

DR B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY JALANDHAR

APPLICATION FOR REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE/ASSISTANCE

I hereby apply for the reimbursement of Children Education Allowances for my child and relevant particulars are furnished below:-

1. (a) Name of the Child (in Block letter)

.....

(b) Date of Birth:

2 (a) Name and address of the School in which studying:

.....

(b) Class in which studying:.....

3. Details of Children Education Allowances (CEA) claimed already in earlier quarters:

Quarter of Year

Academic Year :

Amount Claimed :

June to Aug :

Sep to Nov :

Dec to Feb :

March to May:.....

4. The quarter of year and academic year for which the Children Education Allowance is applied now:-

Quarter of the year:.....

Academic year :

5. (a) Whether the child for whom children Education Allowance applied is disabled child? Yes/No

(b) If yes, indicate the nature of disability:

(c) Indicate the percentage of disability:

(d) Date of disability certificate:

- 6 (a) Details of expense incurred towards school fee/for purchase of text books & note books, uniforms & sheets and for which reimbursement of Children Education Allowance now:

S.No.	Description of Fee Paid	Receipt No.	Amount
1	Tuition Fees		
2	Admission Fees		
3	Special fee charges for Agriculture, Electronics, Music or any other Subject		
4	Fee charges for practical work under the programme of work experience		
5	Fee paid for the use of any aid or Appliance by the Child		
6	Games / Sports Fee		
7	Laboratory Fee		
8	Library Fee		
9	Fee for extra curricular activities		
10	Expenses incurred for one set of text book and Note books		
11	Expenses incurred for two set of Uniform		
12	Expenses incurred for one set of School shoes		
	Total		

- (b) Total amount of Children Education Allowance Claimed: Details of Cash Receipt No / Counterfoil of Bank Chalan/ Credit Voucher No: 8. (i) Certified that the fee / amount indicated above had actually been paid by me. (ii) Certified that My wife / husband is / is not a Central Government Servant. (iii) Certified that my husband / wife Shri / Smt. Is presently working as in and that he / she will not applying has not applied for the Children Education Allowance for the child mentioned above.
9. Certified that I or my wife / husband has not claimed and will not claim the Hostel subsidy in respect of the child mentioned above.
10. Certified that my child in respect of whom reimbursement of children Education Allowance applied is studying in the school / junior college which is recognized and affiliated to Board of Education / University.
11. The particulars / information furnished above are complete and correct and I have not suppressed any relevant information. In the event of any change in the particulars given above which affect my eligibility for reimbursement of Children Education Allowance, I undertake to intimate the same promptly and also to refund excess payments, if any made. Further I am aware that if at any stage the information / documents furnished above is found to be false I am liable for disciplinary action.

Details of documents enclosed:

Signature of Employees:

Name :

Designation:

Office:

Date: