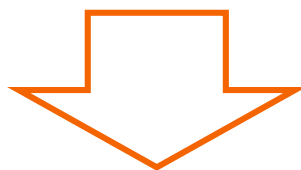
ADOBE ACROBAT PRO SHORTCUTS

Keyboard Shortcuts

Adobe Acrobat Pro converts scanned documents, PDF documents, as well as image documents, into editable documents. The Adobe Acrobat Pro are used by large number of people. There are many time saving shortcuts which are not easy to locate.

The Adobe Acrobat Pro not only helps us to read and edit file but also include comments in text, shape and audio. Willing to learn Adobe InDesign Shortcuts.

However, we have tried our best to help you out with amazing and most used Adobe Acrobat Pro Shortcuts in order to save time while creating or editing PDF.

Take your Office Productivity to Next Level

ACCESSIBILITY SHORTCUTS

Change reading settings	`Shift` `Ctrl` `5`
Reflow a tagged PDF	`Ctrl` `4`
Activate/Deactivate Read out loud	`Shift` `Ctrl` `Y`
Read current page loud	`Shift` `Ctrl` `V`
Pause reading out loud	`Shift` `Ctrl` `C`
Stop reading out loud	`Shift` `Ctrl` `E`

My e-Learning Hub

Move focus to menus	F10
Move focus to toolbar in browser	Shift F8
Select a highlighted control in the top bar	Enter
Move to next open document	Ctrl F6
Move to previous open document	Ctrl Shift F6
Close current document	Ctrl F4
Move focus to next comment	Tab
Move focus to document pane	F5
Open context menu	Shift F10
Close context menu	F10
Return to hand tool	Esc
Move focus to next tab	Ctrl Tab

NAVIGATION SHORTCUTS

Move to previous search result	Shift	F3	
Move to next search result	F3		
Search previous document	Alt	Shift	⇦
Search next document	Alt	Shift	⇨
Select text	Shift	Arrow keys	
Select next word	Shift	Ctrl	⇨
Deselect previous word	Shift	Ctrl	⇦

TOOLS SHORTCUTS

Hand Tool	H
Temporarily select hand tool	Space
Select tool	V
Marquee zoom tool	Z
Cycle through zoom tools	Shift Z
Temporarily select dynamic zoom tool	Shift
Temporarily zoom out	Ctrl
Temporarily select zoom in tool	Ctrl Space
Select object tool	R
Edit object tool	O
Enter/Exit forms editing	A
Crop tool	C

TOOLS SHORTCUTS

Link Tool	L
Text field tool	F
3D tool	M
Edit document text tool	T
Redaction	Shift Y
JAVA script debugger	Ctrl J
Insert blank page tool	Shift Ctrl T
Insert files	Ctrl Shift I
Delete pages	Ctrl Shift D
Open output preview	~
Touch up reading order tool	Shift Ctrl U

NAVIGATING A PDF SHORTCUTS

Previous screen	Page Up
Next screen	Page Dn
First page	Home
Last page	End
Previous page	Ctrl · Page Up
Next page	Ctrl · Page Dn
Previous open document	Ctrl · F6
Next open document	Shift · Ctrl · F6
Scroll up	⇧
Scroll down	⇩
Zoom in	Ctrl · +
Zoom out	Ctrl · -

NAVIGATING THE HELP SHORTCUTS

Open help window	F1
Close help window	Ctrl W
Move back to previously opened topic	Alt ⇦
Move forward to next topic	Alt ⇨
Move to next pane	Ctrl Tab
Move to previous pane	Shift Ctrl Tab
Move focus to the next link	Tab
Move focus to the previous link	Shift Tab
Activate highlighted link	Enter
Print	Ctrl P

COMMENTS SHORTCUTS

Sticky note tool	S
Text edit tool	E
Stamp tool	K
Current highlighting tool	U
Current drawing markup tool	D
Cloud tool	Q
Text box tool	X
Current stamp or attach tool	J
Cycle through stamp	Shift J
Move focus to next comment	Tab
Move focus to previous comment	Shift Tab
Open pop-up note	Enter

ADOBE ACROBAT PRO SHORTCUTS

Some of the eye catching feature of this software are Painless documents review, manage everything at one place, Use your mobile phone a PDF tool, most secured software, etc.

Hope you have liked our blog on Adobe Acrobat Shortcuts. Suggestions are always welcomed for the blog you looking forward to hear from us. Like our My e-Learning Hub Facebook Page and subscribe to our My e-Learning Hub YouTube channel. Connect with us and Take your Office Productivity to Next Level.