**{LOGO of YOUR ORGANIZATION}**

Date:

Name:

Title:

Company:

Street, City, State, Zip Code

Dear:

On behalf of the Board of Directors of the **{Your Organization},** we want to thank you for accepting to be the Chairman of the {**Name of Campaign}.** Your proven leadership in the community guarantees that the campaign will be successful. We all look forward to working with you throughout the campaign and do not hesitate to call upon us when needed.

Sincerely,

**{Board Chair} {CEO/Executive Director}**