

वित्तीय वर्ष 20—20 में बेतन श्रोत से आय और कटौतियों की विवरणी

नाम पदनाम

विद्यालय/कार्यालय का नाम एवं पता

7वाँ बेतनमान में बेतन लेवल.....

माह एवं वर्ष	बेतन मैट्रिक्स में पुनरीक्षित मूल बेतन	महेश्वरी भत्ता	मकान किराया भत्ता	निकिता भत्ता	शहरी परिवहन भत्ता पर महेश्वरी भत्ता	परिवहन भत्ता पर महेश्वरी भत्ता	अन्य भत्ता	आय का कल योग	भ०नि०/ C. P. F. में अंशदान	गृह नि०३० की किसी की वसूली का योग	कटौतियों का योग	शुद्ध आय	आयकर	
जानू. 20—														
अप्र०, 20—														
मई, 20—														
जून, 20—														
जुलाई, 20—														
आग०, 20—														
सितंबर, 20—														
अक्टूबर, 20—														
नवम्बर, 20—														
दिसम्बर, 20—														
जनवरी, 20—														
फरवरी, 20—														
कुल योग														

Schedule of Income-Tax

आयकर की अनुसूची

(चार प्रतियों में भर कर दें)
वित्तीय वर्ष 2025-2026 (कर निर्धारण वर्ष 2026-2027)

करदाता का नाम

पदनाम

कार्यालय/विद्यालय का नाम

स्थायी लेखा संख्या (PAN) कोषागार का नाम

(क) वेतन स्रोत से प्राप्त आय का विवरण : इवाँ वेतनमान में वेतन लेवल	Rs.
1. वेतन :- (दिनांक 1-3-25 से 28-02-26 तक)	
2. महँगाई भत्ता :-	
3. मकान किसाया भत्ता :-	
4. चिकित्सा भत्ता :-	
5. परिवहन भत्ता :-	
6. परिवहन भत्ता पर महँगाई भत्ता :-	
7. विशेष वेतन/बोनस/मानदेय/नर्सिंग भत्ता :-	
8. महँगाई भत्ता की बकाया राशि :-	
9. बकाया वेतन एवं भत्ते की राशि :-	
10. वेतन स्रोत से प्राप्त कुल आय :-	
(ख) आयकर की संगणना :	Rs.
1. वेतन स्रोत से प्राप्त कुल आय	
2. घटायें-धारा 16(ia) के अन्तर्गत मानक कटौती की राशि Rs. 75,000/-	(-)
3. सकल कुल आय	
4. जोड़ें-अन्य स्रोतों से आय	(+)
5. जोड़ें-मकान सम्पत्ति से आय	(+)
6. जोड़ें-बैंक/डाकघर में बचत खातों पर ब्याज इत्यादि से प्राप्त राशि	(+)
7. जोड़ें-बैंक/डाकघर में F.D./R.D. खातों पर ब्याज इत्यादि से प्राप्त राशि	(+)
8. सकल प्राप्त आय (Gross Total Income)	
9. कर योग्य आय (Rs.10 के गुणक में परिवर्तित राशि)	
10. Rs. पर देय आयकर*	
(i) प्रथम Rs. 4,00,000 पर आयकर* शून्य (NIL)	
(ii) अगला Rs. का @ 5% = Rs. (Rs.4,00,001 से Rs.8,00,000 तक)	
(iii) अगला Rs. का @ 10% = Rs. (Rs.8,00,001 से Rs.12,00,000 तक)	
(iv) अगला Rs. का @ 15% = Rs. (Rs.12,00,001 से Rs.16,00,000 तक)	
(v) अगला Rs. का @ 20% = Rs. (Rs.16,00,001 से Rs.20,00,000 तक)	
(vi) शेष Rs. का @ 25% = Rs. (Rs 20,00,001 से Rs.24,00,000 तक)	
(vi) शेष Rs. का @ 30% = Rs. (Rs 24,00,001 से अधिक राशि पर) योग = Rs.	
*कर मुक्त आय : 60 वर्ष से कम आयु की पुरुष/महिला करदाता के लिए मौलिक छूट की सीमा Rs. 4,00,000 है।	
11. घटायें-धारा 87A नई कर व्यवस्था के तहत कर में राहत (जिनकी कुल आय 12 लाख रुपये तक हो, को आयकर की राशि में से अधिकतम Rs.60,000/- तक की छूट ।) यदि कुल आय 12 लाख रुपये से अधिक हो तो Marginal Relief स्वीकृत होगा ।	(-)
12. शुद्ध देय आयकर	
13. जोड़ें-4% (स्वास्थ्य एवं शिक्षा उपकर) Rs. का 4% = Rs. (++)	
14. कुल देय आयकर और स्वास्थ्य एवं शिक्षा उपकर का योगफल	
15. घटायें-प्रतिमाह वेतन से आयकर का भुगतान या अग्रिम कर का भुगतान	(-)
16. शेष-चालान द्वारा जमा किया गया आयकर की राशि नगद/चेक नं. दिनांक	(-)
17. वित्तीय वर्ष 2025-26 में आयकर और स्वास्थ्य एवं शिक्षा उपकर की भुगतान राशि	

