

# **Meeting 6 - Minutes**

**York Software Solutions**



**Software Engineering Project**

**Department of Electronics  
University of York**

*Authored by Sam Merryweather*

Document Change Log		
Change made by	Date	Notes
Sam Merryweather (SM)	11/02/19	Document Created, Meeting Held
Louis Cowell (LC)	14/02/19	Formatting and Minor corrections
SM	16/05/19	Formatting to meet company standards

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<b>Reviewer(s)</b>	<b>Signature</b>	<b>Date</b>
Louis Cowell <i>Project Manager</i>	LOUIS COWELL	14/02/19
Sam Merryweather <i>Quality Assurance Manager</i>	SAM MERRYWEATHER	14/02/19

## Meeting 006

Serial Code	Date Created	Attending	Absent
006	11/02/19	Cameron Sam George Iyra Ed	Haruna Louis

Round The Table Updates:

*To be conducted in no particular order.*

Team Member	Update	Remarks
Haruna	Financial	We assume financial business plan was submitted
Haruna	XML/Server Development	-
George & Ed	Marketing	<p>Finalising a logo design</p> <p>Had a look at marketing strategies - Apps don't rely on tradition ads eg. TV etc.</p> <p>We're aiming for a niche market - aim for specific online marketing - Maybe using Google Adsense</p> <p>SEO would be good to implement for advertising More people looking for us - need good SEO to help with this</p> <p>Modern marketing tactics to target a tech-savvy generation. Maybe using meme-style marketing</p> <p>Different avatars to separate parent and child accounts - Older and younger bears</p>
George	Brand Integration	We have settled on a colour scheme - light brown and blue -
Ed	GUI	<p>Market is fairly undeveloped - poor GUI</p> <p>Room to fill a niche in the java/android market</p>
Louis	Project	-
Louis	Communications	-
Sam	QA	Still working on QA Plan for overall project
Sam	Testing	Will start writing test scripts for finished modules
Iyra & Cameron	Software Design & Development	<p>Login and Reg working on server</p> <p>Currently accessing using command line</p> <p>Still need to write client end</p>

		<p>Still waiting on XML Format from Louis from the project wide spec - Need to talk to Haruna about server end</p> <p>Accounts and Registration example working</p> <p>Modules should be ready for testing by Thursday</p>
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Agenda:

Item	Added By	Remarks
Tender Presentation	Sam	

Actions:

*Actions from previous meeting completed? Y/N*

Item	Remarks
Colour Scheme	Decide on HEX for colour scheme
GUI work	Ed to work on GUI layout basics for next week
Tender Presentation	Louis, Haruna and Sam to start working on the presentation slides - to meet next week to do a dry run
Development	Cameron and Iyra to continue working on current Sprint - Will plan programming work assignments for other group members during this week
Meeting with Stuart	Louis to organise group meeting with Stuart in the next week or so
HTML Web page for product	Might be good to add a basic HTML webpage (no CSS) later in the project -

Any Other Business: