1:40:43PM

## BAHAGIAN REGULATORI FARMASI NEGARA (NPRA)

PROGRAM PERKHIDMATAN FARMASI KEMENTERIAN KESIHATAN MALAYSIA

LOT 36

JALAN PROFESOR DIRAJA UNGKU AZIZ

Daily Time Record - Detailed for the Period of 2023-10-01 to 2023-10-31

Legend:

LOW - Length Of Work UT - Under Time

ND - Night Differential

LHP - Legal Holiday Pay SHP - Special Holiday

LT - Lates

Note:

OT - Overtime

\*\*\* All the computations below are in

(Hours Minute) format.\*\*\*

| Staff No: 880101235270 Name: NORDIYANA, SAMSUDIN |     |                      |            |    |                      |              |     |      |    |    |     | Department : <b>PKKK</b> |     |    |          |         |   |
|--|-----|----------------------|------------|----|----------------------|--------------|-----|------|----|----|-----|--------------------------|-----|----|----------|---------|---|
| Date [   | Day | Check<br>In          | Long Break |    | Check                | ОТ           | ОТ  |      |    |    | ОТ  | ОТ                       | ОТ  |    |          |         |   |
|  |     |                      | Out        | In | Out                  | In           | Out | LOW  | UT | LT | 1.5 | 2.0                      | 3.0 | ND | Status   | Holiday | Remarks   |
| 1  | Sun |                      |            |    |                      |              |     |      |    |    |     |                          |     |    | Rest day |         |   |
| 2  | Mon | <sup>7</sup> 8:25 am |            |    | <sup>7</sup> 5:41 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 3  | Tue | <sup>7</sup> 8:25 am |            |    | <sup>7</sup> 5:51 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 4  | Wed | <sup>7</sup> 8:22 am |            |    | <sup>7</sup> 5:52 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 5  | Thu | <sup>7</sup> 8:35 am | 1:54 pm    |    |                      |              |     | 5.19 |    |    |     |                          |     |    | On Leave |         | LV-CUTI SAKIT SWASTA; 2023651628                |
| 6  | Fri | <sup>7</sup> 8:24 am |            |    | <sup>7</sup> 5:59 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 7  | Sat |                      |            |    |                      |              |     |      |    |    |     |                          |     |    | Rest day |         |   |
| 8  | Sun |                      |            |    |                      |              |     |      |    |    |     |                          |     |    | Rest day |         |   |
| 9  | Mon | <sup>7</sup> 8:22 am |            |    | <sup>7</sup> 5:47 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 10   | Tue | <sup>7</sup> 8:18 am |            |    | <sup>7</sup> 5:56 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 11   | Wed | <sup>7</sup> 8:22 am |            |    | <sup>7</sup> 5:46 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 12   | Thu | <sup>7</sup> 8:34 am |            |    | <sup>7</sup> 5:54 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 13   | Fri | <sup>7</sup> 8:18 am |            |    | <sup>7</sup> 5:52 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 14   | Sat |                      |            |    |                      |              |     |      |    |    |     |                          |     |    | Rest day |         |   |
| 15   | Sun |                      |            |    |                      |              |     |      |    |    |     |                          |     |    | Rest day |         |   |
| 16   | Mon |                      |            |    |                      |              |     |      |    |    |     |                          |     |    | On Leave |         | LV-CUTI REHAT.TARIKH CUTI DILULUSKAN:09/10/2023 |
| 17   | Tue | <sup>7</sup> 8:32 am |            |    | <sup>7</sup> 5:52 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 18   | Wed | <sup>7</sup> 8:24 am |            |    | <sup>7</sup> 5:53 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 19   | Thu | <sup>7</sup> 8:38 am |            |    | <sup>7</sup> 6:07 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 20   | Fri | <sup>7</sup> 8:24 am |            |    | <sup>7</sup> 5:40 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 21   | Sat |                      |            |    |                      |              |     |      |    |    |     |                          |     |    | Rest day |         |   |
| 22   | Sun |                      |            |    |                      |              |     |      |    |    |     |                          |     |    | Rest day |         |   |
| 23   | Mon | <sup>7</sup> 8:21 am |            |    | <sup>7</sup> 5:50 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 24   | Tue | <sup>7</sup> 8:23 am |            |    | <sup>7</sup> 5:47 pm | <del>-</del> |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 25   | Wed | <sup>7</sup> 8:11 am |            |    | <sup>7</sup> 5:48 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 26   | Thu | <sup>7</sup> 8:45 am |            |    | <sup>7</sup> 5:47 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 27   | Fri | <sup>7</sup> 8:26 am |            |    | <sup>7</sup> 5:38 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 28   | Sat |                      |            |    |                      |              |     |      |    |    |     |                          | İ   |    | Rest day |         |   |
| 29   | Sun |                      |            |    |                      |              |     |      |    |    |     |                          |     |    | Rest day |         |   |
| 30   | Mon | <sup>7</sup> 8:25 am |            |    | <sup>7</sup> 5:51 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |
| 31   | Tue | <sup>7</sup> 7:52 am |            |    | <sup>7</sup> 5:26 pm |              |     | 8.00 |    |    |     |                          |     |    |          |         |   |

Length Of Work: 165.19 **Under Time:** 

Overtime 1.5: Overtime 2.0:

Rest day: 9.00

Day of Work: 20.50

Absent: 0.00

**Leave**: 2.00

Employee's Signature

Overtime 3.0: Lates: Night Differential:

Legal Holiday: Special Holiday:

Authorized Official Signature