

**A Wiki Project
Meeting Minutes**
"01/31/2020, FAST-NUCES"

Attendees

Name	Affiliation	Name	Affiliation
Syed Noman Sherazi	Project Manager	MS. Noreen Jameel	Client, Sponser

Approval of minutes from last meeting

No, it is first meeting ever for this project.

Old business

- No issue is opened

New business

- A wiki project is required in which comparison of two PMS tools must be detailed enough for FYP students to select one tools for their FYP management.
- We need proper documentation along with comparison wiki.
- Budget for the project is \$400,000
- Client is not available every time. Can answer on emails as soon as possible.