

CSC106

Group Norms and Team Contract

Group Member Names: Will Burbine and Sydney Phillips

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

Talk through whatever problems we have and both agree on a solution

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

Work outside of class/lab time notifying the other person when you are working on the project

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

Assignments can be created spontaneously once the project is decided on. Neither person would specifically have an assignment assigned to them.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

Communicate through text, ensure participation by communicating regularly to see that work is being done.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

Since the class is asynchronous there probably won't be any times where we have to meet in person but if we had to we would probably decide on the location through text.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

We will both take notes and share them through google drive.

Promptness (What do you expect and how will you handle lateness?)

Since the class is asynchronous and we can make our own times to meet up there probably won't be that much lateness.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

We could encourage these things by being respectful to each other.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

Give feedback through text, communicate with each other on any problems we have.

You may add additional norms here.