

Technical Feasibility Assessment

| Deliverable | Description | Source Alignment |
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| Data Specification Document | A "Data Dictionary" defining exactly what columns and formats are required from Sales and Ops. | Fixes "Format Inconsistency". |
| Repository Setup Guide | A technical brief on the SharePoint/Drive structure, including who has "Upload" vs. "View Only" rights. | Fixes "Poor Visibility/Access". |
| The "Locked" Template | A prototype Excel/Google Sheets file with restricted cells to prevent manual errors. | Eliminates "Copy/Paste" and "Cleanup". |
| Automated Validation Script | (Optional) A simple Power Query or script that Finance can run to instantly "Validate" data upon upload. | Replaces "Manual Normalization". |
| Feasibility Sign-off | A short memo from IT confirming the Sales report can be scheduled and the legacy systems can export the required data. | Validates "Action Plan" feasibility. |