

**A Wiki Project
Meeting Minutes**
"02/19/2020, FAST-NUCES"

Attendees

Name	Affiliation	Name	Affiliation
Syed Noman Sherazi	Project Manager		
Mati-Ur-Rahman	Developer		
Usman Iftikhar	Designer, QE		

Approval of minutes from last meeting

Approved

Old business

- Develop Project business Case [completed]
- Develop Project charter [completed]
- Team Formation [completed]
- Create Team Contract [completed]
- Setup Project Environment [Completed]
- Create scope document [completed]

New business

- Design use cases
- Design User Interfaces

Minutes submitted by: Syed Noman Sherazi, [02/19/2020]
Minutes approved on: [02/19/2020]