

# INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

## ACADEMIC AFFAIRS

### Request for Postage of Degree Certificate (Final/Provisional)/Transcript(s)

Name:

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Roll No:

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Type Document(S) Required To Be Posted:

1.

2.

3.

Mode of Postage (please tick):

1. Speed Post:

☐

2. Courier:

☐

3. Registered Post:

☐

4. General Post:

☐

Postal Address:  
(Use capital letters only)

Name:

Address 1:

Address 2:

Address 3:

Pin Code:

Phone:


(Signature of the student)

#### Note:

1. The role of the Institute in sending the documents is limited to booking it at the post office or with the courier. The Institute is not responsible for the safe passage and delivery of the documents to the addressee.

2. Postage will be withheld, if any variation in signature is found with personal file of the student.