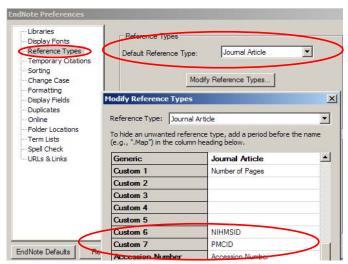
Using EndNote to Manage NIHMSID & PMCID Numbers

Setting Up EndNote

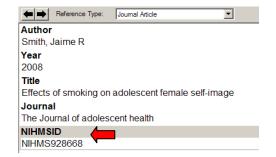
- 1. In EndNote, assign "NIHMSID" and "PMCID" fields in the Journal Article REFERENCE TYPE.
 - a. Select **Edit**, then **Preferences**, then **Reference Types**.
 - b. Click on Modify Reference Types.
 - c. Choose Journal Article reference type.
 - d. Scroll down to assign **NIHMSID** to Custom 6 field.
 - e. Assign **PMCID** to Custom 7 field. (Optional) Add PMCID and NIHMSID to other Reference Types.
 - f. Click **OK** to save the modified Journal Article reference type.
 - g. Click **OK** to save changes to preferences.



- 2. Download the following modified EndNote files from http://www.library.wisc.edu/endnote/filters-styles.html:
 - NIH-PMCID.ens Save to your EndNote X1\Styles subdirectory.
 - PubMed-PMCID.enf Save to your EndNote X1\Filters subdirectory.
 - PubMed-(PMCID)-connect.enz Save to your EndNote X1\Connections subdirectory.

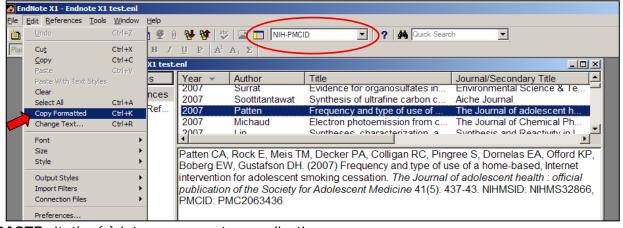
Adding Manuscript References to EndNote

- When a manuscript is accepted, create a Journal Article record in EndNote. Add the NIHMSID number you received from the NIH Manuscript Submission System to your Endnote record. Include the prefix "NIHMS".
- 2 Add the PMCID number with the prefix "PMC" to the record when it becomes available. The article receives its PMCID at the time it is indexed in the PubMed database.



Formatting Manuscript References for NIH Documents

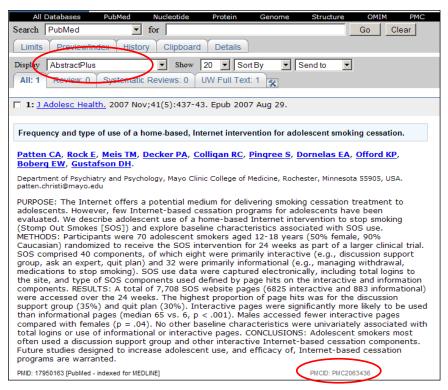
- 1. Set EndNote to display records in the **NIH-PMCID** output style.
- 2. Select desired record(s) to insert into your NIH report or application.
- 3. Click on EDIT and then click on COPY FORMATTED.



4. **PASTE** citation(s) into your report or application.

Viewing PMCIDs in PubMed

 Display PubMed records in AbstractPlus or MEDLINE formats.



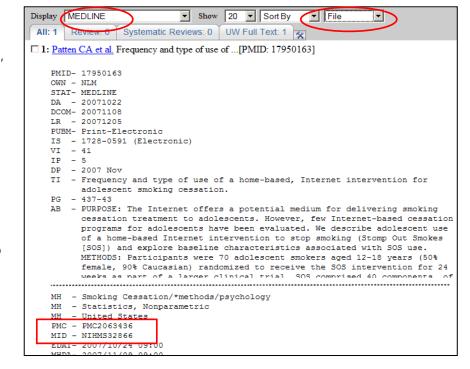
Importing PubMed records into EndNote

In PubMed

- 1. Search **PubMed** for author's name. (http://digital.library.wisc.edu/1711.web/pubmed) *Example:* gustafson d*[author]
- 2. Select **Medline** from the **Display** drop down menu.
- Select File from the Send To drop down menu. If prompted, select Save. Otherwise, use your browser's File and Save As.
- 4. Change the **Save as Type** choice to **Text** file (*.txt).
- 5. Name your file and click on **Save**.

In EndNote

- Open Endnote and choose the Library into which you want to import the citations.
- 2. Choose **Import** from the **File** drop down menu.
- Click on Choose File at the Import Data File: box and find the file you just saved from PubMed.



- 4. Select **PubMed-PMCID** import filter at the **Import Option**: box.
- 5. Click on Import.

Searching PubMed from within EndNote via the Connection File

In EndNote

- 1. Click on **Tools**, then **Online Search**.
- 2. Select **PubMed-(PMCID)-Connect**.
- 3. Enter your search terms and click on **Search**.
- 4. Select records
- 5. Click on **Copy Selected To** and choose the destination library.

NIHMSIDs and PMCIDs will import into the proper fields.