LOGO

Date:

Name:

Title:

Company:

Street, City, State, Zip Code

Dear:

On behalf of the Board of Directors of the (name of organization), we want to thank you for accepting to be the Chairman of the ($..... Name of Campaign). Your proven leadership in the community guarantees that the campaign will be successful. We all look forward to working with you throughout the campaign and do not hesitate to call upon us when needed.

Sincerely,

Chairman of the Board President and CEO (name of organization) (name of organization)