**{Campaign Name or Your organization’s Logo}**

**{Date}**

**{Name**

**Title**

**Company**

**Town or City/Zip}**

Dear:

**{name of volunteer}** has forwarded your check for **{$ ….}** to our **{name of campaign or your organization}**. I **{or we}** want to let you know how deeply appreciative **{I am, or we are}** for your generous contribution **{gift or contribution}.** The funds that we are raising during this year's campaign **{or for the next two, three, four or five years}** will allow **{your organization}** to **{explain what you plan to do}** andto carry on our mission to make the **{lives of constituents/other}** that weserve ……….

Thank you again for your generosity and look forward to visiting you soon as we will be in touch **{or continue to be in touch}** with you regarding our **{state activities}.**

Sincerely,

**{Campaign Chair** or/and **Campaign Co-Chair** or/and **Your Organization’s Board**

**Chairperson}**