Acme HealthTech – Password Policy

# 1. Purpose

The purpose of this policy is to establish a standard for the creation, protection, and management of passwords to ensure the security of systems and data.

# 2. Scope

This policy applies to all employees, contractors, and third parties who access Acme HealthTech’s information systems.

# 3. Policy

- Passwords must be at least 12 characters long.

- Passwords must include a mix of uppercase, lowercase, numbers, and special characters.

- Passwords must not contain easily guessable info (e.g., name, birthday).

- Passwords must be changed every 90 days.

- Multi-factor authentication (MFA) is required for remote access.

- Passwords must not be reused for at least 5 previous versions.

- Passwords must not be shared under any circumstances.

# 4. Enforcement

Violations may result in disciplinary action, including possible termination or legal action.

# 5. Review

This policy must be reviewed annually or when significant IT changes occur.