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AALIYAH SYMLAR

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EXPERIENCE | **Training and Support Specialist (July 2017- present)** Vanderbilt University, Nashville, TN

- Assist with completing help desk tickets on the Digital Strategies Help Desk system
- Complete Projects for Web Communications for Vanderbilt University websites
- Help manage the University's websites
- Complete site audits for University websites
- Help manage the University's YouTube channel
- Manage external relationships with our campus partners

Administrative Assistant (June 2017- September 2017) Vanderbilt University, Nashville, TN

- Maintained and filed information for co-workers
- Created flyers for promotional use utilized by the Community, Neighborhood & Government Relations office at Vanderbilt.
- Created flyers for promotional use that were utilized for Osher Lifelong Learning Institute at Vanderbilt.
- Extensive use of Excel 2013
- Created presentations projects on Powerpoint 2013 for lecture purposes.
- Involved in the brainstorming process of creating promotional and marketing flyers.
- Checked and filed paperwork for CNGR

Promotions Tech (June 2016- Aug 2016) Cumulus Nashville Media, Nashville, TN

- Assisted with creating blog post for the radio stations at Cumulus Nashville.
- Assisted with video blogging for the stations promotions team and also their clients during events.
- Maintained the promotions area and assisted with events at the office, such as concerts, and interviews with artists.
- Assisted with posting content onto the radio station social media sites.

SKILLS & ABILITIES |

- Dynamic front-end web developer with expertise in HTML, CSS, and JavaScript.

- I'm also knowledgeable in Node.js, MySQL, and MongoDB, NoSQL, Express.js.
- Effective and positive Communication skills, Proficient in Social Media promoting, Mastery of PowerPoint, Proficient in Photoshop, Excellent organizational and time management skills, ability to work in a team oriented environment, Proficient in Adobe Photoshop, VSCode, Terminal

GitHub: <https://github.com/symlara>

Projects Or Applications

About Allen Stone

- This app is a quick source to all things Allen Stone, who is a Pop/Soul Musician. It's a source for AI's music, Instagram photos, and even his social media accounts! Another cool aspect of this app is that the user can interact with other fans by making comments in the comment field on the page and those messages will be saved for the user.
- Lead developer in a group of 2 for the first project.
- <https://symlara.github.io/about-allen-project/>
- <https://github.com/symlara/alien-generator>

EDUCATION | **Vanderbilt University Coding BootCamp, Nashville, TN**
Full Stack Web Developer; Certificate; 2020-2021

Tennessee Technological University, Cookeville, TN
Bachelor of Science, Graduate
Major: Communications and English; 2012-2017

HONORS | Lee McGee Journalism Scholarship- I was apart of the student ran newspaper, *Oracle*, for a minimum of 2 semesters, and this made me eligible to win this scholarship

HONORS | Hope Scholarship- I had to obtain a 3.0 or higher GPA to receive this scholarship

REFERENCES | **AVAILABLE UPON REQUEST**