

From,
Dhruba D,
1SI23CI013,
5th Sem CSE(AIML),
Siddaganga Institute of Technology.

To,
The Head of Department,
Dept. of Computer Science & Engineering,
Siddaganga Institute of Technology.

Respected Madam,

Subject: Request for reimbursement of Hackathon expenses.

I hope this message finds you well. I am writing on behalf of our four-member team to formally request reimbursement for the expenses we incurred during our participation in the **Hack Fusion 1.0 2025** event held recently. As a team, we actively contributed to the hackathon and are proud to share that we won the **2nd Prize in the Hackathon**, bringing recognition and pride to our institution.

Below is a summary of the expenses incurred by our team members. We kindly request you to review and process the reimbursement at your earliest convenience.

Hackathon	Expenses	Amount(INR)
Hack Fusion 1.0 2025	Bus (Tumkur to Mysore & return)	$188 \times 2 = 376$
27th–28th Sept Maharaja Institute of Technology Mysore	Bus and Auto (Mysore BusStand to MIT & return)	$65 \times 2 = 130$
	Registration Fee 250 per person	250
	Food 2 Days	$80 \times 2 = 160$
	Members in Team: 4	$916 \times 4 = 3664$
		Total = 3664

Bank Account Details:

Account Holder Name: DHRUVA D

Account Number: 35115556210

Bank Name: STATE BANK OF INDIA

Branch: SIT EXTENSION SIT MAIN ROAD

IFSC Code: SBIN0007969

PAN Number: IXHPD3423A

Mobile Number: 6364768472

Thanking You,
Yours Sincerely,

Dhruba D
1SI23CI013