# Chapter 1

# Chapter 2

## Rich Picture As Is

Diagram, schematic

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Figure 1: Rich Picture AS IS

## Six Elements As Is

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Process** | **System Roles** | | | | | |
| **Human** | **Non-Computing**  **Hardware** | **Computing**  **Hardware** | **Software** | **Database** | **Communication**  **& Network** |
| **Data Entry** | **A. Weather stations** 1. Send data collected from sensors to ministry representative.  **B. Forest Ministry Representative**  1. Collect data from weather station.  2. Send data to forest ministry.  **C. Forest Ministry**  1. Send data to city corporation representative.  **D. City Corporation Representative**  1. Input data to the system.  **D. Internal IT Expert**  1. The IT experts make sure the data is protected in the system.  2. They must make sure the website is always running.  3. They keep a backup ready in case of power failures.  **E. External IT Expert**  1. The internet service providers provides internet connection to the representative to do entry data. | **A. Paper**  1. Data sheet is printed on paper and this is stored as backup.  **B. File Holder**  1. Data sheets are kept in organised file holders.  **C. Cabinets**  1. The files are kept in the cabinets.  **D. Telephone/Cell Phones**  1. If there is need for telecommunication, telephones will be needed. | **A. Sensors**  1. To collect the weather data, these devices are needed. Data is collected by weather stations only.  **B. PC/ Laptop/**  **Other**  **computing**  **device**  1. The data from the sensors are stored on storage devices of computers.  **C. Printers/Copiers**  1. Printers and copiers are used to print and make copies of the data sheet.  **D. Router/ Internet Cables by ISP Providers/ Switch**  1. From networking side, internet cables by the ISP providers or router or switch used by the users of system.  **E. Pen Drives**  1. This is used as another medium by the users of system to pass the data. | **A. Microsoft Excel / Google Sheets**  1. All data collected is stored on computers in .CSV files which can be accessed using Excel/Sheets  **B. Operating System**  1. To operate the computer where data is collected and stored, we need an operating system like Windows/ Linux  **C. Printing software**  1. Printing software needed if data sheet is wanted in physical form or copies are to be made.  **Servers**  1. Database servers used by system for storing data and data entry by city corporation n representative. | **A. Microsoft Excel / Google Sheets**  1. All data collected is stored on computers in .CSV files which can be accessed using Excel/Sheets.  **B. System database**  1. Representative can use the system database in order to input and update data.  **C. Data files/ Log files (physical copies)** 1. Paper copies of data is printed and stored in holders and cabinets. | **A. Telecommunication/phone calls**  1. Representative and ministry can communicate with each other by making phone calls.  **B. Internet**  1. Internet will be needed for representative to entry data into system.  **C. Emails**  1. Representative and ministry can communicate with each other by sending emails. |
| **Data Verification** | **A. City Corporation Representative**  1. After receiving data and before inputting data, representative verifies the data manually. | **A. Pen and Paper**  1. Verifies that data is alright and processed with stamps and signatures. **B. Data Sheet in**  **Printed Version**  1. Data sheet is collected in a printed form.  **C. File Holder**  1. Data sheets are kept in organised file holders  **D. Cabinets**  1. The files are kept in the cabinets  **E. Telephone/Cell Phones**  1. If there is need for telecommunication, telephones will be needed. | **A. Printers/Copiers**  1. Printers and copiers are used to make copies of the verified data sheet. | **A. Printing software**  1. Printing software needed if data is wanted in physical form or copies are to be made. | **A. Data files/ Log files (physical copies)** 1. Paper copies of data is printed and stored in holders and cabinets. | **A. Telecommunication/phone calls**  1. If necessary, representative can communicate with ministry and other stakeholders by making phone calls. |
