

BAHAGIAN REGULATORI FARMASI NEGARA (NPRA)

PROGRAM PERKHIDMATAN FARMASI
KEMENTERIAN KESIHATAN MALAYSIA

LOT 36
JALAN PROFESOR DIRAJA UNGKU AZIZ

Daily Time Record - Detailed for the Period of 2024-05-01 to 2024-05-31

Staff No: 880101235270 Name : NORDIYANA, SAMSUDIN

Department : P K K K

Legend:
LOW - Length Of Work
UT - Under Time
LT - Lates
OT - Overtime
ND - Night Differential

LHP - Legal Holiday Pay
SHP - Special Holiday
Note:
*** All the computations below are in
(Hours Minute) format.***

Date	Day	Check		Long Break		Check		OT	OT	LOW	UT	LT	OT 1.5	OT 2.0	OT 3.0	ND	Status	Holiday	Remarks
		In	Out	In	Out	In	Out												
1	Wed																	LHP	
2	Thu	⁷ 8:19 am			⁷ 6:15 pm					8.00									
3	Fri	⁷ 8:08 am			⁷ 5:54 pm					8.00									
4	Sat																Rest day		
5	Sun																Rest day		
6	Mon	⁷ 8:19 am			⁷ 5:52 pm					8.00									
7	Tue	⁷ 8:47 am			⁷ 6:00 pm					8.00									
8	Wed	⁷ 8:23 am			⁷ 6:03 pm					8.00									
9	Thu	⁷ 8:45 am			⁷ 5:59 pm					8.00									
10	Fri	⁷ 8:26 am			⁷ 5:58 pm					8.00									
11	Sat																Rest day		
12	Sun																Rest day		
13	Mon	⁷ 8:25 am			⁷ 6:00 pm					8.00									
14	Tue	⁷ 8:27 am			⁷ 6:02 pm					8.00									
15	Wed	⁷ 8:29 am			⁷ 5:58 pm					8.00									
16	Thu	⁷ 8:38 am			⁷ 6:04 pm					8.00									
17	Fri	⁷ 8:31 am			⁷ 6:03 pm					8.00									
18	Sat																Rest day		
19	Sun																Rest day		
20	Mon	⁷ 8:28 am			⁷ 6:08 pm					8.00									
21	Tue	⁷ 8:34 am			⁷ 6:11 pm					8.00									
22	Wed																LHP		
23	Thu	⁷ 8:39 am			⁷ 5:58 pm					8.00									
24	Fri	⁷ 8:26 am			⁷ 6:10 pm					8.00									
25	Sat																Rest day		
26	Sun																Rest day		
27	Mon	⁷ 8:24 am			⁷ 5:57 pm					8.00									
28	Tue	⁷ 8:27 am			⁷ 5:49 pm					8.00									
29	Wed	⁷ 8:26 am			⁷ 5:47 pm					8.00									
30	Thu	⁷ 8:19 am			⁷ 5:59 pm					8.00									
31	Fri	⁷ 8:28 am			⁷ 5:50 pm					8.00									

TOTAL

Length Of Work :	168.00	Overtime 1.5 :		Rest day :	8.00	Day of Work :	21.00
Under Time :		Overtime 2.0 :		Legal Holiday :	2.00	Absent :	0.00
Lates :		Overtime 3.0 :		Special Holiday :		Leave :	0.00
		Night Differential :					

Employee's Signature

Authorized Official Signature