



**GOVERNMENT OF ASSAM**  
**SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT**  
**DISPUR :: GUWAHATI-6**  
**Block-A, Ground Floor, Janata Bhawan, sad.assam@gov.in, sad.assam.gov.in**

No. S(E)145/2016/476

Dated Dispur, the 20<sup>th</sup> September, 2019.

**OFFICE ORDER**

The following Local Administrators of eOffice are hereby selected to undergo Training on eOffice at the **Computer Room of Secretariat Administration Department, 1<sup>st</sup> Floor, Block – A, Janata Bhawan** as per the following schedule-

**Group – A**

**Date and Time:** 23-09-2019 (10.30 AM to 1.00 PM) and 24-09-2019 (10.30 AM to 1.00 PM)

Sl.	Name	Department
1	Mr. Prosurjya Protim De (Sr.AA)	Implementation of Assam Accord Deptt.
2	Mr. Jyotish Kalita (Jr.AA)	Information & Public Relations Deptt.
3	Mr. Sumanta Bardoloi (Tracer)	Irrigation Deptt.
4	Mr. Dipankar Mazumdar (Jr.AA)	IT Department
5	Ms. Sneha Ganguly (Jr.AA)	Judicial Department
6	Mr. Siddhartha Phookan (Jr.AA)	Labour & Welfare Department
7	Ms. Bandita Das (Sr.AA)	Legislative Department
8	Ms. Debastuti Borah (CO)	Mines and Minerals Department
9	Mr. Amarjyoti Nath (CO)	Panchayat & Rural Development Deptt.
10	Mr. Ishan Kalita (Jr.AA)	Parliamentary Affairs Deptt.
11	Ms. Mayurima Sarmah (CO)	Passport Department
12	Mr. Utsabh Hazarika (CO)	Pension & Public Grievances Deptt.
13	Mr. Ankur Sarma (Jr.AA)	Personnel Department
14	Mr. Saurabh Kumar Das (CO)	PHE Department
15	Mr. Pankaj Kumar Rahang (CO)	Power (Elec) Deptt.
16	Mr. Pranjali Pratim Bora (Sr.AA)	Printing & Stationery Deptt.
17	Ms. Rimi Boruah (Jr.AA)	Public Enterprises Deptt.
18	Mr. Zinnia Buragohain (Sr.AA)	Public Works(B&NH) Deptt.
19	Mr. Dipanka Hazarika (CO)	Public Works Road Department
20	Mr. Nandeswar Rongpi (CO)	Public Works Road Department

**Group – B**

**Date and Time:** 25-09-2019 (10.30 AM to 1.00 PM) and 26-09-2019 (10.30 AM to 1.00 PM)

21	Mr. Mausam Rai (Sr.AA)	Revenue & D.M. Deptt.
22	Mr. Mehdi Uz Zaman (Jr.AA)	Science & Technology Deptt.

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23	Mr. Pranab Das (CO)	Secondary Education Department
24	Mr. Arunav Goswami (CO)	Secretariat Administration (Estt.) Deptt.
25	Mr. Madan Thapa (CO)	Secretariat Administration (G. Cell) Deptt.
26	Ms. Chayamoni Saikia (CO)	Social Welfare Deptt.
27	Mr. Partha Pratim Hazarika (CO)	Social Welfare Deptt.
28	Mr. Rajesh Nag (CO)	Soil Conservation Deptt.
29	Mr. Rinku Deka (CO)	Sports & Youth Welfare Deptt.
30	Mr. Jyotirmoy Barooah (CO)	Tea Tribes Welfare Deptt.
31	Mr. Imran Hussain (Sr.AA)	Tourism Department
32	Mr. Saumen Deb (Jr.AA)	Transformation and Development Deptt.
33	Ms. Pooja Choudhury (Jr.AA)	Transformation and Development Deptt.
34	Mr. Partha Pratim Sarmah (CO)	Transformation and Development Deptt.
35	Ms. Ruma Deka (CO)	Transport Department
36	Mr. Tapan Kumar Baishya (Sr.Gr.CO)	Urban Development Department
37	Mr. <del>Gulson</del> Nunisa (CO)	Water Resource Deptt.
38	Mr. Hidayat Ullah (Jr.AA)	Welfare of Minority & Development Deptt.
39	Mr. Manabendra Rabha (Jr.AA)	WPT & BC Department

Joint Secretary to the Govt. of Assam,  
Secretariat Administration Department

Memo No. S(E) 145/2016/476-A

Dated Dispur, the 20<sup>th</sup> September, 2019.

Copy to:

1. P.S. to Commissioner & Secretary to the Govt. of Assam, Secretariat Administration Deptt. for kind information of Commissioner & Secretary.
2. P.S. to Secretary to the Govt. of Assam, SA Deptt. for kind information of the Secretary.
3. Shri T. K. Gogoi, Sr. Technical Director, NIC, Dispur, Ghy-06 for information and necessary action.
4. Departments concerned. They are requested to ensure participation of the concerned staff in the training program.
5. Persons Concerned. They are requested to attend the training according to the schedule.
6. sad.assam.gov.in
7. Office copy.

By Order etc.,

Joint Secretary to the Govt. of Assam,  
Secretariat Administration Department