



22<sup>nd</sup> October 2015

Dear Organisation,

**Event Confirmation**

Monday 26<sup>th</sup> October 2015, 17:30 – 19:30

GS217, Level 2 George Swinburne Building

Thank you for agreeing to attend our event on Monday 26<sup>th</sup> October. Currently we expect 60 students to attend the event. Consequently, this event has moved to a larger venue. The information below intends to prepare you for the event. Please contact us with any questions.

**Intention of this event**

This event 'Looking for IT Jobs this summer' is about connecting students with employers. For our student members this is an opportunity for them to develop their networking skills, to learn about employment opportunities, and impress you. For you this is an opportunity to interact with students and promote your organisations brand, and to connect with a specific student group to find talent and add value to your organisation.

**Start and finish**

The event commences at 17:30, with the first pitch commencing at 17:45. We will be available in from 17:00 at the venue. We expect all initial pitches to complete shortly after 18:45. You are welcome to stay after the event finishes at 19:30.

**Location of event**

We have reserved Level 2 of the George Swinburne Building (Room GS217). Please see page 3 for a detailed map. Level 2 is accessible from inside the building by lift, or by using the external stairs (via Wakefield St). The venue is spacious and allows a safe space to connect with our students members.

**What to expect**

You will be welcomed and connected with an SISG member as an additional contact point throughout this event. Our member volunteers will show you the venue and go through what happens after initial pitches finish. Feel free to practice your pitch with this member, and ask any other questions you may have about this event or our student club. Further, these volunteer members may have the skills and behaviours you seek for your opportunity. We are here to connect you with our members, and provide a safe environment to do so.

Each organisation pitch will be approximately five (5) minutes, and will broad range of opportunities from start-ups and small projects to graduate programs to research. Given the varied nature of these opportunities, it may be possible for exceptional members to undertake more than one opportunity. For example, a small project in December followed by a graduate program or project commencing in February.

Following initial pitches, you will have a dedicated space for students to approach you. It is your choice either to stay at this space or to mingle with any member who catches your attention. This is

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your chance to connect with members, describe your opportunities in more detail, and exchange contact information or extend an invitation to apply for your opportunity.

### Your pitch

We appreciate you pitching to our members about your opportunities. Whilst welcome to pitch without any supporting presentations, where you have prepared a presentation please supply Monday 4:00pm (originally noon). This is to minimise time spent loading presentations between pitches.

### Our members

Our members are a mix of vocational and higher education students with an interest in ICT. Currently, many of our members are in their final or penultimate semester of master studies. Another major member group is international students seeking real Australian workplace experiences. Therefore, students will likely ask about:

- Mandatory and desirable skills (technical and soft skills),
- Expected start dates and duration of this opportunity,
- Eligibility for international student applications,
- Location and benefits of your opportunity.

### Further opportunities to connect

Further networking opportunities are available for organisations who would like to connect with our members. Even if not pitching, you are most welcome to contact us to discuss further.

#### Connect with Centre for Career Development

The Centre for Career Development has a variety of ways collaborate with employers to assist them to promote their industry and employment opportunities to Swinburne students and Alumni. They would welcome the opportunity to discuss possible opportunities for collaboration. For further information, please contact Gillian Skwarek ([gskwarek@swin.edu.au](mailto:gskwarek@swin.edu.au)).

#### Connect with Academic Staff for student placements and projects

Swinburne offers various forms of industry engagement, such as students' placements for academic credit, capstone projects and research collaboration. This provides an opportunity to tap emerging talents with inspiring ideas. For further information, please contact us and we will connect you with relevant academic staff.

For current event information, check out our Facebook page ([www.facebook.com/swin.sisg](https://www.facebook.com/swin.sisg)). We look forward to meeting with you. Make the most of every opportunity.

Ken, Erik and Dylan  
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