



## Business Automation Lead

JOBALLY PTE. LTD.

Central

SGD 7,000 - SGD 10,500

Posted on 27-May-21

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### Job Description

#### Business Automation Lead

The role of Business Automation Lead is created to assist the company to ramp up the development and maintenance of RPA automation and to help establish workflow automation in the Organization. This role will also work with various function leaders to identify opportunities for business automation.

#### Responsibilities

- Establish the business automation service to the organization
- Work with all functions across the organization to identify new opportunities for business automation
- Simplify processes and highlight process variations for streamlining
- Review & document existing processes and define to be automated processes
- Develop new and maintain existing UIPath RPA automations
- Develop new and maintain existing decision.com workflow automations
- Monitor execution and downtime of scheduled automation, and initiate requirement remedial actions
- Work with outsource partners to augment internal capabilities to deliver new automations

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## Requirements

- A recognized Degree in Computer Science, Business Technology or equivalent. An MBA will be advantageous
- Lean Six Sigma trained preferred
- Min 5 years working experience in consulting roles
- Solid experience in UIPath, Decisions.com or any leading RPA and workflow platforms
- Solid experience in designing cross function processes
- Project experience across all business functions – Sales, Logistics & Finance
- Preferred experience in Logistics and assets management industry
- Strong communication and interpersonal skills to liaise with a wide cross-function of the global team and external parties
- Good business acumen with experience working with cross functional stakeholders
- Not shy to challenge working peers and stakeholders
- Experience in Data Analytics and Web Content Management systems will be advantageous
- Independent Self Starter, passion to achieve targeted outcomes
- Willing to travel globally.

Please send your updated resume in word doc format to [ivytan@jobally.com.sg](mailto:ivytan@jobally.com.sg)

We regret to inform that only shortlisted candidate will be notified.

EA Licence No 18C9228 RCB No. 201814235W Registration No. R1108261 (Tan Li Tze)

## Additional Information

### Career Level

Manager

### Qualification

Bachelor's Degree, Post Graduate Diploma, Professional Degree

### Years of Experience

5 years

### Job Type

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## Company Overview

JobAlly is a specialist recruitment firm that specialises in permanent placement, HR consultancy and payroll processing services. Our team of professional search consultants pride ourselves on our customised and consultative approach to deliver the best talent you need across various practice areas such as Accounting & Finance, Engineering, Human Resources, Information Technology, Legal, Sales & Marketing and Procurement & Supply Chain.

We believe in building strong lasting relationships with our clients and candidates by offering professional guidance with a personal touch.

## Additional Company Information

**Registration No.**

201814235W

**EA No.**

18C9228

**EA Registration No.**

R1108261

**Company Size**

1 - 50 Employees


**Average Processing Time**

29 days

**Industry**

Human Resources Management / Consulting

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