| **Generate reports** | **A. Forest Ministry**  1. Downloads reports to analyse any changes are needed to the system.  **B. City Corporation**  1. Downloads reports for making decisions and announcing if people of the city should be wary about atmosphere.  **C. Weather stations**  1. Downloads reports as well for making important decisions.  **D. Users**  1. Users are able to generate weather reports and make relevant decisions.  **E. Internal IT Expert**  1. Creates the report template for to be downloaded.  2. Maintains the system so that if there is any problem they can fix that.  **F. External IT Expert**  1. The internet service providers provides internet connection to the representative to access system and download relevant reports. | **A. Paper**  1. Users and other stakeholders have the options to print physical copies of reports.  **B. Telephone/Cell Phones**  1. If there is need for telecommunication, telephones will be needed. | **A. PC/ Laptop/**  **Other**  **computing**  **device**  1. PC is used to access the system and view and print relevant reports.  **B. Printers/Copiers**  1. Printers and copiers are used to print and make copies of the reports.  **C. Router/ Internet Cables by ISP Providers/ Switch**  1. From networking side, internet cables by the ISP providers or router or switch used by the users of system. | **A. Operating System**  1. To operate the computer, we need an operating system like Windows/ Linux  **B. Printing software**  1. Printing software needed if report is wanted in physical form or copies are to be made. | **A. HDD**  1. Soft copies of reports are the data the users and stakeholders have access to at this stage.  **A. Reports (physical copies)** 1. Paper copies of reports are the data the users and stakeholders have access to at this stage. | **A. Internet**  1. Internet will be needed for stakeholders to access the system and the data.  **B. Telecommunication/phone calls**  1. Forest ministry, city corporations and representatives can communicate with each other by making phone calls.  **C. Emails**  1. Forest ministry, city corporations and representatives can communicate with each other through emails. |
| **Propose changes to system** | **A. Forest Ministry**  1. After analysing the report, propose changes to system and send it to city corporation representative.  **B. City Corporation Representative**  1. Receive proposed changes from ministry and passes it along to the city corporation.  **C. City Corporation**  1. Receive proposed changes from representative and implement it.  **D. Internal IT Expert**  1. Apply the proposed changes to the system.  **E. External IT Expert**  1. The internet service providers provides internet connection to the stakeholders’ emails and access to system. | **A. Paper**  1. Document of proposed changes is printed on paper and sent out.  2. A copy of this document is stored as backup.  **B. File Holder**  1. Documents are kept in organised file holders.  **D. Cabinets**  1. The holders are kept in the cabinets.  **D. Telephone/Cell Phones**  1. If there is need for telecommunication, telephones will be needed. | **A. PC/ Laptop/**  **Other**  **computing**  **device**  1. PC is used to access the system and view and print relevant reports.  **B. Printers/Copiers**  1. Printers and copiers are used to print and make copies of the reports.  **C. Router/ Internet Cables by ISP Providers/ Switch**  1. From networking side, internet cables by the ISP providers or router or switch used by the users of system. | **A. Operating System**  1. To operate the computer, we need an operating system like Windows/ Linux  **B. Printing software**  1. Printing software needed if report is wanted in physical form or copies are to be made.  **C. Microsoft Word**  1. The document is drafted on a text editing software and the most used software is Microsoft Word. | **A. Microsoft Word**  1. The document for changes is the only form of data and can be accessed using Word.  **B. Physical copies of document** 1. Paper copies of document is printed and stored in holders and cabinets. | **A. Internet**  1. Internet will be needed for stakeholders to access the system and the data.  **B. Telecommunication/phone calls**  1. If necessary, stakeholders can communicate with each other by making phone calls.  **C. Emails**  1. If necessary, stakeholders can communicate with each other emails. |

