Education organisation using servicenow

◆ Introduction

ServiceNow helps educational institutions automate workflows like admissions, student requests, and staff services. It replaces manual systems with a digital platform for better efficiency.

◆ Objectives

- Automate routine tasks
- Manage student and staff data
- Improve communication
- Track requests and progress easily.

◆ Modules

1. **Admission Management** – Online application and approval.
2. **Student Info System** – Stores student details and progress.
3. **Request Management** – Handles IT/maintenance/HR requests.
4. **Faculty Portal** – For class and attendance management.
5. **Admin Dashboard** – For reports and analytics.

◆ Workflow (Example: Admission)

Student → Fills admission form → Admin reviews → Approves/Rejects → Status shown in portal.

◆ Conclusion

ServiceNow transforms education management by automating workflows, improving communication, and enhancing productivity in institutions.