

BAHAGIAN REGULATORI FARMASI NEGARA (NPRA)

PROGRAM PERKHIDMATAN FARMASI
KEMENTERIAN KESIHATAN MALAYSIA

LOT 36

JALAN PROFESOR DIRAJA UNGKU AZIZ

Daily Time Record - Detailed for the Period of 2023-02-01 to 2023-02-28

Staff No: 880101235270 Name : NORDIYANA, SAMSUDIN

Department : PKKK

Legend:

LOW - Length Of Work
UT - Under Time
LT - Lates
OT - Overtime
ND - Night Differential

LHP - Legal Holiday Pay
SHP - Special Holiday

Note:
*** All the computations below are in
(Hours Minute) format.***

| Date | Day | Check | | Long Break | | Check | | OT | OT | LOW | UT | LT | OT 1.5 | OT 2.0 | OT 3.0 | ND | Status | Holiday | Remarks |
|------|-----|-----------|-----|------------|-----------|-------|-----|----|----|------|----|----|--------|--------|--------|----|----------|---------|---|
| | | In | Out | In | Out | In | Out | | | | | | | | | | | | |
| 1 | Wed | 7 8:21 am | | | 7 5:55 pm | | | | | 8.00 | | | | | | | | | |
| 2 | Thu | 7 8:34 am | | | 7 6:01 pm | | | | | 8.00 | | | | | | | | | |
| 3 | Fri | 7 8:28 am | | | 7 5:59 pm | | | | | 8.00 | | | | | | | | | |
| 4 | Sat | | | | | | | | | | | | | | | | Rest day | | |
| 5 | Sun | | | | | | | | | | | | | | | | Rest day | | |
| 6 | Mon | | | | | | | | | | | | | | | | | LHP | |
| 7 | Tue | 7 8:31 am | | | 7 5:56 pm | | | | | 8.00 | | | | | | | | | |
| 8 | Wed | 7 8:36 am | | | 7 5:52 pm | | | | | 8.00 | | | | | | | | | |
| 9 | Thu | 7 8:40 am | | | 7 5:50 pm | | | | | 8.00 | | | | | | | | | |
| 10 | Fri | 7 8:25 am | | | 7 5:49 pm | | | | | 8.00 | | | | | | | | | |
| 11 | Sat | | | | | | | | | | | | | | | | Rest day | | |
| 12 | Sun | | | | | | | | | | | | | | | | Rest day | | |
| 13 | Mon | 7 8:28 am | | | 7 5:55 pm | | | | | 8.00 | | | | | | | | | |
| 14 | Tue | 7 8:26 am | | | 7 5:49 pm | | | | | 8.00 | | | | | | | | | |
| 15 | Wed | 7 8:32 am | | | 7 5:53 pm | | | | | 8.00 | | | | | | | | | |
| 16 | Thu | 7 8:21 am | | | 7 5:51 pm | | | | | 8.00 | | | | | | | | | |
| 17 | Fri | 7 8:22 am | | | 7 6:12 pm | | | | | 8.00 | | | | | | | | | |
| 18 | Sat | | | | | | | | | | | | | | | | Rest day | | |
| 19 | Sun | | | | | | | | | | | | | | | | Rest day | | |
| 20 | Mon | 7 8:28 am | | | 7 6:16 pm | | | | | 8.00 | | | | | | | | | |
| 21 | Tue | 7 7:56 am | | | 7 5:57 pm | | | | | 8.00 | | | | | | | | | |
| 22 | Wed | 7 8:02 am | | | 7 5:51 pm | | | | | 8.00 | | | | | | | | | |
| 23 | Thu | 7 8:01 am | | | 7 5:49 pm | | | | | 8.00 | | | | | | | | | |
| 24 | Fri | | | | | | | | | | | | | | | | On Leave | | LV-CUTI REHAT.TARIKH CUTI DILULUSKAN:20/02/2023 |
| 25 | Sat | | | | | | | | | | | | | | | | Rest day | | |
| 26 | Sun | | | | | | | | | | | | | | | | Rest day | | |
| 27 | Mon | | | | | | | | | | | | | | | | On Leave | | LV-CUTI REHAT.TARIKH CUTI DILULUSKAN:20/02/2023 |
| 28 | Tue | 7 8:13 am | | | 7 5:48 pm | | | | | 8.00 | | | | | | | | | |
| 1 | Wed | | | | | | | | | | | | | | | | | | |
| 2 | Thu | | | | | | | | | | | | | | | | | | |
| 3 | Fri | | | | | | | | | | | | | | | | | | |

TOTAL

| | | | |
|-------------------------|----------------------|----------------------|---------------------|
| Length Of Work : 136.00 | Overtime 1.5 : | Rest day : 8.00 | Day of Work : 17.00 |
| Under Time : | Overtime 2.0 : | Legal Holiday : 1.00 | Absent : 0.00 |
| Lates : | Overtime 3.0 : | Special Holiday : | Leave : 2.00 |
| | Night Differential : | | |

Employee's Signature

Authorized Official Signature