

Meeting Schedule:

- First meeting with the client was conducted on 22-Oct-2019.
- Second meeting with the client was conducted on 4-Nov-2019 at 12PM.
- Telephonic meeting was held on 12-Nov-2019
- Next In person meeting is scheduled on 25-Nov-2019 at 12PM.

Outcome of the Meeting – 3

- Client to provide the hosting and domain details in next two days.
- Client has confirmed on Mock-up layout Option 4.
- Client to provide the soft copy of the logo.
- Developer to start with the next phase after receiving the domain and hosting details from the client.
- Client has shared the content for About and Testimonials section.
- Client will be sharing a banner image as well as the images present in her Instagram account over an E-mail.