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Skills



https://linkedin.com/in/suzy-p

User Research

User Interview

**User Flows** 

Wireframing

Interaction Design

Rapid Prototyping

**Usability Testing** 

Contextual Inquiry

Competitive Analysis

User Journey Mapping

Information Architecture

Responsive Web Design

#### **UX/UI Experience**

#### **Spotter**

- Designing and building a responsive website from scratch in 48 hours for a hackathon
- · Main Role: UI Designer
- · Main Duties: User Flows, Lo-Fi Wireframes, Hi-Fi Wireframes, Style Guide, Prototyping
- Method: Agile Scrum using Trello and a lean UX approach to design an MVP
- · Working cross-functionally by collaborating with full-stack developers and UX designers

#### Zara

- Redesigning Zara's e-commerce website
- Main Role: UX Researcher & UI Designer
- Main Duties: User Interviews, User Journey Mapping, Wireframes, Usability Testing, Prototyping
- · Method: Agile Scrum utilising a Design Sprint approach to iterate on the product
- · Working collaboratively in a group with three other designers

#### **Apple Music**

- Reinventing the tab bar and search function for seamless navigation.
- Main role: Product Designer (End to End: Discover, Define, Design and Deliver).
- · Method: Agile Scrum, using a Design Sprint methodology to accelerate the process

# Software

Figma
Sketch
Adobe XD
Invision Studio
Photoshop
Illustrator
InDesign
After Effect
Premiere Pro
Miro
Whimsical
Microsoft Office
Asana
Trello

## **Experience**

#### Bilingual Policy Administrator (2018-2020)

CPA Professional Liability Plan Inc. (CPA Canada)

- Delivered client documents such as quotations, policy endorsements and COI
- Account manager for high priority/high-value clients (deliverable directly to Underwriting Program Manager/CEO), with client premiums exceeding \$100,000
- Managed and provided superior levels of client service to meet Quebec CPA stakeholders' business needs
- Collaborated cross-functionally with different departments such as the Underwriting team, the Claims team, and the Accounting/Finance team
- Represented CPA PLI publicly, as the voice actor for the Interactive Voice Response

# Bilingual Front Desk Coordinator (2017-2018)

OMERS (Contract)

- Demonstrated strong stakeholder, shareholder, and client management skills by acting as the first point-of-contact for any person(s) seeking business with OMERS
- Spearheaded bilingual administrative and clerical/customer support
- Worked cross-functionally with many teams as well as various OMERS divisions including Oxford properties, OMERS Capital Market and Boreali

## Education

General Assembly (2021) UX Design Immersive, Certificate

York University (2012-2017)

International Bachelor of Arts (i.B.A), Trilingual, International Studies

# Languages

HTML CSS Bootstrap Javascript English French