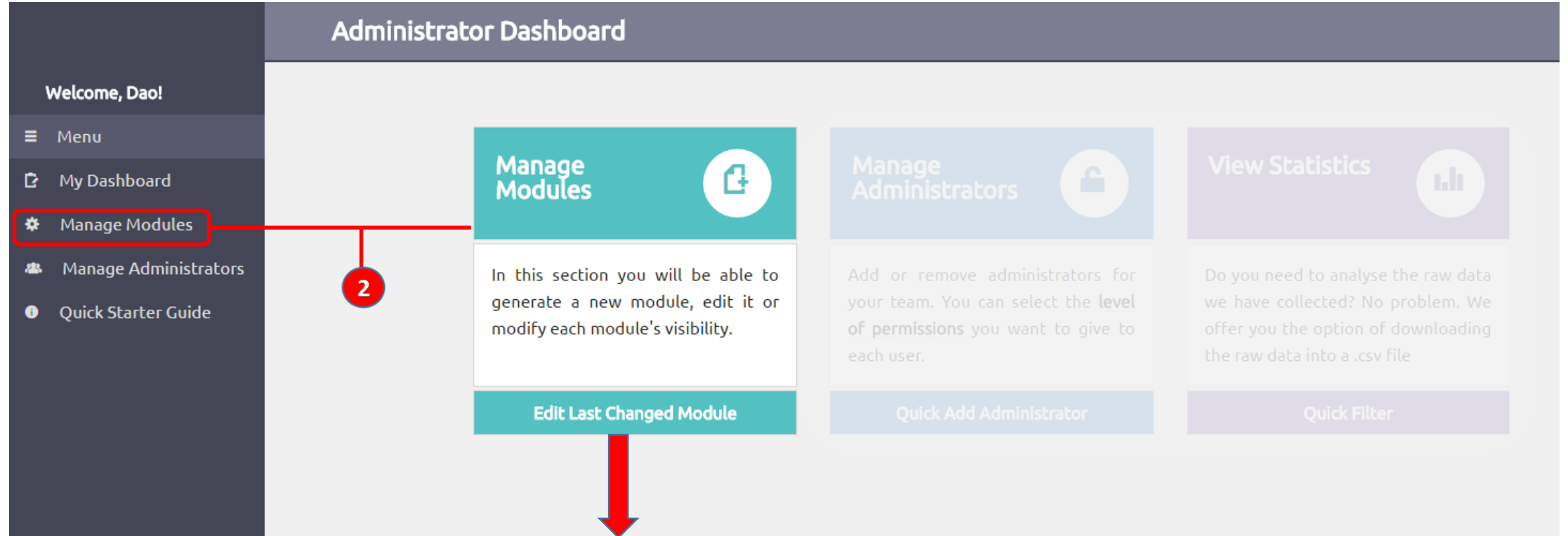


- 1** Dashboard page displays all the available functions for admin.
- 2** Admin can manage the modules by adding ,updating or deleting course content.
- 3** Admin can manage administrators by creating new admin , delete admin access or reset access options.
- 4** A quick starter guide and a kick-starter video for admin to quickly get familiar with all functions .
- 5** Admin can download all the raw data for selected group of users in CSV document format by clicking on the quick filter.



- 6 Add a new module .
- 7 Conduct quick search of both active and deactivated courses by choosing the course status.
- 8 Set availability of each course to activated (available to user) or deactivated (not available to user).
- 9 Edit the course profile.
- 10 Edit content in lecture/interaction/quiz sections. Details instructions as below.

6 Add a Module

Welcome to Auscert Security Training admin section. Here you are able to add, modify and deactivate modules with relative ease. For more comprehensive information see "View Statistics".

Value 7 Go ☐ Activated ☐ Deactivated





Course Title	Last Modified	Status	Edit Content	Edit Profile
Social Engineering	25-10-2015	8 Deactivate	10 Edit Content	9 Edit Profile
Phishes and Spam	26-10-2015	Activate	Edit Content	Edit Profile
Choosing A Good Password	25-10-2015	Activate	Edit Content	Edit Profile 2

## 10 Edit content in lecture/ interaction/quiz section. Details instructions.

LECTURE / INTERACTIVE / QUIZ

Lecture Section

New Slide

B I U    

Type/edit the text for lecture slides, insert links or images here

LECTURE / INTERACTIVE / QUIZ

Quiz Section

New Question

Type your question here

Type/edit question here

☐ Option 1

☐ Option 2

☐ Option 3

☐ Option 4

To set the correct answer, check the radio button in front of whichever is the right answer.

Submit

LECTURE / INTERACTIVE / QUIZ

Interactive Section

New Interactive Question

Type out a description of the scenario here!

CHOOSE FILE

Upload image here

☐ Option 1

☐ Option 2

☐ Option 3

To set the correct answer, check the radio button in front of whichever is the right answer.

Message to display when user answers correctly

Message to display when user answers incorrectly

Submit

Welcome, Dao!

Menu

My Dashboard

Manage Modules

Manage Administrators

Quick Starter Guide

Administrator Dashboard

Manage Modules

In this section you will be able to generate a new module, edit it or modify each module's visibility.

