Digital Solutions Specialist

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# **EXPERIENCE**

# May – Jun '25 **Pennine Distribution Centre** · Digital Solutions Lead

- Streamlined procurement by architecting an Onsight B2B–powered ordering system for
  eight branches, replacing a multi-step manual process with a single mobile app workflow
  (barcode scanning, item images).
- Boosted fulfilment by 15% within days by mapping a digital product hierarchy to warehouse layout automatically generating optimal pick paths.
- Resolved cross-system data conflicts and led integrations among Onsight, accounting, ordering, and processing platforms while ensuring interoperability under legacy constraints, thus improving nominal stock availability by 5% overall.

# Mar – Sep '25 **Pennine Distribution Centre** · Database Administrator

- Consolidated disparate responsibilities into a structured role to centralise operations of Worldwide Cash & Carry in one warehouse, with a view to interdependencies.
- Tripled weekly payables (>£100K) by automating data-entry using my suite of in-house scripts, clearing a months-long backlog.
- Optimised flow of goods and information with the first stock-labelling system at PDC.
   Provided templates with notes on extensibility and accounted for varying literacy.
- Comprehensively outlined best practices for different tasks, roles, and trained staff to
  ensure a smooth transition.

# Summer 2015 Premium Law Solicitors · Administrative Assistant

- Handled all calls and attended to clients as the first point of contact.
- Conducted legal research, drafted correspondence, and prepared court bundles weekly.
- Archived documents, updated lists, and compiled communications before daily meetings.

#### Summer 2014 Worldwide Cash & Carry · Retail Intern

• Aided customers and maintained store standards in a busy environment.

# **EDUCATION**

2018 - 2024	University of York · Bachelor of Science (BSc) in Computer Systems
	Dissertation: A Writing Aid That Keeps an Argument and an Outline Consistent
2016 - 2018	Rochdale Sixth Form College · 3 A-Levels

Maths (A), Physics, and Computer Science. Gold award in the UKMT Maths Challenge 2017

CREST award for the project: The complexity and Implementation of Hamming Codes

# 2011 – 2016 **Oulder Hill Community School** · 10 GCSEs (A\* to B)

A\* in Maths, Further Maths, Core Sciences, Geography.

A in Additional Sciences, Triple Sciences.

B in English Language, English Literature, Engineering, French.

Attended regional finals of the UKMT 2014 Team Maths Challenge.

Explored alternative power sources for the school as part of Go4SET.

#### SKILLS AND INTERESTS

- Microsoft 365 (Office): Word, Excel (incl. VBA), PowerPoint, Outlook.
- Windows "power user" familiar with PowerShell and desktop automation using AutoHotKey.
- Graphic design using Adobe Photoshop. UI Design and qualitative UX research.
- Qualified to teach English (ESL). Fluent in Urdu/Hindi and Punjabi.