## **BAHAGIAN REGULATORI FARMASI NEGARA (NPRA)**

PROGRAM PERKHIDMATAN FARMASI KEMENTERIAN KESIHATAN MALAYSIA

LOT 36

JALAN PROFESOR DIRAJA UNGKU AZIZ

Daily Time Record - Detailed for the Period of 2024-04-01 to 2024-04-30

Legend:

LOW - Length Of Work UT - Under Time

ND - Night Differential

LHP - Legal Holiday Pay SHP - Special Holiday

LT - Lates

Note:

OT - Overtime

\*\*\* All the computations below are in

(Hours Minute) format.\*\*\*

Date	Day	Check	Long Break		Check	ОТ	ОТ				ОТ	ОТ	ОТ				
	,	In	Out	In	Out	In	Out	LOW	UT	LT	1.5	2.0	3.0	ND	Status	Holiday	Remarks
1	Mon <sup>7</sup>	7:22 am			<sup>7</sup> 4:55 pm			8.00									
2	Tue 8	7:43 am			<sup>7</sup> 4:40 pm			7.57	0.03								
3	Wed <sup>8</sup>	8:23 am			<sup>7</sup> 4:57 pm			7.34	0.26								
4	Thu <sup>8</sup>	8:43 am			<sup>7</sup> 5:16 pm			7.33	0.27								
5	Fri <sup>7</sup>	6:48 am			<sup>7</sup> 4:43 pm			8.00									
6	Sat			İ											Rest day		
7	Sun														Rest day		
8	Mon														On Leave		LV-Cuti Rehat (tarikh diluluskan - 2/4/2024)
9	Tue														On Leave		LV-Cuti Rehat (tarikh diluluskan - 2/4/2024)
10	Wed														ĺ	LHP	
11	Thu														ĺ	LHP	
12	Fri														On Leave		LV-Cuti Rehat (tarikh diluluskan - 2/4/2024)
13	Sat														Rest day		
14	Sun														Rest day		
15	Mon <sup>8</sup>	8:35 am			<sup>7</sup> 5:44 pm			8.00									
16	Tue 8	8:16 am			<sup>7</sup> 5:22 pm			8.00								İ	
17	Wed							ĺ							On Leave	İ	LV-Cuti Rehat (tarikh diluluskan - 16/4/2024)
18	Thu <sup>8</sup>	8:02 am			<sup>7</sup> 5:41 pm			8.00								İ	
19	Fri														On Leave		LV-Cuti Rehat (tarikh diluluskan - 16/4/2024)
20	Sat														Rest day		
21	Sun														Rest day		
22	Mon <sup>8</sup>	7:42 am			<sup>7</sup> 5:41 pm			8.00									
23	Tue <sup>8</sup>	8:07 am			<sup>7</sup> 5:48 pm			8.00									
24	Wed <sup>8</sup>	8:19 am			<sup>7</sup> 5:27 pm			8.00									
25	Thu <sup>8</sup>	7:16 am			<sup>7</sup> 5:05 pm			8.00									
26	Fri <sup>8</sup>	8:26 am			<sup>7</sup> 5:50 pm			8.00									
27	Sat														Rest day		
28	Sun														Rest day		
29	Mon <sup>8</sup>	8:00 am		İ	<sup>7</sup> 5:53 pm			8.00					İ				
30	Tue <sup>7</sup>	7:54 am			8 5:04 pm			8.00									

TOTAL

Length Of Work: 119.04

Lates:

Overtime 1.5:

Rest day: 8.00

Day of Work: 15.00

Absent: 0.00

Authorized Official Signature

Employee's Signature

Under Time: 0.56

Overtime 2.0:

Overtime 3.0:

Night Differential:

Legal Holiday: 2.00 Special Holiday:

**Leave**: 5.00