

# **Retail ERP – Complete Feature Checklist (India)**

## **A. Core Setup & Control**

- 1 User login / logout
- 2 Role-based access (Owner, Staff, Accountant)
- 3 Session timeout
- 4 Company profile
- 5 GST details (GSTIN, State, PAN)
- 6 Invoice numbering & prefixes
- 7 Financial year lock
- 8 Invoice & bill templates
- 9 Terms & conditions setup

## **B. Inventory Management**

- 1 Product categories & brands
- 2 HSN & GST rate mapping
- 3 Batch & expiry tracking
- 4 Low stock alerts
- 5 Stock adjustment (damage/loss)
- 6 Barcode printing & scanning
- 7 MRP vs Selling price
- 8 Unit conversion (pcs, box, kg)

## **C. Sales Management**

- 1 GST invoices
- 2 POS billing
- 3 Credit sales
- 4 Returns & refunds
- 5 Discount rules
- 6 Delivery challan conversion to invoice
- 7 Multi-payment modes

## **D. Purchase Management**

- 1 Purchase orders
- 2 GRN
- 3 Purchase returns
- 4 Vendor credit & due tracking
- 5 Cost price update

## **E. Party Management**

- 1 Customer ledger
- 2 Vendor ledger
- 3 Credit limits
- 4 CRM follow-ups

## **F. Financial & Accounting**

- 1 Cash & bank ledger
- 2 Expense categories
- 3 Profit & loss
- 4 Balance sheet
- 5 GST summary
- 6 Tax breakup reports

## **G. Reports**

- 1 Daily sales report
- 2 Item-wise sales
- 3 GST reports (GSTR-ready)
- 4 Stock ageing
- 5 Outstanding dues

## **H. Administration & System**

- 1 Staff activity logs
- 2 Data backup
- 3 Restore backup
- 4 Audit logs
- 5 Export to Excel/PDF
- 6 Multi-device login control