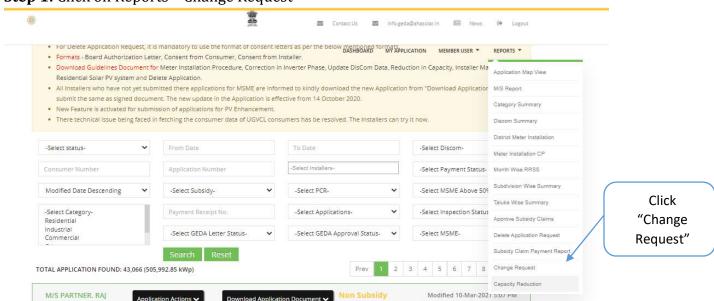




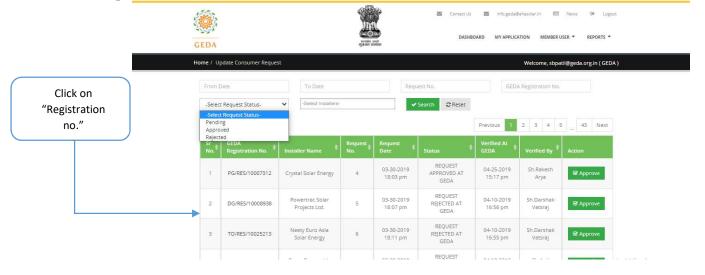


## Guidelines for Updating the DisCom Data on the Unified Single Window Rooftop PV Portal of GEDA

**Step 1:** Click on Reports – Change Request



**Step 2:** Click on the "Registration No." to check the details and reason for the update.

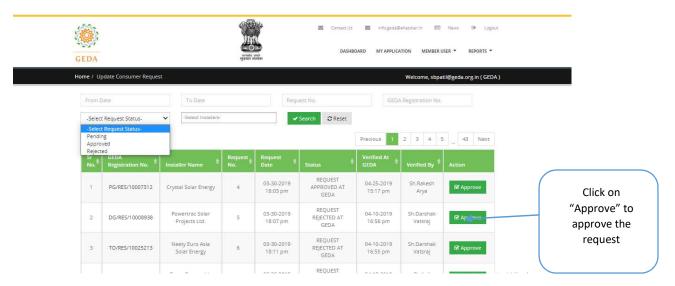


**Step 3:** If the reason is fine with the DisCom officer and the documents as per the new name is attached then DisCom officer can approve the request "Approve"









**Step 4:** Once this is done, then GEDA Portal will connect with the Torrent SAP or GUVNL e-Urja system to fetch the updated details.

--- End of Document---

Disclaimer: It is to be noted that the details are auto-fetched from the DisCom database and Unified Portal is only displaying the same.