## Process Diagram As Is

Diagram

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Figure 2: Process Diagram AS IS

## Problem Analysis

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Process Name** | **Stakeholders** | **Concerns (Problems)** | **Analysis (Reason of the Problem)** | **Proposed Solution** |
| **Data Entry** | A. Weather station  B. Forest Ministry Representative  C. Forest Ministry  D. City Corporation Representative | 1. Time Consuming  2. Too many entities involved  3. No direct way to entry data. | 1. Data has to be collected and then sent from one source to another and then another source for verification before entry.  2. There is no process for data collectors to directly entry data into the system and to know whether their sensors are working perfectly. | 1. Make the process more streamlined, no need to involve so many entities.  2. Create a form through which data can be entered by data collectors directly. |
| **Data Verification** | A. City Corporation Representative | 1. Manual Checking  2. Lack of relevant communication. | 1. Data has to be collected and then sent from one source to another and then another source for verification before entry.  2. There is no process for data collectors to directly entry data into the system and to know whether their sensors are working perfectly. | 1. This verification can be done automatically by the system through checking software.  2. Any issues or changes in data or sensors can be caught and can be informed to the data collectors through reports. |
| **Generate reports** | A. Forest Ministry  B. City Corporation  C. Weather stations  D. Users | 1. No way to edit templates of reports.  2. Reports do not have information regarding data verification. | 1. There is no way to make changes or additions to the reports in case more information is asked to be represented on the report.  2. After data verification, if there is problem with sensors there is no way to inform data collectors. | 1. Allow option for city corporation to make changes to template of reports as required.  2. Include information about data verification and sensors to the reports to be downloaded by data collectors. |
| **Propose changes to system** | A. Forest Ministry  B. City Corporation Representative  C. City Corporation | 1. Time Consuming.  2. Too many entities involved | 1. Information about changes has to be proposed by ministry and then sent to representative and then to city corporation for actually implementing changes, very slow process. | 1. Make the process more streamlined, no need to involve so many entities.  2. Make a comment box in the system where city corporation can directly send in proposed changes. |

## Rich Picture To be

Diagram

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Figure 3: Rich Picture To Be

