



## Assistant Vice President, RPA Lead

MUFG Bank, Ltd

Posted 22 hours ago

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### Job Description

#### **Job Responsibilities:**

We are seeking a highly motivated candidate for the position of RPA Lead with proven knowledge and implementation experience in Robotics Process Automation (RPA) technologies and RPA/systems management procedures within Information Technology Department under Systems Office for Asia.

The successful candidate joins a growing dynamic regional team providing business solutions for digital transformation projects. You will be playing an increasing key role in supporting the Bank's initiatives in RPA and other process automation to enhance business operations efficiency and as a form of smart work design in the new norm. You work with project governance and delivery Teams to refine IT project practices, adhere to Systems Management Procedures, monitor systems performance framework, enhance software development and IT operations in partnership with stakeholders from IT and Business functions.

As an integral key member, you will also support other functions across strategy, process design, infrastructure & enterprise architecture, IT security and risk governance.

- Be the main go-to person for Business Engagement (Main), managing RPA related initiatives; opportunity & pipeline; process & enhancement backlog; project budgeting & initiation; RPA Management Procedure; Audit & Security Review

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- Lead project implementation in accordance with MUFG's Regional Project Lifecycle Management framework; develop project plan including detailed activities, resource planning, cost estimation; drive project to meet schedules, budget, manpower and technical quality targets; oversee project team management including budgeting, forecasting, work allocations and staffing
- Extend necessary support and assistance in Business-As-Usual activities and follow-up actions including production incident handling, problem/request ticketing closure, systems/server vulnerabilities & patches, information systems standard & procedures compliance, systems risk monitoring & mitigation/countermeasure/exception handling), advisory support to regional offices, others, Regional Support (Q&A)
- Take charge of communications and make presentations to stakeholders or management on opportunities, constraints of processes and systems, as well as project progress status

### Job Requirements:

- Passionate about Technology, Banking, Fintech and disruptive model
- More than 7 years of collective experience in business/systems analysis, software development, application implementation and support
- Possess Lead experience and act as a Subject Matter Expert with good knowledge in the following:
  - Experience in enterprise application development and support, such as in solutions related to RPA and process automation solutions (e.g. Kofax, PEGA, K2)
  - Proficiency and proven development experience in .NET, C#, C++, Java, JavaScript, JQuery, scripting (Perl, Python, Unix Shell Script) or other programming languages and paradigms
  - Good knowledge of SQL, PL/SQL and familiarity of SDLC/PLC methodologies
- Be analytical and apply critical thinking toward requirement analysis, examining systems and design requirements, open-minded and innovative in exploring new and alternative solutions to optimize systems, arriving at sound decisions and solutions.
- Proven experience in deep dive, problem solving, RCA and systemic thinking to reach to the cause of issues
- A strong leader who is able to communicate his/her ideas persuasively and sustain positive relationships with team members and other stakeholders.

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*We regret to inform that only shortlisted applicants will be notified.*

*Requisition: 1188420*

Must haves:

- SME in RPA products, tools and methodologies
- Experience in system analysis; software development and implementation

## Additional Information

### Career Level

Junior Executive

### Qualification

Bachelor's Degree, Post Graduate Diploma, Professional Degree

### Job Type

Full-Time

### Job Specializations

[Computer/Information Technology, IT-Software](#)

## Company Overview

### About MUFG Bank, Ltd

Mitsubishi UFJ Financial Group, Inc. (MUFG) is one of the world's leading financial groups. Headquartered in Tokyo and with over 360 years of history, MUFG has a global network with around 3,000 locations in more than 50 markets. The Group has over 180,000 employees and offers services including commercial banking, trust banking, securities, credit cards, consumer finance, asset management, and leasing.

The Group aims to "be the world's most trusted financial group" through close collaboration among our operating companies and flexibly respond to all of the financial needs of our customers, serving society, and fostering shared and sustainable growth for a better world. MUFG's shares trade on the Tokyo, Nagoya, and New York stock exchanges.

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For more information, visit <https://www.mufg.jp/english>.

## Additional Company Information

### Registration No.

S73FC2287H

### Company Size

1001 - 2000 Employees

### Average Processing Time

14 days

### Industry

Banking / Financial Services

### Benefits & Others

Medical, Regular hours, Mondays - Fridays, Business (e.g. Shirts)

### Specific Location

Singapore

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