

Dr. B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY JALANDHAR

INSPECTION REPORT

The following committee has inspected the _____ equipment/ machinery/ furniture/ stationery/..... purchased
from M/s _____ against Supply Order No. _____ dated _____.

Sr. No.	Description/ detail of item/ equipment	Bill No., Date and Amount	Qty.	Remark	
				Physical Condition	Working performance/ Training of Equipment

Strike out whichever is not applicable

1. The material found as per our supply order specification, requirement and is working satisfactorily.
2. The material found below specifications therefore, it is recommended to;
 - i) be returned to the supplier _____
 - ii) Impose a penalty of _____ on account of poor quality.
3. The payment may be released to the supplier as per bill mentioned above and verified.

1. (Name & Sign)

2. (Name & Sign)

3. (Name & Sign)