

Online Application No. 

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

Guwahati - 781 039

Form No.  
Schp/02Application Form for Institute Merit-cum-Means / SC-ST Scholarship  
**Academic Session : 2018-19****Applications submitted beyond the last date or Incomplete Applications,  
are liable to be rejected**

NAME (In <b>BLOCK</b> Letters)		Roll No.	
Hostel		Category	Gen/OBC/SC/ST
E-mail ID (webmail)		Contact No.	
Course (BTech / BDes / MSc / MA)		Bank A/C No.	

01.	Father's Name	Occupation: (If Service, please specify whether Govt. / Private / Self Employed)
02.	Mother's Name	Occupation: (If Service, please specify whether Govt. / Private / Self Employed)
03.	Whether the student is receiving any other Scholarship from other source? If yes, specify the name of the scholarship, year & amount	
04.	i) Class XII % of Marks ( <b>Applicable for 1<sup>st</sup> year BTech &amp; BDes only</b> )	
	ii) Percentage in university qualifying degree ( <b>Applicable for 1<sup>st</sup> year MA / MSc students</b> )	
	Please attach copy of relevant Grade Card/Mark Sheet	
05.	Gross annual income of family (Students whose parental annual income is up to Rs. 4.5 lakhs may only apply for McM / SC-ST Scholarship.)	
06.	Name of the Institute passed out 10+2 standard. Whether the Institute is <b>Govt. or Private</b> ? ( <b>Applicable only for BTech 1<sup>st</sup> Year students</b> )	
07.	<b>FOLLOWING DOCUMENTS TO BE SUBMITTED ALONG WITH McM / SC-ST SCHOLARSHIP</b>	
	<b>A. <u>ANNUAL INCOME DECLARATION</u></b> <b>I. <u>For Salaried Class (Guardians' who are in Service either Govt. or Private)</u></b> a) Salary Certificate for the Financial Year 2017-18 (from 01.04.17 to 31.03.18) duly signed by the Salary Disbursing Officer. b) Xerox Copy of Income Tax Return for the year 2017-18 (Assessment Year 2018-19) OR Form 16 to be	

	issued by the employer for the year 2017-18 : <b>SUBMISSION OF BOTH (a &amp; b) DOCUMENTS ARE MANDATORY.</b>
	<p><b>II. <u>For Non – Salaried Class (Guardian's who are not in Service such as Agriculture, Business class, self-employed, Legal / Medical Practitioners / Retired without Pension / Private Tutors / Contractors / Consultants etc.)</u></b></p> <p>a) Income Certificate from local District Authorities like <b>Circle Officer/Tahsildar/DMO etc.</b> (as the case may be) for the financial year 2017-18.</p> <p>b) An Annual Income Affidavit for the financial year 2017 - 18 in a Non - Judicial Stamp for Rs.20/- sworn in before preferably a First Class Magistrate / Notary Public as per the format given in <b>Form "A"</b>. <b>SUBMISSION OF BOTH DOCUMENTS as stated in II (a &amp; b) above, ARE MANDATORY FOR ANY CLASS OF OCCUPATION IN CASE OF NON-SALARIED GUARDIANS.</b></p> <p style="text-align: center;"><b>OR</b></p> <p>Xerox Copy of Income Tax Return for the financial year 2017-18 (Assessment Year 2018-19).</p> <p>c) Copy of Registration Certificate must be submitted in case of Medical Practitioner and Legal Practitioner.</p> <p>d) Those who Retired without Pension, they have to submit Retirement / Termination / Superannuating letter / documents/papers etc. along with Income Affidavit, Income &amp; Non-employment Certificate from local District Authorities like <b>Circle Officer / Tahsildar / DMO etc.</b>, Income Tax documents.</p> <p><b>III. <u>For Pensioners/Family Pensioners :</u></b></p> <p>a) Annual Pension Payment Certificate for the year 2017-18 in prescribed <b>Form 'B'</b> to be issued by the Pension Disbursing Officer.</p> <p>b) An Income &amp; Non-employment Certificate from local District Authorities like <b>Circle Officer / Tahsildar / DMO etc.</b> for the year 2017-18. <b>SUBMISSION OF THESE TWO DOCUMENTS as stated in III (a &amp; b) above, ARE MANDATORY FOR THE GUARDIANS WHO ARE EITHER PENSIONER OR FAMILY PENSIONER.</b></p> <p>c) Copy of PPO, Superannuating / Retirement / Termination letter and attested copies of I.T. Documents, if any (such as IT Return / IT Form16 etc. for the current year, if applicable)</p>
	<p><b>B. <u>OTHER ESSENTIAL DOCUMENTS:</u></b></p> <p>a. Copy of School Leaving Certificate &amp; Marks sheet.</p> <p>b. Details of tuition fees paid per annum if you have passed +2 examinations from a non-govt. School. [only for 1<sup>st</sup> year BTech / BDes students]</p> <p>c. Copy of Degree Pass Certificate &amp; Marks sheet. [only for 1<sup>st</sup> year MA / MSc students]</p> <p>d. Copy of Caste Certificate</p> <p>e. Copy of parent / guardian's PAN card / ID Card / Ration card</p> <p>f. Death Certificate in case of death of either of the parents.</p> <p>g. In case of divorce of parent's - copy of appropriate order / judgment of the court.</p>

**Declaration:** I hereby declare that the above statements are true and correct to the best of my knowledge. I shall abide by the prevailing Institute norms regarding McM / SC-ST Scholarship. At any stage if the Institute notices any forgery, I shall accept decision taken by authority. The Institute can withdraw the scholarship and or impose any other penalty it may deem fit and proper, if at any point of time should there be any detection of falsification of my declaration.

Date:

Signature of the student

**NO APPLICATION WILL BE ENTERTAINED UNDER ANY CIRCUMSTANCES BEYOND THE LAST DATE OF SUBMISSION**

**DECLARATION OF PARENTS / GUARDIANS**

I, Mr / Mrs. .... parent father / mother / guardian of  
Mr. / Ms..... (Roll No. ....) declare that my / my  
family annual gross income is Rs..... (In words rupees.....  
.....).

My son / daughter / ward may be considered for McM / SC-ST Scholarship.

***Declaration by the Parents:*** We hereby declare that the above statement is true and correct to the best of our knowledge. We shall abide by the prevailing Institute norms regarding McM / SC-ST Scholarship. At any stage if the Institute notices any forgery / misinformation, our ward shall be subjected to stern disciplinary action of the Institute such as recovery of scholarship along with necessary penalty, expulsion from the Institute.

\_\_\_\_\_  
Name & Signature of Mother

\_\_\_\_\_  
Name & Signature of Father

\_\_\_\_\_  
Name & Signature of Guardian  
(Applicable in case parents are not alive)

*(The Institute Merit-cum-Means / SC-ST Scholarship is meant to be awarded to students with poor economic background. If you can afford the expenditure of your ward, then do not submit this declaration. This will help deserving poor students to get financial benefit.)*