करदाता का हस्ताक्षर

निकासी एवं व्यवन पदाधिकारी

का हस्ताक्षर एवं मुहर TAN

FORM NO. 16

[See Rule 31 (1) (a)]

T.D.S.
PART-ACertificate under Section 203 of the Income-Tax Act, 1961
for tax deducted at source on Salary.

Name and address of the Employer		Name and designation of the Employee		
PAN or Aadhar Number of the Deductor	TAN of the Deductor	PAN of the Employee of the Employee	Employee Reference No. provided by the Employer (if available)	
CIT (TDS) Address		Assessment Year	Period with the Employer	
			From	To
City Pin Code				

Summary of amount paid/credited and tax deducted at source thereon in respect of the employee

Quarter (s)	Receipt Numbers of original quarterly statements of TDS under sub-section (3) of section 200	Amount paid/credited	Amount of tax deducted (Rs.)	Amount of tax deposited/remitted (Rs.)
Quarter 1				
Quarter 2				
Quarter 3				
Quarter 4				
Total (Rs.)				

I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

S.No.	Tax Deposited in respect of the deductee (Rs.)	Book Identification number (BIN)			
		Receipt numbers of form No. 24G	DDO Serial Number in Form No. 24G	Date of transfer voucher (dd/mm/yyyy)	Status of matching with Form No. 24G
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
Total (Rs.)					

II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

S.No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification number (CIN)			
		BSR Code of the Bank Branch	Date on which tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS
1.					
2.					
3.					
4.					
Total (Rs.)					

Verification

I..... Son/daughter of.....

working in the capacity of (designation) do hereby certify that a sum of Rs. (Rs.) (in words)]

has been deducted and deposited to the credit of the Central Government. I further certify that the information given about is true, complete and correct and based on the books of account, documents, TDS statement, TDS deposited and other available records.

Place		(Signature of person responsible for deduction of tax)
Date		
Designation		
Full Name :		

PART B (Annexure)