## Six Elements To be

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Process** | **System Roles** | | | | | |
| **Human** | **Non-Computing**  **Hardware** | **Computing**  **Hardware** | **Software** | **Database** | **Communication**  **& Network** |
| **Data Entry** | **A. Weather station**  1. Collect information from sensors  2. Save a copy of the data (.CSV file and physical).  3. Send weather data (.CSV file) to the system directly using a form.  **B. Research Organizations**  **and NGOs**  1. Collect information from sensors.  2. Save a copy of the data (.CSV file and physical).  3. Send weather data (.CSV file) to the system directly using a form.  **C. Drivers around the city** 1. Data is collected when these people drive around the city with their vehicles through a sensor connected on the vehicle. Both weather and data location data is sent to the system.  **D. Internal IT Expert**  1. The IT experts make sure the data is protected in the system.  2. They must make sure the website is always running.  3. They keep a backup ready in case of power failures.  **E. External IT Expert**  1. The internet service providers provides internet connection to the representative to do entry data. | **A. Paper**  1. Physical copy of data sheet is also kept as backup.  **B. File Holder**  1. Data sheets are kept in organised file holders.  **C. Cabinets**  1. The files are kept in the cabinets.  **D. Telephone/Cell Phones**  1. If there is need for telecommunication, telephones will be needed. | **A. Sensors**  1. To collect the weather data, these devices are needed.  **B. PC/ Laptop/**  **Other**  **computing**  **device**  1. The data from the sensors are stored on storage devices of computers.  2. PCs are used by stakeholders access the system and to input weather data to the system.  **C. Printers/Copiers**  1. Printers and copiers are used to print and make copies of the data sheet.  **D. Router/ Internet Cables by ISP Providers/ Switch**  1. From networking side, internet cables by the ISP providers or router or switch used by the users of system.  **E. Pen Drives**  1. This is used as another medium by the users of system to pass the data. | **A. Microsoft Excel / Google Sheets**  1. All data collected is stored on computers in .CSV files which can be accessed using Excel/Sheets  **B. Operating System**  1. To operate the computer where data is collected and stored, we need an operating system like Windows/ Linux.  **C. Google Forms**  1. Data is collected by system through a provided Google Form.  **D. Printing software**  1. Printing software needed if data is wanted in physical form | **A. Microsoft Excel / Google Sheets**  1. All data collected through Google Forms is stored on computers in .CSV files which can be accessed using Excel/Sheets.  **B. System database**  1. Representative can use the system database in order to input and update data.  2. System keeps a cumulative data file in its own database.  **C. Data files/ Log files (physical copies)** 1. Paper copies of data is printed and stored in holders and cabinets for backup purposes. | **A. Internet**  1. Internet will be needed for stations and organisations to access the system and form and send the data.  2. The data collecting vehicles will also need internet connection through WIFI or mobile network to send weather and location data to the system.  **B. Telecommunication/phone calls**  1. Stakeholders can communicate with each other using by making phone calls.  **C. Emails**  1. Stakeholders can communicate with each other through email. |
| **Data Verification** |  |  | **A. PC/ Laptop/**  **Other**  **computing**  **device**  1. Data Verification is done automatically in the system using software. To access the system, a computing device is required.  **B. Router/ Internet Cables by ISP Providers/ Switch**  1. From networking side, internet cables by the ISP providers or router or switch used by the users of system. | **A. Operating System**  1. To operate the computer where data is collected and stored, we need an operating system like Windows/ Linux.  **B. Verifying Software**  1. Software is added to the system in new version, which verifies the inputted data without any manual input. | **A. System database**  1. System keeps the verified data file in its own database. | **A. Internet**  1. Internet will be needed for stations and organisations to access the system. |
| **Generate reports** | **A. Forest Ministry**  1. Downloads reports to analyse any changes are needed to the system.  **B. City Corporation**  1. Downloads reports for checking if any changes to system have been proposed by ministry.  2. Downloads reports for making decisions and announcing if people of the city should be wary about atmosphere.  **C. Weather stations**  1. Downloads reports as to check if data verification has spotted any issues in their sensors.  **D. Drivers around the city**  1. Downloads reports as to check if data verification has spotted any issues in their sensors (location and weather).  **E. Research Organizations**  **and NGOs**  1. Downloads reports as to check if data verification has spotted any issues in their sensors.  **F. Users**  1. Users are able to generate weather reports and make relevant decisions.  **G. Internal IT Expert**  1. Creates and makes changes (if asked) the report template for to be downloaded.  2. Maintains the system so that if there is any problem they can fix that.  **H. External IT Expert**  1. The internet service providers provides internet connection to the representative to access system and download relevant reports. | **A. Paper**  1. Users and other stakeholders have the options to print physical copies of reports.  **B. Telephone/Cell Phones**  1. If there is need for telecommunication, telephones will be needed. | **A. PC/ Laptop/**  **Other**  **computing**  **device**  1. PC is used to access the system and view and print relevant reports.  **B. Printers/Copiers**  1. Printers and copiers are used to print and make copies of the reports.  **C. Router/ Internet Cables by ISP Providers/ Switch**  1. From networking side, internet cables by the ISP providers or router or switch used by the users of system. | **A. Operating System**  1. To operate the computer, we need an operating system like Windows/ Linux  **B. Printing software**  1. Printing software needed if report is wanted in physical form or copies are to be made. | **A. HDD**  1. Soft copies of reports are the data the users and stakeholders have access to at this stage.  **A. Reports (physical copies)** 1. Paper copies of reports are the data the users and stakeholders have access to at this stage. | **A. Internet**  1. Internet will be needed for stakeholders to access the system and the data.  **B. Telecommunication/phone calls**  1. Forest ministry, city corporations and representatives can communicate with each other by making phone calls.  **C. Emails**  1. Forest ministry, city corporations and representatives can communicate with each other through emails. |
| **Propose changes to system** | **A. Forest Ministry**  1. After analysing the report, propose changes to system through a comment box in the system.  **B. City Corporation**  1. View proposed changes in the downloaded report and implement it.  **D. Internal IT Expert**  1. Apply the proposed changes to the system.  **E. External IT Expert**  1. The internet service providers provides internet connection to the stakeholders’ emails and access to system. | **A. Telephone/Cell Phones**  1. If there is need for telecommunication, telephones will be needed. | **A. PC/ Laptop/**  **Other**  **computing**  **device**  1. PC is used to access the system and view and print relevant reports.  **B. Printers/Copiers**  1. Printers and copiers are used to print and make copies of the reports.  **C. Router/ Internet Cables by ISP Providers/ Switch**  1. From networking side, internet cables by the ISP providers or router or switch used by the users of system. | **A. Operating System**  1. To operate the computer, we need an operating system like Windows/ Linux  **B. Printing software**  1. Printing software needed if report is wanted in physical form or copies are to be made. | **A. System database**  1. System keeps the verified data file in its own database.  2. Changes proposed through comment box are also kept in the same database, which can be viewed in the generated reports. | **A. Internet**  1. Internet will be needed for stakeholders to access the system and the data.  **B. Telecommunication/phone calls**  1. Forest ministry and city corporation can communicate with each other by making phone calls.  **C. Emails**  1. Forest ministry and city corporations can communicate with each other through emails. |

## Process Diagram To be

A picture containing diagram

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Figure 4: Process Diagram To Be