



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

FORM – 16 (B)

APPLICATION FOR AVAILING TRANSPORT FACILITY
(TO BE SUBMITTED BY THE INSTITUTE EMPLOYEES)

I, Dr./Mr./Ms Designation

DOJ Dept./Section/Centre..... do hereby declare that, I am availing
the transport facilities of the Institute to attend to my duties at the Institute with effect from

My present residential address is

.....

.....

.....

I also understand that I shall have to make a fresh declaration immediately once the above status changes.

Signature of the Employee

Date: _____

Emp_No. _____

(FOR OFFICIAL USE)

Dr./Mr./Ms..... Designation

Dept./Section/Centre..... is using extended transport facility to attend office
w.e.f. As such, an amount of Rs. 400/- may be deducted from his salary as bus fee from
the month of

For approval please.

ASST. REGISTRAR (ESTB.)

REGISTRAR / DOFA



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

FORM – 16 (C)

APPLICATION FOR AVAILING TRANSPORT FACILITY
(TO BE SUBMITTED BY THE USERS OTHER THAN INSTITUTE EMPLOYEES)

I, Dr./Mr./Ms engaged at.....
as..... from to do hereby declare
that, I am availing the transport facilities of the Institute to attend to my duties at the Institute Campus with
effect from

My present residential address is

.....
.....
.....

I also understand that I shall have to make a fresh declaration immediately once the above status changes.

Date: _____

Signature of the Applicant

(FOR OFFICIAL USE)

An amount of Rs. 400/- as bus fee is received from Dr./Mr./Ms.....
engaged at as for the month of

ASST. REGISTRAR (ESTB.)