

Meeting 3 - Minutes

York Software Solutions



Software Engineering Project

**Department of Electronics
University of York**

Authored by Louis Cowell

Document Change Log		
Change made by	Date	Notes
Louis Cowell (LC)	18/01/19	Document Created, Agenda added
LC	21/01/19	Meeting Held and minutes taken
Sam Merryweather (SM)	21/01/19	Grammatical corrections
SM	24/01/19	Minor changes to role titles
SM	16/05/19	Document Formatting to meet company standard

Document Approval Name: <i>Meeting 3 - Minutes</i> Document Serial Code: <i>003</i>		
Reviewer(s)	Signature	Date
Louis Cowell <i>Project Manager</i>	LOUIS COWELL	21/01/19
Sam Merryweather <i>Quality Assurance Manager</i>	SAM MERRYWEATHER	21/01/19

Meeting 3

Created by: Louis Cowell

Serial Code: 003

Date Created: 15/11/18

Date Last Modified: 28/01/19

Modified By: Louis Cowell

Agenda:

Project roles - make final decisions on roles:

- Haruna happy to do Finance, Marketing and XML & Server? Or drop one of these?
- Ed to be GUI Manager? + some other software role.
- Sam to take testing as software role?

Project ideas - make final decisions on ideas:

1. Interactive book (possibly educational)
2. Sign language teaching/translation app
3. Interactive TV & streaming guide / personalised TV calendar

Decide on weekly meeting times (possibly also working times?)

Start thinking about QA Manual

Everyone on Slack! (& GitHub)

Project:

Decided on sign language app - translator for first release, educational/accounts aspect for second

Begin with gifs/videos for each letter of alphabet, numbers and common phrases

As for accounts - store preferences including various ways to view each letter and/or gesture (gif, picture etc.)

Two different accounts - beginner, intermediate etc.

Duolingo functionally similar app - look into space repetition algorithm

Content not a problem - ASL is a bigger market. Future works may include BSL and other dialects. Can include placeholders to demonstrate functionality in a proof-of-concept sense.

Can film/photograph our own - when library is extended, hire ASL speakers/actors to produce full library. Investigate how many words are actually in ASL.

Funding model - market research to justify how app is funded:

- Free with adverts
- Adverts with premium to get rid of adverts
- Adverts with premium to get rid of adverts with extra functionality
- No adverts and premium with extra functionality

Provisionally say adverts with premium to get rid of adverts with extra functionality - market research needs to justify this.

Educational licenses to schools - many examples of this inc. MATLAB, Max/MSP etc.

Desktop app at first. Design GUI with touch interface in mind for future works.

Research Tony Ward's deaf visitors to York project !!!

Roles:

Haruna: Finance Manager & XML/Server Development

George: Marketing & Brand Manager

Ed: GUI Manager & Marketing Assistant

Louis: Project Manager & Communications Director

Sam: QA Manager & Test Developer

Iyra: Software Manager & Source Controller

Cameron: Lead Developer & Integration Manager

Meetings:

Monday 10am-12pm to meet

Thursday 1pm-3pm to get stuff done

Actions:

Actions from previous meeting completed?

Sam to start looking at QA Manual

Louis to collect further examples of QA Manuals and research what is needed

Each member to write one side of A4 for each of their two roles deadline **28th Jan**

Louis to collect everyone's role descriptions and make them consistent - then pass to Sam