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RPA Systems Analyst / RPA Developer (experience with Kofax)

Softenger (Singapore) Pte Ltd

Central

SGD 4,500 - SGD 5,000

Posted on 18-May-21

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Job Description

Job Scope / Description

We are seeking a highly motivated candidate for the position of RPA Systems Analyst with proven knowledge and experience in Robotics Process Automation (RPA) within Information Technology Department under Systems Office for Asia.

The successful candidate will be part of a growing dynamic regional team providing business solutions for automation projects. You will be supporting the Bank's RPA initiatives, working with Team in project implementation and coding standard, adhere to RPA Management Procedures, monitor performance framework, contribute to best practices in partnership with stakeholders from IT and Business functions. As a key member of the team, he/she will also support other functions across strategy, process design, infrastructure and governance.

- Gather and analyse business processes and operational requirements; create documents to verify AS-IS processes, including functional and non- functional requirements.
- Review AS-IS processes to identify RPA opportunities, validate TO-BE outcome for streamlining business processes.
- Translate business requirements into technical specifications. Design, develop, conduct testing & training, and deploy RPA solutions.

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- Review and ensure RPA Management Procedures are adhered to, follow up with respective parties to ensure compliance and governance.
- Support project implementation stages and incident investigation (root cause analysis, temporary workaround, and permanent fix), resolve issues in a timely and efficient manner.
- Work with teams to review existing RPA platform, business & operation processes that have been enabled and system performance monitoring
- Identify systemic deficiencies and potential bottlenecks, and execute improvement actions. Work with relevant parties for technology improvement, evaluation of new methods or RPA enabler technologies/platforms.
- Maintain communication with stakeholders to update on changes and ensure alignment & buy-in.

Job Requirement

- Possesses proven system development experience and acts as a Subject Matter Expert with good knowledge in the following
  - 3 - 4 years working experience in RPA Development platforms (particularly Kofax) - KoFax Total Agility 7 (KTA) and Kofax Kapow 10.
  - Development and application support experience in VB .net, C# and C# integration with KTA designer, Java, JavaScript, JQuery, shell scripting or other programming languages and paradigms
  - Experience in system design, development and implementation using desktop automation in virtual desktop environment
  - Strong knowledge of SQL, and familiarity of SDLC methodologies
  - Proven analytical and problem solving skills

- Good system or business analysis experience, inter-personnel and communication skills to engage stakeholders of different functions
- Self-motivated and passionate, and able to work independently while being a good team player
- Experienced in working with different teams across dispersed locations will be an advantage
- B.S. in Computer Science, Finance, Business, MIS or related degree and a minimum of five (5) years of relevant development experience or combination of education, training and experience

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Junior Executive

Qualification

Diploma, Advanced/Higher/Graduate Diploma, Bachelor's Degree, Post Graduate Diploma, Professional Degree, Master's Degree

Years of Experience

3 years

Job Type

Contract

Job Specializations

Computer/Information Technology, IT-Software

Company Overview

Softenger offers a variety of managed services in the field of Information Technology. We are committed to provide the right services to maintain and enhance your IT infrastructure, so that you can focus on achieving your business vision. Ideas are the foundation of evolution. There must be a drive to act on those ideas. Our services start with precision thinking, followed by focused approach and proficient execution. Softenger provides your business with a broad array of Enterprise system management services based on Industry-standard methodologies and practices. From system, database administration to Security Solutions and continuity of business, we deliver services that will meet your business strategies and goals.

Additional Company Information

Registration No.

200305988K

EA No.

13C6584

Company Size

1001 - 2000 Employees

Average Processing Time

29 days

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