

Please email for mailing address

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Experience

Veda Data Solutions Remote, New York, NY

System Engineer

September 2021 to Present

- o Designing, implementing, and supporting corporate systems and infrastructure
 - Including internal software, SaaS offerings, network, and client hardware
- o Integrating all systems into a central identity (Google) and other management platforms for ease of deployments, use, and
- o Cross department collaboration to procure and integrate new systems
- o Ensuring the security, availability, and performance of all corporate tools, keeping cost in mind
 - Hardware managment through JamfPro
 - SaaS managment through Zluri and proprietary tools
- Workflow automation
 - Building processes that streamline documentation
 - Lowering day to day processes from multi-step to single step processes
- Security and compliance
 - Evidence collection and documentation for HITRUST certification
 - Evaluating and building policy and procedure to remain HITRUST certified

Yext Remote, New York, NY September 2020 to September 2021

IT Engineer

Workflow integration

- Managing applications in a single sign-on application (OKTA)
- Allocating licenses and permissions company wide
- Implementing new automation in order to optimize account provisioning
- Hardware management (OSX and Windows)
 - OSX roll-out and maintenance through Jamf
 - Windows roll-out and maintenance through Microsoft Intune
- Security and compliance
 - Maintaining Data Custodians for high-risk applications
 - Ensuring our applications and data are compliant with SOC 2 standards
- o Account and hardware provisioning for new hires as well as de-provisioning departing employees in compliance with security standards (15+ per week)

Casper New York, NY

Systems Administrator (SaaS)

October 2017 to September 2020

- Head of operation and management for internal and customer facing systems
 - System configuration and optimization
 - Work-flow automation, documentation, and enhancement
 - New feature implementation, training, and documentation
 - Documenting and escalating widespread tech issues to minimize company impact
- Troubleshooting and Issue Investigation
 - First point of contact for systems issues and resolution
 - Planned escalation pathways for larger scale issues
- Account creation and software installation for new hires as well as account deactivation for departing employees

Education

New York University New York Bachelors of Music May 2017

Music Technology

Additional Attributes

- Experienced in command line tools such as Bash and GAM
- Strong remote worker with a dedicated work space
- Dual Citizen, holding passports from the United States and the United Kingdom