DETAILS OF SALARY PAID AND ANY OTHER INCOME AND TAX DEDUCTED

1.	Gross Salary			
(a)	Salary as per provisions contained in section 17(1)	.	Rs.	
(b)	Value of perquisites under section 17(2) (as per Form No. 12BA, wherever applicable)		Rs.	
(c)	Profits in lieu of salary under section 17(3) (as per Form No. 12BA, wherever applicable)		Rs.	
(d)	Total			Rs.
(e)	Reported total amount of salary received from other employer(s)			Rs.
2.	Less : Allowances to the extent exempt under section 10			
(a)	Travel concession or assistance under section 10(5)		Rs.	
(b)	Death-cum-retirement gratuity under section 10(10)		Rs.	
(c)	Comuted value of pension under section 10(10A)		Rs.	
(d)	Cash equivalent of leave salary encasements under section 10(10AA)		Rs.	
(e)	House rent allowance under section 10(13A)		Rs.	
(f)	Amount of any other exemption under section 10 clause ...	Rs.		
	clause ...	Rs.		
	clause ...	Rs.		
	clause ...	Rs.		
	clause ...	Rs.		
	...	Rs.		
(g)	Total amount of any other exemption under section 10		Rs.	
(h)	Total amount of exemption claimed under section 10 [2(a)+2(b)+2(c)+2(d)+2(e)+2(g)]			Rs.
3.	Total amount of salary received from current employer [1(d) – 2(h)]			Rs.
4.	Less : Deductions under section 16			
(a)	Standard deduction under section 16(i) Old Scheme (Rs. 50,000/-) & New Scheme (Rs. 75,000/-)		Rs.	
(b)	Entertainment allowance under section 16(ii)		Rs.	
(c)	Tax on employment (Professional tax) under section 16(iii)		Rs.	
5.	Total amount deductions under section 16 [4(a)+4(b)+4(c)]			Rs.
6.	Income chargeable under the head "Salaries" [(3+1(e))–5]			Rs.
7.	Add : Any other income reported by the employee under as per section 192(2B)			
(a)	Income (or admissible loss) from house property reported by employee offered for TDS		Rs.	
(b)	Income under the head Other Sources offered for TDS		Rs.	
8.	Total amount of other income reported by the employee [7(a)+7(b)]			Rs.
9.	Gross total income (6+8)			Rs.

		Gross Amount	Deductible Amount
(a)	Deduction in respect of life insurance premia, contributions to provident fund etc. under section 80C	Rs.	Rs.
(b)	Deduction in respect of contribution to certain pension funds under section 80CCC	Rs.	Rs.
(c)	Deduction in respect of contribution by taxpayer to pension scheme under section 80CCD(1)	Rs.	Rs.
(d)	Total deduction under section 80C, 80CCC and 80CCD(1)	Rs.	Rs.
(e)	Deduction in respect of amount paid/deposited to notified pension scheme under section 80CCD(1B)	Rs.	Rs.
(f)	Deduction in respect of contribution by Employer to pension scheme under section 80CCD(2)	Rs.	Rs.
(g)	Deduction in respect of health insurance premia under section 80D	Rs.	Rs.
(h)	Deduction in respect of interest on loan taken for higher education under section 80E	Rs.	Rs.
	Gross Amount	Qualifying Amount	Deductible Amount
(i)	Total Deduction in respect of donation to certain funds, charitable institutions, etc. under section 80G	Rs.	Rs.
(j)	Deduction in respect of interest on deposits in savings account under section 80TTA	Rs.	Rs.
(k)	Amount deductible under any other provision(s) of Chapter VI-A		
Section....	Rs.	Rs.	Rs.
Section....	Rs.	Rs.	Rs.
Section....	Rs.	Rs.	Rs.
Section....	Rs.	Rs.	Rs.
Section....	Rs.	Rs.	Rs.
Section....	Rs.	Rs.	Rs.
.....	Rs.	Rs.	Rs.
(l)	Total of amount deductible under any other provision(s) of Chapter VI-A	Rs.	Rs.
11.	Aggregate of deduction amount under Chapter VI-A [10(a)+10(b)+10(c)+10(d)+10(e)+10(f)+10(g)+10(h)+ 10(i)+10(j)+10(l)]		Rs.
12.	Total taxable income (9-11) (R/o to the nearest rupees ten)		Rs.
13.	Tax on total income		Rs.
14.	Rebate under section 87A, if applicable		Rs.
15.	Surcharge, wherever applicable		Rs.
16.	Health and education cess @ 4%		Rs.
17.	Tax payable (13+15+16 - 14)		Rs.
18.	Less : Relief under section 89 (attach details)		Rs.
19.	Net tax payable (17-18)		Rs.

Verification

I, son/daughter of working in the capacity of (designation) do hereby certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements and other available records.

Place :-	
Date :-	(Signature of person responsible for deduction of tax)
Designation :-	Full Name :