



भारतीय प्रौद्योगिकी संस्थान गुवाहाटी  
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI  
**STORES AND PURCHASE SECTION**

FORM NO: SP-10 (P)

FURNITURE ISSUE CUM ACKNOWLEDGEMENT

Name of the Staff :  
Department/Centres/Section :  
Designation :

**PARTICULARS OF FURNITURE ISSUED:**

(to be filled up by S&P Section)

Sl. No.	P.O. Reference	Type	Qty

The above furniture issued by S&P Section has been received in the (Name of the Department/Centre/Section) on ..... and entered in the Department Furniture Stock Register as below:

Stock Register No	
Page No	
Sl. No.	

Signature of the Indentor

Forwarded to S&P Section for information and record.

Signature of HOD/HOC/HOS

HOS (S&P)