

Communication Skills For Professionals

Lecture Series by Dr. Mahim Sharma

Lecture 1:
Communication-
Meaning and
Importance

What is Communication?

Sharing Ideas, Words, Emotions and Attitudes with someone



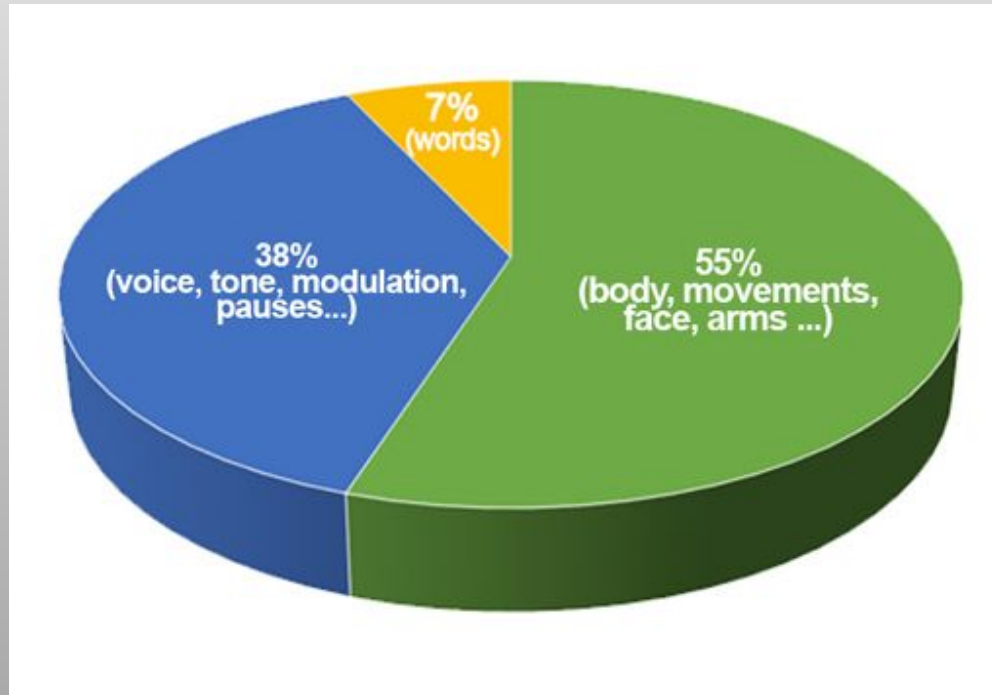
What is Communication?

Transfer of Information and Knowledge from one source to another



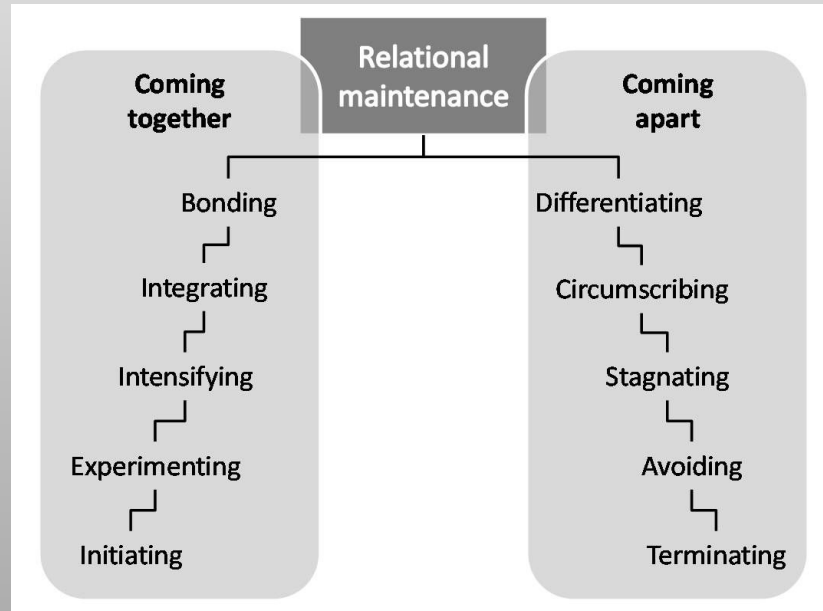
What is Communication?

A Dialogue expressed through signals that are Verbal, Vocal or Visual



What is Communication?

Enhances Productivity and Relational Dynamics with others



What is Communication?

It should be a Two-Way Process to be Effective and Impactful



What is Communication?

Helped Humans to Evolve and for Cultures to be formed



What is Communication?

Includes Body-Language, Skills of Speaking and Writing



What is Communication?

- Sharing Ideas, Words, Emotions and Attitudes with someone
- Transfer of Information and Knowledge from one source to another
- It is a dialogue through signals that may be visual or verbal
- Enhances productivity and relational dynamics with others
- It should be a Two-Way Process to be Effective and Impactful
- Something that has helped Humans to Evolve and for Cultures to be formed
- Includes Body-Language, Skills of Speaking and Writing

Quotes on Communication

Communication works for those who work at it

-- John Powell

*The Art of Communication is the Language of
Leadership*

-- James Humes

*Communication - the human connection - is the key to
Personal and Career Success*

-- Paul J. Meyer

*Although we live in an Information Age, We often
find ourselves in failure to Communicate*

-- Johnny Tan

Thank You