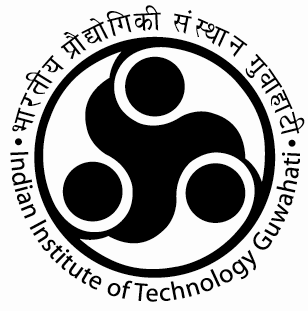
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# INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

**FORM: AAER/ 9.3**

**ALUMNI AFFAIRS AND EXTERNAL RELATIONS**

**FILE Ref: IITG/ER/**

conference/seminar/workshop fund transfer from institute account to the conference account

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. | Name of the event: | | Duration of the event:  From: To: | |
| 2. | Chief /co-organizer (with email id/intercom number) | | Organizing Dept./centre: | |
| 3 | Name of the sponsors/funding agency: | | Total Amount received:  DD/Cheque No (attach photocopy of the sanction letter) | |
| 4 | Conference Bank a/c number where money to be transferred: | | Have you received any other amount as sponsorship via Electronic clearing system (Yes/No)/If yes, pl. furnish details: | |
| (Date and Signature of the organizer/s) | | | (Date and Signature of the Co-organizer/s) | |
| **Forwarded to DOAAER to forward to the Registrar for approval pl.** | | **Forwarded to the Registrar for Approval Please** | | **Approved/Not Approved** |
| AR/JS, AAER | | DOAAER | | Registrar |

Note: Please use this form case to case basis.

Copy to: DR(F&A)