SICHUN XU

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EDUCATION

Syracuse University, School of Information Studies. (Syracuse, New York).   September 2021

B.S. Information Management & Technology

Cumulative GPA 3.68, Dean's List

Relevant Coursework: Intro to Applied Data Science, Information Technologies, Apply Program for Information System, Advanced Front-End Web Design, Intro to Data Base Mgmt Systs.

WORK EXPERIENCE

Program Manager Assistant (Hangzhou, China)   May 2019 – August 2019

Tuya Smart

- Collaborated with Program Manager and communicated with BA and developers with latest progress of products.
- Fixed tiny errors in displayed panels of customers' application and translated Operation Guideline into English.
- Helping customers to launched and updated 4 applications on apple and google platform.
- Applied and deployed voice control function for 15 different applications and their products.

Food Server (Syracuse, New York).   January 2018 - May 2018

Ernie Davis Dining Center

- Collaborated with the supervisors and assistants with fluent English to maintain convenient dining environment.
- Bridged between customers and dining hall managers to fulfill customers' needs.
- Identified and resolved problems in a friendly and professional manner.

PROJECTS

Portfolio Website   December 2019

- Created a portfolio site that allows users to create, edit their own content in their portfolio page using react and node.js.
- Designed 3 different styles of webpage layouts including front page, content page and login page.
- Thoroughly checked and fixed errors in programs using inspection.

Food Recommendation Program   November 2018

- Built a program that can filter the food that is rich in specific nutrient and display as a form.
- Designed the poster that represents the function of the Food Recommendation Program.
- Thoroughly checked and fixed the errors in program.

LEADERSHIP

Secretary, Kendo Club, Syracuse University   September 2018-May 2019

- Managed club's Facebook account and updated trend of practices and competition.
- Collaborated with other club members to maintain convenient practice environment.

TECHNICAL SKILLS

- Programming Language: Python, R, SQL, HTML, CSS, Java Script.
- Application: Figma, Autodesk Maya.
- Linguistic: Chinese, English