

Travel Claim Form -SMS Limited

Name Of the Employee	VAIBHAV POHANKAR	Designation	SENIOR EXECUTIVE -HR
Employee Code	17725		

Work Order	HEAD OFFICE	Date of Travel	07/02/2022
Mode Of Travel	Train - 2AC	Project	KONDAPURAM PROJECT
Purpose of Travel	Site Visit	Travel Remarks	AMOUNT CLAIMED BY CMPF CONSULTANT
Accommodation Remarks		Miscellaneous Remarks	3 days incidental expenses and 2 days j. period DHA

Travel Schedule

S. No	From Location	To Location	From	To	Mode of Travel	Departure
1	NAGPUR RESIDENCE	NAGPUR RLY ST	07/02/2022	11/02/2022	Local-Auto/Ola/Uber/Taxi	07/02/2022
2	NAGPUR	KHAMMAM	07/02/2022	11/02/2022	Train - 2AC	07/02/2022
3	KHAMMAM	MANUGURU	07/02/2022	11/02/2022	Company Car	07/02/2022
4	MANUGURU	WARANGAL	07/02/2022	11/02/2022	Train - 2AC	10/02/2022
5	WARANGAL	NAGPUR	07/02/2022	11/02/2022	Train - 2AC	11/02/2022
6	NAGPUR STATION	RESIDENCE	07/02/2022	11/02/2022	Local-Auto/Ola/Uber/Taxi	11/02/2022

Accommodation Schedule

S. No	Date(In)	Date(Out)	Accommodation Details	No. Of Days	Rate(Per Day)	Total
1.	16/02/2022	07/02/2022		0.00	0.00	0.00

Miscellaneous Expenses

S. No	Date(From)	Date(To)	Details	No. Of Days	Cost(Per Day)	Total
1.	16/02/2022	07/02/2022	DHA-With Bill (Enter Actual amount or limit, whichever is lower. Days=1)	0.00	0.00	0.00
1.	16/02/2022	07/02/2022	Other Expenses (Enter actual amount and specify in Remarks. Days=1)	3.00	75.00	225.00
1.	16/02/2022	07/02/2022	DHA-Without Bill (Enter per day amount as per your entitlement)	2.00	425.00	850.00

Total Travel Advance : 1075.00

Ankit kumar jain (MANAGER - ACCOUNTS)

SAHIL SUNIL SAHARE (ASSISTANT MANAGER (HR & ADMIN))

JASPREET SINGH JANEJA (GM - HR)

Ankit kumar jain (MANAGER - ACCOUNTS)

Signatures not required as this is a HRMS system generated report.