Edit Last Changed Module

Manage Administrators

Add or remove administrators for your team. You can select the **level of permissions** you want to give to each user.

Quick Add Administrator

View Statistics

Do you need to analyse the raw data we have collected? No problem. We offer you the option of downloading the raw data into a .csv file

Quick Filter

3



- 11** Grant admin access for new admin by entering the new admin's UQ ID into text box and checking the write or/and read access option(s).
- 12** Modify existing admin's access by unselecting read/write access.
- 13** Delete Admin and user will no longer has admin access.

Quick Add Administrator

Enter UQ ID

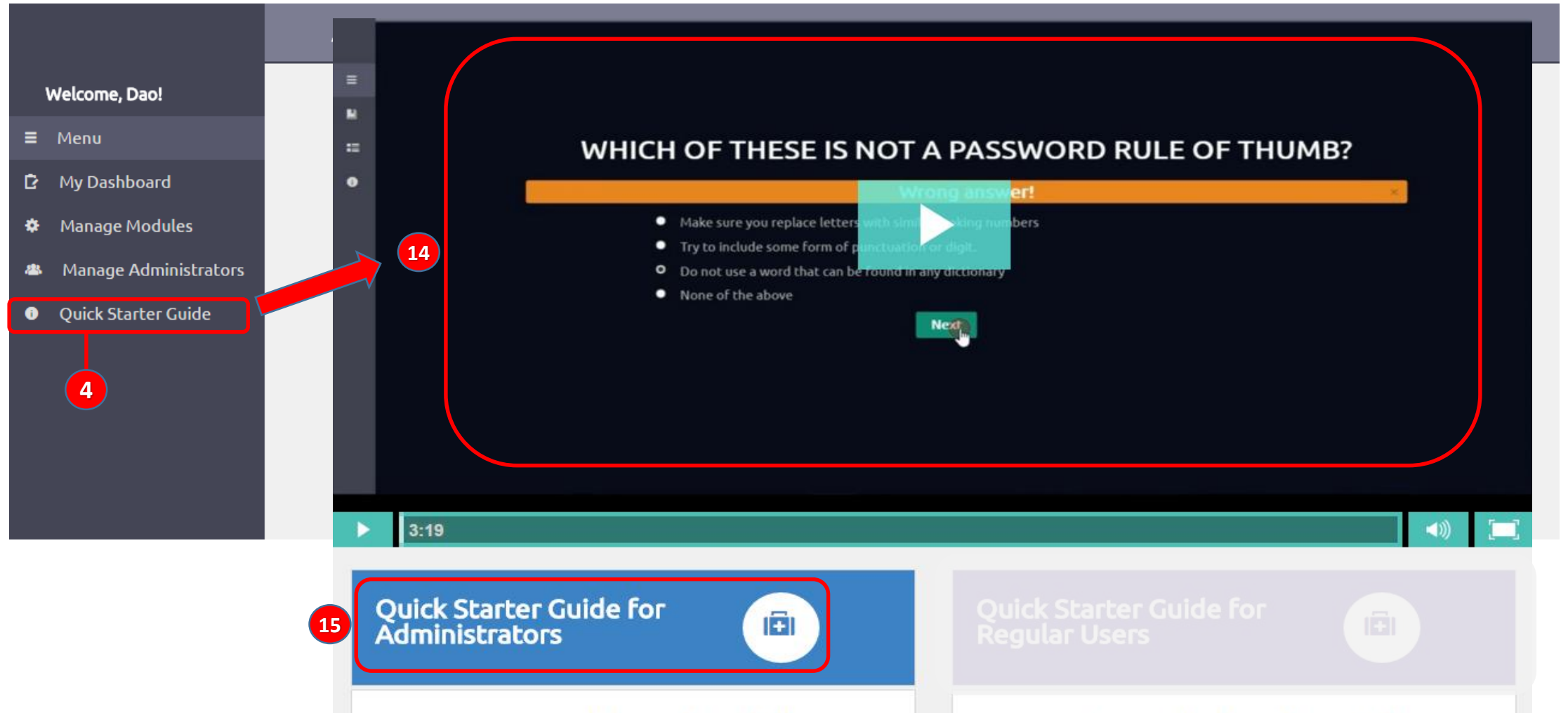
11

☐ Write access to modules

☐ Read access to data

Submit

Name	Read Access	Write Access	Organizational Unit	Delete Admin
Daniel	<div>12</div> <input checked="" type="checkbox"/>	<input type="checkbox"/>	UQ Library	<div>13</div> <div>Delete Administrator</div>
Nizar	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Coffee Provisioners	<div>Delete Administrator</div>



14 A kick-starter video to help you quickly understand the key features of the product.

15 Download the Admin quick starter guide by clicking on it and a guide in PDF format will be downloaded. This guide is only available for administrator.

Welcome, Dao!

Menu

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Quick Filter

16

**Down load the quiz result in CSV format.**  
Admin can select by module, organization name, or user ID , click on the submit button, and the quiz result for selected group will be downloaded in a CSV file.

Quick Filter

Module

Show all modules

Org Unit

Show all org units

User

Enter UQ ID

16

Submit

6